

MARCH 22, 2018

Regular Meeting of the Township Committee of the Township of Hanover, County of Morris and State of New Jersey was held on Thursday, March 22, 2018, at 8:30 o'clock in the evening, prevailing time, at the Municipal Building, 1000 Route 10, in said Township.

PRESENT: Mayor Francioli, Members Ferramosca, Gallagher, Cahill and Mihalko

ABSENT:

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**STATEMENT BY PRESIDING OFFICER:**

Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by posting written notices and agenda of the meeting on the bulletin board in the Municipal Building, 1000 Route 10, Township of Hanover and by hand delivering, mailing or faxing such notice and agenda to the following newspapers:

**HANOVER EAGLE  
MORRIS COUNTY'S DAILY RECORD  
THE STAR LEDGER**

and by filing same with the Township Clerk.

(Signed) Ronald F. Francioli, Mayor

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**OPENING PRAYER**

**Almighty God, we ask that you bless this governing body with an abundance of wisdom and understanding so that every deliberation will result in actions which will promote the common good and the general welfare for all of the people of Hanover Township...AMEN**

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**PLEDGE OF ALLEGIANCE TO THE FLAG**

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**PRESENTATION OF THE FOLLOWING CERTIFICATES OF MERIT**

**PRESENTATION TO RICKY CABANILLAS IN RECOGNITION OF WINNING THE NEW JERSEY STATE WRESTLING CHAMPIONSHIP IN THE 145 POUND WEIGHT CLASS.**

**PRESENTATION TO NICKY CABANILLAS IN RECOGNITION OF WINNING THE NEW JERSEY STATE WRESTLING CHAMPIONSHIP IN THE 126 POUND WEIGHT CLASS.**

**PRESENTATION TO LOGAN BRZOZOWSKI IN RECOGNITION OF BECOMING THE MORRIS COUNTY MIDDLE SCHOOL CHAMPION AND THE NEW JERSEY YOUTH WRESTLING CHAMPIONSHIP IN THE 70 POUND WEIGHT CLASS.**

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**OPEN TO THE PUBLIC**

Motion made by Member Ferramosca to Open to the Public and seconded by Member Gallagher and unanimously passed.

Motion made by Member Ferramosca to Close to the Public and was seconded by Member Cahill and unanimously passed.

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**APPROVAL OF TOWNSHIP COMMITTEE MINUTES:**

The Minutes of the Regular Meeting of February 22, 2018 have been presented to the members of the Committee prior to this meeting by the Township Clerk.

MARCH 22, 2018

Member Ferramosca moved that the Minutes of the Regular Meeting of February 22, 2018 have been accepted and approved as presented by the Township Clerk. The motion was seconded by Member Francioli and was unanimously passed.

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**PUBLIC HEARING AND ADOPTION OF ORDINANCE:**

**ORDINANCE NO. 3-2018**

**AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HANOVER AUTHORIZING A ONE (1%) PERCENT INCREASE IN THE APPROPRIATION LIMIT OF THE TOWNSHIP'S CALENDAR YEAR 2018 CURRENT FUND BUDGET AND FURTHER ESTABLISHING A CAP BANK, ALL IN ACCORDANCE WITH N.J.S.A. 40A:4-45.14**

Proof of Publication that the Ordinance and the Notice of Introduction for Ordinance 3-18 appeared in full in the February 14, 2018 issue of the Daily Record in accordance with the law.

Motion to open public hearing made by Member Gallagher and seconded by Member Ferramosca and unanimously passed.

Motion to close public hearing made by Member Cahill and seconded by Member Gallagher and unanimously passed.

Now on Adoption, Be it resolved, that an Ordinance entitled "**AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HANOVER AUTHORIZING A ONE (1%) PERCENT INCREASE IN THE APPROPRIATION LIMIT OF THE TOWNSHIP'S CALENDAR YEAR 2018 CURRENT FUND BUDGET AND FURTHER ESTABLISHING A CAP BANK, ALL IN ACCORDANCE WITH N.J.S.A. 40A:4-45.14,**" be passed on final reading and that a Notice of the final passage of the Ordinance be published in the Daily Record.

Motion to adopt ordinance made by Member Cahill and seconded by Member Gallagher unanimously adopted the Ordinance.

**So Adopted.**

**ORDINANCE NO. 4-2018**

**AN ORDINANCE OF TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HANOVER REDUCING THE TWO CENT (\$.02) PER HUNDRED (\$100.00) DOLLARS OF ASSESSED VALUATION DEDICATED OPEN SPACE TRUST FUND TAX RATE TO ONE AND ONE-HALF CENT (\$.015) PER HUNDRED (\$100.00) DOLLARS OF ASSESSED VALUATION DURING CALENDAR YEAR 2018 ONLY AND FURTHER AUTHORIZING THE TOWNSHIP'S CHIEF MUNICIPAL FINANCE OFFICER TO COLLECT THE ONE AND ONE HALF CENT (\$.015) DEDICATED TAX**

Proof of Publication that the Ordinance and the Notice of Introduction for Ordinance 4-18 appeared in full in the February 14, 2018 issue of the Daily Record in accordance with the law.

Motion to open public hearing made by Member Cahill and seconded by Member Gallagher and unanimously passed.

Motion to close public hearing made by Member Ferramosca and seconded by Member Gallagher and unanimously passed.

Now on Adoption, Be it resolved, that an Ordinance entitled "**AN ORDINANCE OF TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HANOVER REDUCING THE TWO CENT (\$.02) PER HUNDRED (\$100.00) DOLLARS OF ASSESSED VALUATION DEDICATED OPEN SPACE TRUST FUND TAX RATE TO ONE AND ONE-HALF CENT (\$.015) PER HUNDRED (\$100.00) DOLLARS OF ASSESSED VALUATION DURING CALENDAR YEAR 2018 ONLY AND FURTHER AUTHORIZING THE TOWNSHIP'S CHIEF MUNICIPAL FINANCE OFFICER TO COLLECT THE ONE AND ONE HALF CENT (\$.015) DEDICATED TAX,**" be passed

MARCH 22, 2018

on final reading and that a Notice of the final passage of the Ordinance be published in the Daily Record.

Motion to adopt ordinance made by Member Gallagher and seconded by Member Ferramosca unanimously adopted the Ordinance.

**So Adopted.**

**ORDINANCE NO. 5-2018**

**AN ORDINANCE AUTHORIZING THE EXECUTION OF A LEASE AGREEMENT WITH THE HANOVER TOWNSHIP LITTLE LEAGUE, INCORPORATED FOR THE OPERATION OF THE BLACK BROOK PARK CONCESSION STAND COMMENCING APRIL 21, 2018 THROUGH AUGUST 31, 2018**

Proof of Publication that the Ordinance and the Notice of Introduction for Ordinance 5-18 appeared in full in the February 14, 2018 issue of the Daily Record in accordance with the law.

Motion to open public hearing made by Member Ferramosca and seconded by Member Gallagher and unanimously passed.

Motion to close public hearing made by Member Ferramosca and seconded by Member Gallagher and unanimously passed.

Now on Adoption, Be it resolved, that an Ordinance entitled "**AN ORDINANCE AUTHORIZING THE EXECUTION OF A LEASE AGREEMENT WITH THE HANOVER TOWNSHIP LITTLE LEAGUE, INCORPORATED FOR THE OPERATION OF THE BLACK BROOK PARK CONCESSION STAND COMMENCING APRIL 21, 2018 THROUGH AUGUST 31, 2018,**" be passed on final reading and that a Notice of the final passage of the Ordinance be published in the March 28<sup>th</sup> issue of the Daily Record in accordance of law.

Motion to adopt ordinance made by Member Mihalko and seconded by Member Cahill unanimously adopted the Ordinance.

