

**ORDINANCE NO. 22-2016**

**AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HANOVER AMENDING AND SUPPLEMENTING ORDINANCE NO. 1-2016 ENTITLED "AN ORDINANCE ESTABLISHING THE STONEY BROOK COMMUNITY FARM AND GARDEN ADVISORY COMMITTEE AND SETTING FORTH THE DUTIES AND RESPONSIBILITIES OF THE ADVISORY COMMITTEE" WITH THE INCLUSION OF NEW PROVISIONS**

**WHEREAS**, the **Stoney Brook Community Farm and Garden Advisory Committee** has requested that Section 63-2.A. entitled "Election of Officers and Organization" under Ordinance No. 1-2016 be amended and supplemented to include the positions of Financial Secretary and Community Farm Manager/Supervisor.

**NOW, THEREFORE, BE IT ORDAINED**, by the Township Committee of the Township of Hanover in the County of Morris and State of New Jersey as follows:

Section 1. Section 63-2.A. entitled "Election of Officers and Organization." Is hereby amended and supplemented with the following new SubSections:

"63-2.A.1 Upon its formation, following the adoption of this Ordinance, the Advisory Committee shall meet to organize. The regular members shall elect a Chairperson and Vice Chairperson. In addition, the Chairperson shall designate from among its regular or ex-officio members, a Recording Secretary and a Financial Secretary. These four (4) officers shall serve one (1) year terms of office. It shall be the responsibility of the Chairperson to set the meeting schedule after conferring with the members, establish an agenda for each meeting and conduct the meetings in an orderly and timely fashion. The Advisory Committee shall prepare and adopt by-laws and such other rules and regulations to govern its procedural operations and the operations of the Community Farm and Garden.

"63-2.A.2 The Recording Secretary shall be responsible for maintaining correspondence and preparing written minutes of all Advisory Committee meetings. However, in accordance with Township policy, before any correspondence or memoranda is sent to a third party under the auspices of the Advisory Committee, any draft letter or memoranda shall be submitted to the Business Administrator for his review and approval."

"63-2.A.3. The Financial Secretary shall be responsible in maintaining the financial records of the Advisory Committee as it pertains to any annual or seasonal plot rental fees or other charges that are collected for the operation of the Community Farm and Garden. The Financial Secretary shall submit all deposits to the Township's Chief Municipal Finance Officer and provide him/her with any financial documents or records that may be needed by the Finance Department.

"63-2.A.4. In order to assist the Advisory Committee with adequate supervision over the operation of the Community Farm and Garden, the Advisory Committee may designate one or more volunteer or paid Garden Managers who will provide supervisory, technical and administrative assistance. The Garden Manager(s) will report directly to the Advisory Committee concerning all Community Farm and Garden activities."

"63-2.A.5. Subsequent to its initial formation, the Advisory Committee shall meet in January of each year to reorganize and to determine when it shall meet and how often. In accordance with the Open Public Meetings Act at N.J.S.A. 10:4-6 et seq., the Advisory Committee shall publish a notice in two (2) local newspapers, posted on the Township's official bulletin board and web site and filed with the Municipal Clerk. The annual notice shall contain the dates, times and locations of each meeting to be held during the forthcoming years.

**Section 2.** In case, for any reason, any section or provision of this Ordinance shall be held to be unconstitutional or invalid, the same shall not affect any other section or provision of this Ordinance, except so far as the section or provision so declared unconstitutional or invalid shall be severed from the remainder or any portion thereof.

**Section 3.** All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are, to the extent of such inconsistency, hereby repealed.

**Section 4.** This ordinance shall take effect in accordance with the law.

TOWNSHIP COMMITTEE  
TOWNSHIP OF HANOVER  
COUNTY OF MORRIS  
STATE OF NEW JERSEY

ATTEST:

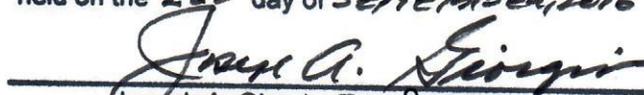
  
Joseph A. Giorgio, Township Clerk

  
Ronald F. Francioli, Mayor

DATE OF INTRODUCTION: August 11, 2016

DATE OF ADOPTION: September 22, 2016

I hereby certify the foregoing to be a true copy of a Resolution/Ordinance adopted by the Township Committee of the Township of Hanover at a Regular/Special Meeting held on the 22<sup>nd</sup> day of SEPTEMBER, 2016.

  
Joseph A. Giorgio, Township Clerk, R.M.C.