**So Adopted.**

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**INTRODUCTION OF ORDINANCE:**

**ORDINANCE NO. 6-2018**

**AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HANOVER AMENDING AND SUPPLEMENTING SECTION 125-4. ENTITLED RECREATION DEPARTMENT FEES UNDER CHAPTER 125 OF THE CODE OF THE TOWNSHIP ENTITLED FEES WITH THE INCLUSION OF NEW FEES RELATED TO VARIOUS RECREATION AND PARK ADMINISTRATION DEPARTMENT PROGRAMS**

**WHEREAS**, the Board of Recreation Commissioners have recommended to the Township Committee that Ordinance No. 12-2017 be amended and supplemented with the inclusion of new fees for various programs and activities sponsored by the Township's Recreation and Park Administration Department during 2018.

**NOW, THEREFORE, BE IT ORDAINED**, by the Township Committee of the Township of Hanover in the County of Morris and State of New Jersey as follows:

**Section 1.** Section 125-4. Entitled "Recreation Department Fees" under Chapter 125 of the Code entitled Fees is hereby amended and supplemented with the inclusion of the following new fees:

A. Summer Plus Program:

	<u>ONE SESSION</u>	<u>TWO SESSIONS</u>	<u>THREE SESSIONS</u>
One Child	\$145.00	\$290.00	\$435.00
Two Children	\$137.00	\$274.00	\$411.00
Three Children	\$130.00	\$260.00	\$390.00

B. Traveling Teens Program:

1. Two (2) two week sessions are offered during the summer. Session 1 will take place between July 9 through July 20, 2018 and Session 2 will take place between July 23 through August 3, 2018. Each Session will cost \$750.00 if registration is done before May 19, 2018. Participation in both four (4) week Sessions will cost \$1,350.00.
2. After May 19, 2018, the registration cost will be \$775.00 for each Session. Participation in both four (4) week Sessions will cost \$1,400.00.

C. Wildcat Sports Camp: The fees for participants in the Wildcat Camp Program shall be as follows:

Boys and Girls Soccer.....	\$100.00 per participant
Boys Basketball.....	195.00 per participant
Girls Basketball.....	195.00 per participant
Softball/Baseball.....	115.00 per participant
Football.....	90.00 per participant

D. Summer Sports Clinics - the fee is \$75.00 per person; and

E. Counselor in Training Program – the fee is \$180.00 per person.

F. Youth Public Safety Academy – the fee is \$125.00 per person; and

**Section 2.** Section 125-4. Entitled “Recreation Department Fees” under Chapter 125 of the Code entitled Fees is also amended and supplemented with the inclusion of a new fee for the one (1) day use of athletic fields. The fee will be \$75.00 per day.

**Section 3.** All ordinances or parts of ordinances inconsistent herewith are repealed to the extent of such inconsistency.

**Section 4.** In case for any reason, any fees or any Section or provision of this Ordinance shall be declared unconstitutional or invalid, the same shall not affect any other membership fee or program fee, or any Section or provision of this Ordinance except insofar as the membership fee or program fee so declared unconstitutional or invalid, shall be severed from the remainder of this Ordinance or any portion thereof.

**Section 5.** This ordinance shall take effect in accordance with law.

The Ordinance will be further considered for Public Hearing on April 12<sup>th</sup> at 8:30 pm and at that time any person wishing to be heard concerning the Ordinance will be given the opportunity to be heard. The Ordinance and Notice of Introduction will be published in full in the Daily Record in accordance with the law.

Motion on introduction made by Member Gallagher and seconded by Member Francioli and unanimously approved.

So Introduced

**ORDINANCE NO. 7-2018**

**AN ORDINANCE AUTHORIZING THE EXECUTION OF A LEASE AGREEMENT WITH THE HANOVER TOWNSHIP BOY SCOUTS OF AMERICA, INC., BOY SCOUT TROOPS 40 AND 155 IN OPERATING THE BEE MEADOW PARK BRICKYARD CONCESSION STAND ON JULY 9, 16, 23 AND 30, 2018 DURING THE TOWNSHIP’S LIVE VOCAL CONCERTS**

MARCH 22, 2018

**WHEREAS**, it is the desire of the Township of Hanover to permit the **Hanover Township Boy Scouts of America, Inc.**, Boy Scout Troops 40 and 155 to operate the new Brickyard Concession Stand at Bee Meadow Park during the live vocal concerts sponsored by the Township on July 9, 16, 23 and 30, 2018; and

**WHEREAS**, the **Boy Scouts of America, Inc.** is a non-profit service organization; and

**WHEREAS**, the **Hanover Township Boy Scouts of America, Inc.** agrees to comply with the Township's Specification which sets forth in full the standards and criteria for the proper operation of the Brickyard Concession Stand; and

**WHEREAS**, the Township Committee of the Township of Hanover believes it to be in the public interest that a lease agreement for ONE (\$1.00) DOLLAR be entered into with the **Hanover Township Boy Scouts of America, Inc.** on the dates specified herein.

**NOW, THEREFORE, BE IT ORDAINED**, by the Township Committee of the Township of Hanover, Morris County, New Jersey, as follows:

**SECTION 1.** The Mayor and Township Clerk are hereby authorized to enter into a lease agreement, a copy of which is attached hereto and made a part of this Ordinance, with the **Hanover Township Boy Scouts of America, Inc.**, a nonprofit community service organization, for the nominal sum of ONE (\$1.00) DOLLAR for the purpose of having **Boy Scout Troops 40 and 155** operate the Brickyard Concession Stand at Bee Meadow Park on July 9, 16, 23 and 30, 2018 during the Township's live vocal concerts at Bee Meadow Park.

**SECTION 2.** The Superintendent of the Department of Recreation and Park Administration is hereby designated as the officer of the Township to enforce the terms and conditions of the Lease Agreement.

**SECTION 3.** Prior to the inception of the lease, the **Hanover Township Boy Scouts of America, Inc.** shall submit to the Hanover Township Business Administrator, proof of continuance of the tax-exempt status of the said non-profit organization pursuant to both State and Federal law.

**SECTION 4.** This ordinance shall take effect in accordance with law.

The Ordinance will be further considered for Public Hearing on April 12<sup>th</sup> at 8:30 pm and at that time any person wishing to be heard concerning the Ordinance will be given the opportunity to be heard. The Ordinance and Notice of Introduction will be published in full in the Daily Record in accordance with the law.

Motion on introduction made by Member Gallagher and seconded by Member Ferramosca and unanimously approved.

So Introduced

#### ORDINANCE NO. 8-2018

**AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HANOVER AMENDING AND SUPPLEMENTING ORDINANCE NO. 08-2017 AND CHAPTER 61 OF THE CODE OF THE TOWNSHIP ENTITLED SALARIES AND COMPENSATION; PERSONNEL POLICIES WHICH CHAPTER ESTABLISHES REGULATIONS AND RATES OF COMPENSATION FOR THE OFFICERS AND FULL-TIME AND PART-TIME CIVILIAN NON-UNION EMPLOYEES OF THE TOWNSHIP OF HANOVER**

**BE IT ORDAINED**, by the Township Committee of the Township of Hanover in the County of Morris and State of New Jersey, as follows:

**SECTION 1.** Section 1 of the above entitled Ordinance is hereby amended and supplemented to read as follows:

MARCH 22, 2018

"Section 1. Effective January 1, 2018, the following officers and employees shall be compensated on an annual basis and shall be paid quarterly in March, June, September and December of each year as follows:

**2018**

1. Township Committee.....	\$ 6,756.00
2. Municipal Judge.....	36,440.00
3. Municipal Prosecutor.....	24,230.00
4. Emergency Management Coordinator.....	6,380.00

**SECTION 2.** Effective January 1, 2018, the following officers and employees shall be compensated on an annual basis and shall be paid monthly of each year as follows:

1. Elevator Sub-Code Official/Elevator Inspector, H.H.S.	\$ 32,582.00
2. Municipal Public Defender.....	6,242.00

**SECTION 3.** Effective January 1, 2018, the following officers and employees shall be compensated on an annual basis and shall be paid twice monthly (24 pays) of each year as follows:

1. Tax Assessor - based on a 21 hour work week. (\$2,050.33 Per pay based on a twice monthly payroll).....	\$49,208.00
2. Chairman, Site Plan Exemption Committee .....	2,500.00
3. Building Facilities Coordinator .....	2,500.00
4. Open Public Records Act Coordinator.....	2,500.00
5. Community Affairs/Public Police Coordinator.....	3,500.00
6. HR Specialist Administrative Aid.....	3,500.00

**SECTION 4.** Section 2 of Ordinance No. 08-2017 is hereby amended and supplemented as a new Section 5. to read as follows:

**"EMPLOYEE PERFORMANCE EVALUATION"**

**RELATING TO SALARY INCREMENTS**

**SECTION 5.** Any non-union civilian employee who has reached the maximum step on any Schedule "A" or "A-1" adopted by way of a prior Ordinance or under Schedule "A" or "A-1" as set forth herein, shall only receive an increase, if he/she receives a satisfactory Job Performance Evaluation in accordance with the Township's Employee Evaluation System, otherwise, said employee shall remain at his/her existing salary.

The following serves as an example of what is intended by this paragraph concerning the application of the job performance evaluation as it relates to salary increments for those employees covered by either Schedule "A" or Schedule "A-1" for the year 2018: Individual Y was in Group X of Schedule "A" at the Maximum Step under the 2017 Salary Ordinance and was receiving a salary of \$96,047.00. Upon the adoption of this Ordinance, this individual shall not receive any increase in salary unless he/she shall receive a satisfactory performance evaluation in which case his/her salary will be that provided for in the 2018 Schedule "A", Group X, Maximum \$97,968.00, effective January 1, 2018. In the event that the individual shall receive an unsatisfactory performance evaluation, his/her salary shall remain at \$96,047.00, the same as in 2017."

**SECTION 6.** Section 2, Schedule "A" of Ordinance No. 08-2017 is hereby deleted in its entirety and the following new Guide is inserted in its place and stead:

MARCH 22, 2018

TOWNSHIP OF HANOVER  
SALARY GUIDE 2018 A

Group Step 5

		I	48,939
		II	52,896
		III	57,452
		IV	62,393
		V	67,571
		VI	72,729
VII	76,887		
		VIII	83,295
		IX	90,118
X	97,968		
XI	105,137		
XII	113,266		
		XIII	122,418
		XIV	131,653

TOWNSHIP OF HANOVER  
SALARY GUIDE 2018 A-1

<u>Group</u>	<u>Step A</u>	<u>Step B</u>	<u>Step C</u>	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Increment</u>
I	30,956	33,716	36,476	39,236	41,996	44,756	47,516	50,276	2,760
II	-	-	-	-	-	-	-	54,299	-
III	-	-	-	-	-	-	-	58,979	-
IV	-	-	-	-	-	-	-	64,140	-
V	-	-	-	-	-	-	-	69,403	-
VI	-	-	-	-	-	-	-	74,751	-
VII	-	-	-	-	-	-	-	79,003	-
VIII	-	-	-	-	-	-	-	85,548	-
IX	-	-	-	-	-	-	-	92,628	-

**SECTION 7.** For the Department Heads listed below, there is hereby established the following salary ranges:

**2018 Business Administrator/Township Clerk Salary Range:**

During calendar year 2018, the following salary range shall apply to this dual position of Business Administrator/Township Clerk:

**\$100,000 to \$170,000**

**2018 Chief of Police Salary Range:**

During calendar year 2018, the following salary range shall apply to this position of Chief of Police:

**\$125,000 to \$160,560**

**2018 Chief Finance Officer/Certified Tax Collector/Treasurer Salary Range:**

During calendar year 2018, the following salary range shall apply to the multiple position of Chief Municipal Finance Officer/Certified Tax Collector/Treasurer:

**\$72,000 to \$136,820**

**2018 Construction Official / Building Sub-Code Official / Zoning Officer Salary Range:**

During calendar year 2018, the following salary range shall apply to the multiple position of Construction Official & Building Sub-Code Official/Zoning Officer:

**\$64,000 to \$117,715**

**2018 Superintendent of Public Works, Buildings and Grounds and Park Maintenance Salary Range:**

MARCH 22, 2018

During calendar year 2018, the following salary range shall apply to the position of Superintendent of Public Works, Buildings and Grounds and Park Maintenance:

**\$64,000 to \$117,715**

**SECTION 8.** In any instance, in connection with this Salary Ordinance and the Schedules set forth above, that an employee shall have his or her Job Classification altered, said employee shall receive compensation at a rate not less than that received by the employee in the year prior to the change of Classification and, in addition, shall not receive the annual increment which is provided for in the Salary Guide except for an adjustment which shall be determined by the Business Administrator/Township Clerk and recommended to the Township Committee. "All individuals employed by the Township in either a management or non-management civilian position, may be hired and classified within the minimum Step Ranges of A, A-1, B, C or D as set forth with the approval of the Township Committee".

**SECTION 9.** The following schedule represents the job position titles and applicable salary ranges for the Township's management and non-management civilian employees:

**SCHEDULE "B"**

	<b>APPLICABLE</b>	
	<b><u>UNDER SALARY SCHEDULE</u></b>	<b><u>SALARY RANGES</u></b>
JOB GROUP I	Clerk Typist	A or C
	P/T Dial-A-Ride Dispatcher	A-1 or D
	P/T Dial-A-Ride Driver	A-1 or D
	P/T Custodian	A-1 or D
	P/T Assistant to Custodian	A-1 or D
	P/T Park Maintenance Worker	A-1 or D
	JOB GROUP II	Support Services Secretary/Senior Clerk Typist in Police Department
Junior Account Clerk		A or C
P/T Clerk/Support Services		A or C
Senior Clerk Typist		A or C
P/T Floater/Clerical Support Services		A or C
OPRA/Other Assignments		
Violations Clerk		A or C
JOB GROUP III	Account Clerk	A or C
	Assistant Control Person/Account Clerk	A or C
	To the Construction Official/ Zoning Officer/Property Maintenance Officer	
	Engineering Aide I	A or C
	General Secretary	A or C
	P/T Municipal Recycling Enforcement Coordinator	A or C
	JOB GROUP IV	P/T Municipal Housing Liaison
Recreation & Park Administration Program Coordinator		A or C
Senior Account Clerk		A or C
Secretary to Chief of Police		A or C
Assistant to Superintendent of Recreation & Park Admin. Department		A or C
F/T Deputy Court Administrator		A or C
P/T Deputy Court Administrator		A or C
Secretary to Chief of Police		A or C
Technical Assistant to the Construction Official/Zoning Officer/Property Maintenance Officer		A or C
Recreation & Park Administration Department Program Coordinator		A or C
Recreation & Park Admin. Department Senior Account Clerk/Board Secretary		A or C



MARCH 22, 2018

	Secretary to the Health Department/ Deputy Registrar of Vital Statistics	A or C
	Assistant to Superintendent of Public Works/Recycling Coordinator	A or C
JOB GROUP V	Senior Account Clerk/Payroll Clerk	A or C
	Administrative Secretary	A or C
	Certified Municipal Court Administrator	A or C
	Engineering Aide II	A or C
	Management Analyst/Project Coordinator	A or C
JOB GROUP VI	Secretary to the Planning Board And Board of Adjustment/Land Use Administrator	A or C
	Public Health Nurse	A or C
	Executive Secretary I	A or C
	Police Dispatcher	A-1 or D
JOB GROUP VII	Assistant to Chief Financial Officer/ Tax Collector	A or C
	Executive Assistant	A or C
	Executive Secretary II	A or C
	Human Resource Specialist	A or C
	DPW Division Supervisor Of Buildings and Grounds	A-1 or D
	DPW Sanitation Division Supervisor	A-1 or D
	DPW Road Division Supervisor	A-1 or D
JOB GROUP VIII	Registered Environmental Health Specialist	A or C
JOB GROUP IX	General Office Supervisor/ Deputy Township Clerk	A or C
	DPW Operations Manager	A-1 or D
	DPW Park Maintenance Division Supervisor	A-1 or D
	P/T Junior Engineer	A or C
	Assistant Business Administrator	A or C
	Public Health Nurse Supervisor	A or C
	Registered Environmental Health Inspector 2 (Senior Registered Environmental Health Specialist)	A or C
	Assistant Building Inspector/Assistant Zoning Officer/Assistant Property/ Maintenance Officer	A or C
	P/T Electrical Sub-Code Official/Electrical Inspector & Assistant Zoning Officer/ Property Maintenance Inspector	A or C
	P/T Fire Protection Sub-Code Officer/ Assistant Property Maintenance Officer	A or C
	P/T Plumbing Sub-Code Official/Plumbing Inspector	A or C
JOB GROUP X	Health Administrator – Registered Environmental Health Specialist	A or C
	Recreation & Park Administration Department Superintendent	A or C
JOB GROUP XI	Health Administrator - Health Officer	A or C
JOB GROUP XII	Assistant Township Engineer	A or C
JOB GROUP XIII	N/A	A or C or D
JOB GROUP XIV	Township Engineer	A or C
	Professional Planner	A or C
	Health Officer/Environmental Specialist	A or C

**SECTION 10.** Individuals hired for the first time in any of the job position classifications set forth in Section 5. Entitled "Schedule "B" listed above, or any current employee promoted to a higher job group classification, shall be compensated within their respective job group range as set forth below in Salary Guide "C" or "D" at a salary to be determined by the Township Committee. A person hired or promoted within their respective job group range shall only be eligible to receive the annual cost of living adjustment when such adjustment is determined and authorized by the governing body. In order to be eligible to receive a cost of living adjustment, an employee must receive a satisfactory job performance evaluation from his/her department head.

Any new, replacement full-time or permanent part-time non-union civilian employee hired by the Township on or after January 1, 2018 up to and including the date of adoption of this ordinance, must first complete his/her six (6) month probationary period of service and receive a satisfactory job performance evaluation in order to qualify for the 2% cost of living adjustment retroactive to the first date of employment.

**TOWNSHIP OF HANOVER  
SALARY GUIDE 2018 C**

<u>Group</u>	<u>Minimum Salary</u>	<u>Maximum Salary</u>	<u>Minimum Hourly Rate</u>	<u>Maximum Hourly Rate</u>
I	25,000	47,487	13.74	26.09
II	26,990	51,330	14.83	28.20
III	29,330	55,782	16.12	30.65
IV	31,800	60,575	17.47	33.28
V	34,400	65,590	18.90	36.04
VI	36,940	70,616	20.30	38.80
VII	38,980	74,647	21.42	41.01
VIII	42,170	80,868	23.17	44.43
IX	45,580	87,488	25.04	48.07
X	49,510	95,115	27.20	52.26
XI	53,030	102,086	29.14	56.09
XII	57,100	109,972	31.37	60.42
XIII	61,610	118,853	33.85	65.30
XIV	66,160	131,580	36.35	72.30

**TOWNSHIP OF HANOVER  
SALARY GUIDE 2018 D**

<u>Group</u>	<u>Minimum Salary</u>	<u>Maximum Salary</u>	<u>Minimum Hourly Rate</u>	<u>Maximum Hourly Rate</u>
I	25,650	48,811	12.33	23.47
II	27,710	52,725	13.32	25.35
III	30,110	57,270	14.48	27.53
IV	32,650	62,262	15.70	29.93
V	35,330	67,370	16.99	32.39
VI	37,950	72,574	18.25	34.89
VII	40,030	76,709	19.25	36.88
VIII	43,320	83,060	20.83	39.93
IX	46,830	89,936	22.51	43.24

**SECTION 11.** The rates of pay and/or salary ranges for the following part-time Employees shall be as follows during calendar year 2018:

1. School Crossing Guard:  
(In Charge)..... \$ 18.75 per hr.
  
2. School Crossing Guards:  
First Full Year..... \$16.12 per hr.  
Second Full Year..... 16.44 per hr.  
Third Full Year..... 17.85 per hr.

MARCH 22, 2018

3. Office/Clerical:

Step 1.....	\$16.56 per hr.
Step 2.....	18.04 per hr.
Step 3.....	19.52 per hr.
Step 4.....	20.99 per hr.

- 4. Substitute Part-Time Construction Code Inspectors.....\$30.00 to \$35.15 per hr.
- 5. Part-time Registered Environmental Health Inspector \$24.00 to \$39.93 per hr.
- 6. Per Diem Police Dispatchers..... 22.02 Per hr.
- 7. Police Matrons - At the lump sum rate of \$63.15 for the first three (3) hours of service and at the rate of \$21.05 per hour pro-rated for actual time worked after the first three (3) hours.
- 8. Part-Time Senior Assistant Property Maintenance/  
Zoning Officer..... \$20.00 to \$35.15/hr.
- 9. Part-Time Assistant to Property Maintenance Officer/  
Zoning Officer..... No Compensation
- 10. Part-Time Professional Arborist/Forester  
(Funded by Township's Tree Fund).....\$25.00 to 66.30/hr.
- 11. Substance Awareness Coordinator..... \$250/quarterly report
- 12. Municipal Housing Liaison.....\$28.28/hr.

**SECTION 12.** The following rates of pay shall apply to Special Municipal Court sessions, DWI Court sessions and the off duty employment of police officers performing side jobs:

- 1. For additional special Municipal Court sessions including DWI Court sessions, the Municipal Court Judge, the Municipal Prosecutor and the Public Defender shall be paid at the rate of \$125.00 per hour but not to exceed following amounts:
  - A. Municipal Court Judge not to exceed \$800.00 per session.
  - B. Municipal Prosecutor not to exceed \$600.00 per session.
  - C. Public Defender not to exceed \$600.00 per session.
- 2. Outside Employment of Police Officers in the Performance of
  - Extra-Duty Side-Jobs.....\$70.00/hr.
  - Extra-Duty Side-Jobs Overtime.....105.00/hr.
  - Extra-Duty Side-Jobs Ravine/Met Life.....100.00/day
  - Administrative Fee Paid to Township..... 10.00/hr.
  - Cost for Use of a Township Police Vehicle.....\$25.00/hr. to Maximum of \$125.00

All payments to police officers for off-duty outside employment shall be processed through the Township's Finance Department.

**SECTION 13.** The rates of pay and/or salary ranges shall apply to the following temporary, seasonal and summer employees of the Recreation and Park Administration Department during calendar year 2018:

- 1. Part-Time Recreation Department Office Staff... \$7.50 to \$12.11/hr.
- 2. Swim Team Coach..... \$400-\$1,960/Season
- 3. Swimming Pool Manager..... \$3,500-\$11,235/Season
- 4. Asst. Pool Manager..... \$3,000-\$8,940/Season

MARCH 22, 2018

- 5. Lifeguards..... \$ 7.50-\$16.89/hr.
- 6. Director/Summer Playground Program.....\$21.00-\$25.91/hr.
- 7. Assistant Directors/  
Summer Playground Program..... \$10.00-\$19.15/hr.
- 8. Adult Counselors for Summer Playground Program..... \$12.23/hr. to \$23.00/hr.
- 9. Summer Plus Camp Program – Camp Counselor..... \$7.50/hr. to \$11.90/hr.
- 10. Custodian/Fourth of July..... \$25.00 to \$60.00/hr.
- 11. Swim Instruction by Certified Lifeguards:
  - a. Group Lessons.....\$49.35/per Person\* per Course
  - b. Individual Lessons.....\$18.57/per Lesson\*
  - c. Lifesaving Instruction..... \$49.35/per Person\* per Course
- \* In addition, a 10% administrative fee shall be charged to each participant to cover Township costs.
- 12. Community Center Proctors..... \$ 11.26/hr.
- 13. Badge Checkers – Bee Meadow Pool..... \$ 6.00 to \$13.50/hr.
- 14. Bee Meadow Pool Office Staff..... \$ 6.00 to \$13.50/hr.
- 15. Pool Activities Coordinator.....\$ 10.00 to \$16.24/hr.

16. Individuals hired as lifeguards who receive an Instructor’s Water Safety Instruction Certification, a Lifeguard Water Safety Instruction Certification and/or a Certified Pool Operator Certification shall be eligible to receive a \$.50 hourly increment upon attainment for either or both during the pool season in which the Certification(s) is/are received.

**SECTION 14.** During calendar year 2018, all temporary, seasonal and summer employees employed or re-employed as park maintenance workers, public works laborers and administrative and clerical personnel shall receive the following compensation:

- A. Individuals hired for the first time shall receive an hourly rate of \$9.70 an hour.
- B. Individuals rehired as seasonal and summer employees during calendar year 2018 shall receive an increment up to \$.75 per hour for each previous year of service.

**SECTION 15.** All salaries and rates of compensation for the job position classifications described under Job Position Classification Schedule “B”, in conformance with the above described Salary Guides, shall be effective and retroactive to January 1, 2018. Only those non-union full-time and permanent part-time civilian employees whose positions are classified under Schedule “B” and the Salary Guides listed above, and currently on the payroll of the Township of Hanover at the time of adoption of this Ordinance shall receive retroactive salary adjustments, except those employees who have retired from service on or after January 1, 2018, but prior to the adoption of this Ordinance shall receive retroactive salary adjustments effective January 1, 2018 through the date of retirement. No other exceptions shall be made."

**SECTION 16.** In case, for any reason, any section or provision of this Ordinance shall be held to be unconstitutional or invalid, the same shall not affect any other section or provision of this Ordinance, except so far as the section or provision so declared unconstitutional or invalid shall be severed from the remainder or any portion thereof.

**SECTION 17.** All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are, to the extent of such inconsistency, hereby repealed.

**SECTION 18.** This Ordinance shall take effect in accordance with law.

MARCH 22, 2018

The Ordinance will be further considered for Public Hearing on April 12<sup>th</sup> at 8:30 pm and at that time any person wishing to be heard concerning the Ordinance will be given the opportunity to be heard. The Ordinance and Notice of Introduction will be published in full in the Daily Record in accordance with the law.

Motion on introduction made by Member Francioli and seconded by Member Gallagher and unanimously approved.

So Introduced

**RESOLUTION NO. 41-2018**

**PUBLIC HEARING AND ADOPTION OF THE TOWNSHIP'S  
2018 CURRENT FUND BUDGET IN THE AMOUNT OF \$26,628,245.30**

The Current Fund Budget was scheduled for Public Hearing on March 8<sup>th</sup>, but due to the Nor'easter unfortunately that was postponed to this evening so at this time we will convene the Public Hearing concerning the adoption of the budget in the amount of \$26,628,245.30. The synopsis of the budget in accordance with the State regulation appeared in full in the February 15<sup>th</sup> issue of the Daily Record.

Motion to convene the public hearing made by Member Ferramosca and seconded by Member Gallagher and unanimously passed.

Motion to close the public hearing made by Member Francioli and seconded by Member Ferramosca and unanimously passed.

Now on Resolution for adoption of the 2018 Local Municipal Budget in the amount of \$26,628,245.30 motion to adopt the budget made by Member Cahill and seconded by Member Gallagher and unanimously passed.  
So Adopted.

**RESOLUTION NO. 42-2018**

**PUBLIC HEARING TO ADOPT AND CONFIRM CONCRETE SIDEWALK AND  
CONCRETE APRON ASSESSMENTS ON THOSE PROPERTY OWNERS LOCATED  
ON THE WESTERLY SIDE OF SOUTH JEFFERSON ROAD BEGINNING AT  
UKRAINE ROAD TO A POINT 300 FEET SOUTH OF THE INTERSECTION OF EDEN  
LANE PURSUANT TO ORDINANCE NO. 24-2016.**

All of the property owners affected by the assessments were notified in writing and in fact the Township Engineer convened a hearing on the February 7, 2018 to review those assessments and I believe that no one attended at that time. In accordance with statute we are required to publish the notice of the assessment hearing this evening which we did on February 21 and February 28<sup>th</sup> and all of the property owners that were affected by the proposed assessments were notified in writing concerning the public hearing.

At this time may we have a motion to convene a public hearing on the confirming and levying assessments Motion made by Member Gallagher and seconded by Member Cahill and unanimously passed.

Is there anyone in chambers wishing to be heard concerning the confirmation and levying assessments on the various property owners fronting on the improvements?

Motion to close the public hearing made by Member Cahill and seconded by Member Gallagher and unanimously passed.

Now on the adoption of the resolution of the **TOWNSHIP COMMITTEE CONFIRMING AND LEVYING ASSESSMENTS ON THOSE PROPERTY OWNERS LOCATED ON THE WESTERLY SIDE OF SOUTH JEFFERSON ROAD BEGINNING AT UKRAINE ROAD TO A POINT 300 FEET SOUTH OF THE INTERSECTION OF EDEN LANE PURSUANT TO ORDINANCE NO. 24-2016.**

MARCH 22, 2018

Motion to adopt resolution made by Member Ferramosca and seconded by Member Gallagher unanimously approved.

So approved.

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**RESOLUTIONS AS A CONSENT AGENDA:**

**RESOLUTION NO. 43-2018**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HANOVER APPOINTING MICHAEL PUSKAS, III AS A NEW PROBATIONARY PATROLMAN FOR A ONE (1) YEAR PERIOD COMMENCING MONDAY, APRIL 2, 2018 THROUGH TUESDAY, APRIL 2, 2019 AT A BASE SALARY OF \$63,199.00 AT STEP 2 OF THE SALARY GUIDE SET FORTH IN ORDINANCE NO. 21-2014 (CONDITIONAL OFFER OF EMPLOYMENT SUBJECT TO RECEIVING SATISFACTORY MEDICAL AND PSYCHOLOGICAL EXAMINATIONS, A NEGATIVE DRUG TEST AND COMPREHENSIVE BACKGROUND INVESTIGATION)**

**WHEREAS**, the authorized strength of the Hanover Township Police Department consists of thirty (30) superior officers and patrolmen; and

**WHEREAS**, with the retirement of Detective Christopher Thompson effective April 1, 2018, a need exists to replace the vacant patrolman position; and

**WHEREAS**, in accordance with the Township's job search process, an Interview Committee consisting of the Chief, and Lieutenants White and Look interviewed the candidate mentioned below who appeared best qualified and matched the Township's job description for patrolman; and

**WHEREAS**, as a result of the interview, the Interview Committee recommends that **Michael Puskas, III** is qualified and meets the Township's hiring standards and criteria in performing the duties and responsibilities of a patrolman; and

**WHEREAS**, except as otherwise provided by State Statute, Section 53-11.1 of Chapter 53 of the Code of the Township entitled Police Department describes the minimum educational background a candidate must have in order to be considered for the rank of patrolman; and

**WHEREAS**, based on the recommendation of the Interview Committee, **Michael Puskas, III** shall serve as a probationary patrolman for a one (1) year period commencing Monday, April 2, 2018 and ending on Tuesday, April 2, 2019:

**Michael Puskas, III  
14 James Terrace  
Fredon, New Jersey 07860; and**

**WHEREAS**, as a conditional offer of employment, **Mr. Puskas** must receive satisfactory medical and psychological examinations, a negative drug test, and a negative background investigation; and

**WHEREAS**, it is the intention of the Township Committee to accept the recommendation of the Interview Committee and appoint **Mr. Puskas** as a probationary patrolman.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Hanover in the County of Morris and State of New Jersey as follows:

1. That **Mr. Puskas** residing at 14 James Terrace in Fredon, New Jersey 07860 is hereby appointed to serve as a probationary patrolman effective Monday, April 2, 2018. **Mr. Puskas** will serve in a probationary capacity for a one (1) year period which shall end on Tuesday, April 2, 2019.

MARCH 22, 2018

2. In accordance with Salary Ordinance No. 21-14 and the current 2014-2017 Collective Bargaining Agreement between the Township and the Hanover Township Patrolmen's Benevolent Association, PBA Local #128, **Probationary Patrolman Michael Puskas, III** shall receive a base salary of \$63,199.00 at Step 2 of the Patrolmen's Step Classification Guide.
3. As a conditional offer of employment, **Mr. Puskas** must receive satisfactory medical and psychological examinations, a negative drug test, and a negative background investigation. In the event **Mr. Puskas** fails any of the examinations set forth above, the conditional offer of employment may be withdrawn immediately.
4. During the probationary period, **Probationary Patrolman Puskas**, as a newly appointed patrolman, does not retain any type of permanent status within the Police Department and may be dismissed at the discretion of the Township Committee only after proper preliminary notice has been given an opportunity for a hearing afforded the patrolman. This condition of employment is in conformance with Section 53-9.D.1 set forth under Section 53-9. Entitled "Qualifications for Appointment." Pursuant to Chapter 53 of the Code of the Township entitled Police Department.
5. That certified copies of this resolution shall be transmitted to the Captain of Police, the Township's Chief Municipal Finance Officer and **Probationary Patrolman Puskas** for reference and information purposes.

#### RESOLUTION NO. 44-2018

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HANOVER REAPPOINTING DR. GEORGE VAN ORDEN TO SERVE AS A REGULAR MEMBER OF THE BOARD OF HEALTH FOR A THREE (3) YEAR TERM OF OFFICE COMMENCING APRIL 1, 2018 THROUGH DECEMBER 31, 2020, ALL IN ACCORDANCE WITH SECTION 27-3.B. ENTITLED "TERMS; VACANCIES." UNDER CHAPTER 27 OF THE CODE OF THE TOWNSHIP ENTITLED BOARD OF HEALTH**

**WHEREAS**, by resolution dated March 23, 2017, **Dr. George Van Orden** was appointed to serve as a member of the Board of Health for a one (1) year term of office beginning on April 1, 2017 and ending on March 31, 2018; and

**WHEREAS**, Section 27-3.B. entitled "Terms; Vacancies." Under Chapter 27 of the Code of the Township entitled Board of Health provides for staggered terms of office for each of the five (5) members of the Board; and

**WHEREAS**, Section 27-3.B. also states that all appointments thereafter, shall be made for full terms of three (3) years; and

**WHEREAS**, with the conclusion of his one (1) year term of office, it is the intention of the Township Committee that **Dr. George Van Orden** be reappointed to the Board of Health for a three (3) year term of office commencing April 1, 2018 and ending on December 31, 2020.

**NOW, THEREFORE, BE IT RESOLVED:** by the Township Committee of the Township of Hanover in the County of Morris and State of New Jersey as follows:

1. In accordance with Section 27-3.B. Entitled "Terms; Vacancies". under Chapter 27 of the Code of the Township entitled Board of Health, **Dr. George Van Orden** residing at 117 Greenwood Avenue in Madison, New Jersey 07940 is hereby reappointed to serve as a regular member of the Board of Health for a three (3) year term of office.
2. **Dr. Van Orden's** term shall commence on April 1, 2018 and end on December 31, 2020 or until such time as his successor shall be duly appointed and qualified.

MARCH 22, 2018

3. That a certified copy of this resolution shall be transmitted to **Dr. Van Orden** and the Hanover Township Health Department.

**RESOLUTION NO. 45-2018**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE APPOINTING JANE MARIE SCHRADER TO SERVE AS A MEMBER OF THE HANOVER TOWNSHIP'S CULTURAL ARTS COMMITTEE IN FILLING THE UNEXPIRED TERM OF ANN LOUISE VOELZKE WHICH TERM OF OFFICE SHALL EXPIRE ON DECEMBER 31, 2019, ALL IN ACCORDANCE WITH SECTION 19-6. ENTITLED "VACANCIES UNDER CHAPTER 19 OF THE CODE OF THE TOWNSHIP ENTITLED CULTURAL ARTS COMMITTEE**

**WHEREAS**, Section 19-6. Entitled "Vacancies." Under Chapter 19 of the Code of the Township entitled Cultural Arts Committee states that in the event of a vacancy occurring on the Committee, other than by expiration of a term, such vacancy shall be filled by the Township Committee for the unexpired term; and

**WHEREAS**, with the passing of longtime Cultural Arts Committee member Ann Louise Voelzke on February 24, 2018, the Township Committee desires to fill the vacancy; and

**WHEREAS**, on March 13, 2018, the Township's Business Administrator/Township Clerk received a cover letter and resume from **Jane Marie Schrader** asking to be considered for appointment to the Board; and

**WHEREAS**, in accordance with the Township's internal procedures, the Business Administrator forwarded **Ms. Schrader's** letter and resume to the Township Committee and the Chairman of the Cultural Arts Committee for reference and review; and

**WHEREAS**, Edward Abelew, the Chairman of the Cultural Arts Committee reviewed the resume and advised the Business Administrator that he recommends the appointment of **Ms. Schrader** in filling the unexpired term of Ann Marie Voelzke and welcomes the appointment; and

**WHEREAS**, the Township Committee has reviewed the cover letter and resume of **Jane Marie Schrader** and concurs with Chairman Abelew's recommendation that **Ms. Schrader** be appointed to fill the vacant seat of Ann Louise Voelzke.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Hanover in the County of Morris and State of New Jersey as follows:

1. In accordance with Section 19-6. Entitled "Vacancies." Of Chapter 19 of the Code of the Township entitled Cultural Arts Committee, the governing body hereby appoints **Jane Marie Schrader** residing at 9 Fenwick Road in the Whippany Section of the Township to serve as a member of the Cultural Arts Committee in filling the unexpired term of Ann Louise Voelzke which term of office shall expire on December 31, 2019.
2. This appointment shall take effect immediately and shall expire on December 31, 2019 or until such time that **Ms. Schrader's** successor shall be appointed and qualified.
3. That certified copies of this resolution shall be forwarded to the Chairman of the Cultural Arts Committee and **Ms. Schrader** for reference and information purposes.



MARCH 22, 2018

**RESOLUTION NO. 46-2018**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HANOVER RETAINING THE SERVICES OF JON RHEINHARDT AND DAVID HOLLBERG AND THE FIRM OF PHOENIX CONSULTING GROUP IN PREPARING A FINANCIAL ANALYSIS OF THE WHIPPANY FIRE COMPANY AND HANOVER TOWNSHIP FIRE DISTRICT NO. 2 AS IT RELATES TO THE APPLICATION OF THE WHIPPANY FIRE COMPANY FOR A LOAN THROUGH THE MORRIS COUNTY IMPROVEMENT AUTHORITY, ALL IN ACCORDANCE WITH THE LOCAL PUBLIC CONTRACTS LAW AT N.J.S.A. 40A:11-5(i)**

**WHEREAS**, the Whippany Fire Company has applied for a loan through the Morris County Improvement Authority (hereinafter referred to as the "MCIA") to assist the Fire Company in completing the construction of a new fire house located on Troy Hills Road in the Whippany Section of the Township; and

**WHEREAS**, as the loan will be based on a bond floated by the MCIA, the County of Morris requires that the transaction includes the participation of Hanover Township in order to guarantee the full faith and credit of the borrower; and

**WHEREAS**, as the guarantor, the Township would be responsible in underwriting any loan payment should the Fire Company default; and

**WHEREAS**, while the Township Committee is amenable to assisting the Whippany Fire Company, it recognizes that it has an important fiduciary responsibility to the taxpayers of Hanover Township; and

**WHEREAS**, in this regard, before the Township Committee makes any final determination and commitment as to whether it should serve as the guarantor of the loan, it seeks to have a third party perform an independent analysis including but not limited to the financial accounts of the Whippany Fire Company and Whippany Fire District a determination as to whether the remaining improvements to the new fire house are necessary in performing fire suppression and fire prevention services; and

**WHEREAS**, at the request of the Township's Business Administrator/ Township Clerk, Jon Rheinhardt has submitted a written proposal and quotation dated March 16, 2018, a copy of which is attached hereto and made a part of this resolution as if set forth hereto; and

**WHEREAS**, to perform the scope of services set forth in the proposal, the total amount shall not exceed \$10,000.00; and

**WHEREAS**, it is the intention of the governing body to retain the services of Jon Rheinhardt and David Hollberg, both of whom are certified municipal finance officers and have extensive experience and expertise in the areas of accounting and financial management as the principals of Phoenix Consulting Group.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Hanover in the County of Morris and State of New Jersey as follows:

1. In accordance with the Local Public Contracts Law at N.J.S.A. 40A:11-5(i), the governing body hereby retains the services of Jon Rheinhardt and David Hollberg and the Firm of Phoenix Consulting Group to prepare and submit a written analysis of the financial accounts and general accounting practices of the Whippany Fire Company and Hanover Township Fire District No. 2 as it relates to the Whippany Fire Company's application to obtain a loan through the Morris County Improvement Authority. The proposal of Jon Rheinhardt dated March 16, 2018 is attached hereto and made a part of this resolution as if set forth in full, and is available for public inspection in the office of the Business Administrator/Township Clerk.
2. The Business Administrator/Township Clerk is authorized and directed to issue a Purchase Order/Voucher in the amount not to exceed

MARCH 22, 2018

\$10,000.00 which funds are available in the 2018 Current Fund Budget, Management Study Account, Line Item No. 128-0008-081.

3. A brief notice of this award shall be published in the Daily Record as required by law within ten (10) days of its passage.
4. That a certified copy of this resolution shall be transmitted to the Township's Chief Municipal Finance Office and Jon Rheinhardt for reference and information purposes.

**RESOLUTION NO. 47-2018**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING THE EMPLOYMENT OF PETER JAMES TAURIELLO AS A PART-TIME DIAL-A-RIDE DRIVER AT THE RATE OF \$14.00 PER HOUR IN ACCORDANCE WITH JOB GROUP I UNDER SCHEDULE "B" AND SALARY RANGE GUIDE "D" AS SET FORTH IN SALARY ORDINANCE NO. 8-17 (CONDITIONAL OFFER OF EMPLOYMENT SUBJECT TO RECEIVING A SATISFACTORY MEDICAL AND EYE EXAMINATIONS, NEGATIVE DRUG TEST AND NEGATIVE CRIMINAL HISTORY BACKGROUND CHECK)**

**WHEREAS**, in order to assist in the performance of various services offered by the Recreation and Park Administration Department, the Superintendent of the Department recommended to the Board of Recreation Commissioners that a part-time Dial-A-Ride driver be employed; and

**WHEREAS**, the Superintendent of the Department and the Township's Human Resource Specialist interviewed candidates for the following part-time position:

**Dial-A-Ride Driver**

**WHEREAS**, based on the recommendation of the Superintendent and the Board of Recreation Commissioners, in a memorandum dated March 13, 2018 to the Business Administrator and Township Committee recommend that **Peter James Tauriello** be employed to serve as a Dial-A-Ride Driver effective April 1, 2018; and

**WHEREAS**, as **Mr. Tauriello** does not have a CDL License, he will be assigned to only drive the Township's other Dial-A-Ride vehicles; and

**WHEREAS**, in accordance with the recommendation of the Superintendent of the Recreation and Park Administration Department, the governing body hereby concurs with the nomination set forth above.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Hanover in the County of Morris and State of New Jersey as follows:

1. **Mr. Peter James Tauriello** residing at 1 Crimson Lane in Mine Hill, New Jersey 07803-2444 is hereby appointed to serve as a Part/Time Dial-A-Ride Driver. **Mr. Tauriello** shall work a maximum of fifteen (15) hours a week as the need arises. Under no circumstances, shall **Mr. Tauriello's** hours exceed fifteen (15) hours per week. He shall only drive Dial-A-Ride vehicles not requiring a CDL license.
2. **Mr. Tauriello** shall be paid at the rate of \$14.00 per hour under Job Group I of Schedule "B" and Salary Range Guide "D" set forth in Salary Ordinance No. 8-2017.
3. This offer of employment is subject to **Mr. Tauriello** receiving satisfactory medical and eye examinations, a negative drug test and a negative criminal history background check.
4. Pursuant to Township policy, **Mr. Tauriello** shall not be eligible to receive health and dental benefits, holiday pay or earn and accrue paid vacation and sick leave of any kind whatsoever.

MARCH 22, 2018

- 5. The appointment set forth above shall take effect on April 1, 2018.
- 6. That certified copies of this resolution shall be transmitted to the Superintendent of the Recreation and Park Administration Department, the Township’s Human Resource Specialist and the Township’s Chief Municipal Finance Officer for reference and information purposes.

**RESOLUTION NO. 48-2018**

**A RESOLUTION APPROVING THE APPOINTMENT OF FULL-TIME, SEASONAL PERSONNEL FOR THE BEE MEADOW POOL AND SUMMER CAMP PROGRAM IN ACCORDANCE WITH SECTION 13. ITEMS 2, 3, 4, 5, 9, 14 and 15 OF SALARY ORDINANCE NO. 8-2018**

**WHEREAS**, the Board of Recreation Commissioners recommends the employment of the various individuals listed below to work as full-time, seasonal employees assigned to the Recreation and Park Administration Department under the following category:

**Bee Meadow Pool**

**WHEREAS**, it is the recommendation of the Board of Recreation Commissioners that the Township Committee approve the individuals listed below under paragraph one (1), who shall be compensated at the rates set forth in accordance with the salary ranges established in Section 13., Items 2, 3, 4, 5, 9, 14 and 15 of Salary Ordinance No. 8-2018.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Hanover, in the County of Morris and State of New Jersey as follows:

1. In accordance with Section 13. Items 2, 3, 4, 5, 9, 14 and 15 of Salary Ordinance No. 8-2018, the rates of compensation for the following seasonal employees mentioned below shall be as follows:

**PARKS & RECREATION - SUMMER**

<b><u>Bee Meadow Pool:</u></b>		<b><u>Start Date</u></b>
<b><u>Pool Manager:</u></b>		
Edward Cashen.....	\$7,497.00/Season	04/15/18
<b><u>Assistant Pool Manager:</u></b>		
Amanda Varcарcel.....	\$6,757.50/Season	04/15/18
<b><u>Pool Office Manager:</u></b>		
Debbie Castelluccio.....	\$13.50/hr.	04/15/18
<b><u>Lifeguards – Full Time:</u></b>		
Lindsay Cashen	\$11.50/hr.	04/15/18
Rebecca Hoffler – Senior Guard.....	12.50/hr.	04/15/18
James Kinzer.....	11.00/hr.	04/15/18
William Kinzer, Sr. Guard.....	12.50/hr.	04/15/18
Chiara Mennonna.....	11.00/hr.	04/15/18
Christen Mills.....	11.25/hr.	04/15/18
Brian Stock.....	10.50/hr.	04/15/18
Zachary Vasquez.....	11.00/hr.	04/15/18
<b><u>Bee Meadow Pool:</u></b>		
<b><u>Lifeguards – Permanent Part-Time:</u></b>		
Olivia Cashen.....	\$ 9.75/hr.	04/15/18
Lianna Schuele.....	11.00/hr.	04/15/18
<b><u>Lifeguards – Part-Time:</u></b>		
Tommy Adamiak.....	\$9.25/hr.	04/15/18
Kelly Belarmino.....	9.50/hr.	04/15/18
Anthony Bromberg.....	9.25/hr.	04/15/18
James Carlson-Zyats.....	9.25/hr.	04/15/18
Sydney Carlson-Zyats.....	9.25/hr.	04/15/18
Noele Ciottone.....	9.50/hr.	04/15/18

MARCH 22, 2018

Michael Colavito.....	9.75/hr.	04/15/18
Emily Farrell.....	9.00/hr.	04/15/18
Hannah Lorenzana.....	9.25/hr.	04/15/18
Pietro Mennona.....	9.50/hr.	04/15/18
Justin Plaza.....	9.00/hr.	04/15/18
Sabina Schuele.....	9.50/hr.	04/15/18
Isabella Serillo.....	9.25/hr.	04/15/18
Joseph Thoma.....	9.50/hr.	04/15/18
Nicholas Thoma.....	9.50/hr.	04/15/18

**Badge Checkers:**

Ed Cashen.....	\$ 10.00/hr.	04/15/18
Sandra Lorenzana.....	10.50/hr.	04/15/18
Antonietta Mellen.....	12.00/hr.	04/15/18
Michelle Richardson.....	10/25/hr.	04/15/18
Ryan Valcarcel.....	10.25/hr.	04/15/18

Except for disciplinary removal, all appointments (with the exception of the all year round Teen Coordinators) as seasonal employees shall terminate on or before September 3, 2018

3. That a certified copy of this resolution be transmitted to the Superintendent of the Recreation and Park Administration Department and the Township's Chief Municipal Finance Officer for their reference and action.

**RESOLUTION NO. 49-2018**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HANOVER ACCEPTING A 2017 TRAILS CONSTRUCTION GRANT THROUGH THE MORRIS COUNTY OPEN SPACE, RECREATION, FARMLAND AND HISTORIC PRESERVATION TRUST FUND PROGRAM FOR THE CONSTRUCTION OF A NEW BEE MEADOW POND NATURE TRAIL IN THE WHIPPANY SECTION OF THE TOWNSHIP AND FURTHER AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE THE GRANT AGREEMENT**

**WHEREAS**, the Morris County Board of Chosen Freeholders created the Morris County Open Space, Recreation, and Farmland and Historic Preservation Trust Fund, hereinafter referred to as the "Morris County Preservation Trust Fund" or "Trust Fund," in accordance with P.L. 1997, c.24 (N.J.S.A. 40:12-15.1 et seq.), and any subsequent amendments thereto; and

**WHEREAS**, the County of Morris established the Morris County Trails Construction Grant Program (hereinafter referred to as the "Program" and the Trails Construction Grant Program Advisory Committee hereinafter referred to as the "Advisory Committee") to review, prioritize and make recommendations on the funding of projects; and

**WHEREAS**, the Township of Hanover filed an application ("Application") with the Program on June 30, 2017 for financial assistance in fiscal year 2017 under the Trails Construction Grant Fund for the construction of a new Bee Meadow Pond Nature Trail, 2,822 feet in length along the ponds at Bee Meadow Park, and such Application is annexed hereto as Schedule "C"; and

**WHEREAS**, the Township of Hanover has submitted the Application in accordance with the current Rules and Regulations of the Trust Fund; and

**WHEREAS**, the Advisory Committee has reviewed the Township's Application and found it to be in conformance with the scope and the mission of the Program, and recommended to the Morris County Board of Chosen Freeholders that the project entitled "Bee Meadow Pond Nature Trail" for the construction of a new Trail along the Bee Meadow Ponds on Lot 2 in Block 8104 and Lot 9 in Block 8401 as set forth on the Tax Map of the Township of Hanover be awarded a Trails Construction Grant in the amount of \$72,000.00; and

**WHEREAS**, the Morris County Board of Chosen Freeholders confirmed the findings of the Advisory Committee and approved the project entitled "Bee Meadow Pond Nature Trail," hereinafter referred to as the "Approved Project," for funding; and

MARCH 22, 2018

**WHEREAS**, the Township of Hanover has agreed to hold and use the Approved Project in compliance with the Rules and Regulations of the Program.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Hanover in the County of Morris and State of New Jersey as follows:

1. The governing body hereby approves the acceptance of a fiscal year 2017 Morris County Open Space, Recreation, Farmland and Historic Preservation Trust Fund Grant for the construction of a new nature trail along the Ponds at Bee Meadow Park which Trail shall be constructed on Lot 2 in Block 8104 and Lot 9 in Block 8401 as set forth on the Tax Map of the Township of Hanover. The Project is designated as the "Bee Meadow Pond Nature Trail."
2. In consideration of the grant award, and in accordance with the Application heretofore filed, and hereby incorporated into this Agreement as Schedule "C", the County and the Township of Hanover agree to abide by the terms and conditions set forth in the Grant Agreement, hereinafter referred to as "Agreement."
3. That the Mayor and Township Clerk are hereby authorized and directed to execute the 2017 Morris County Open Space, Recreation, Farmland and Historic Preservation Trust Fund Grant Agreement on behalf of the Township.
4. A certified copy of this resolution shall be transmitted along with the signed Agreement to the Program Administrator, Director of Park Planning and Development at the Morris County Park Commission, the Township's Chief Municipal Finance Officer, Township Engineer and Chairperson of the Township's Open Space Advisory Committee.

**RESOLUTION NO. 50-2018**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING THE AWARD OF A CONTRACT TO SA FOOD ASSOCIATES, LLC, IN OPERATING THE TOWNSHIP'S BEE MEADOW POOL CONCESSION STAND DURING THE YEAR 2018 POOL SEASON BASED ON ITS BID TO PAY THE TOWNSHIP \$6,000.00 AND FURTHER AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE AN AGREEMENT WITH SERGIO F. FRANCISCO, THE OWNER OF SA FOOD ASSOCIATES, LLC**

**WHEREAS**, the Bee Meadow Pool facility located on Pond Road includes a Concession Stand owned by the Township of Hanover; and

**WHEREAS**, the Board of Recreation Commissioners believe that in order to provide concession stand services to the Pool's members, the Concession Stand should be deriving some revenues in order to help offset the total costs to operate the Bee Meadow Pool facility; and

**WHEREAS**, on February 2, 2018, the Township of Hanover, acting in conformity with N.J.S.A. 40A:11-1 et seq., publicly advertised for the receipt of competitive quotations for the operation of the Township's Bee Meadow Pool Concession Stand during the period commencing Memorial Day weekend, May 25, 2018 through Labor Day, September 3, 2018; and

**WHEREAS**, the Township's Request For Proposal and the Specification stipulate that the Township Committee will award a contract to the person, firm, corporation or partnership which submits the highest bid for the operation of the Concession Stand; and

**WHEREAS**, in accordance with the February 2, 2018 Notice to Bidders, one (1) sealed bid was received by the Township's Bid Reception Committee during the February 27, 2018 Bid Reception Committee meeting as follows; and

**SA Food Associates, LLC.....\$6,000.00**

MARCH 22, 2018

**WHEREAS, SA Food Associates, LLC** submitted the highest bid at \$6,000.00 on the Township's "Proposal Form" as the amount to be paid the Township for the operation of the Concession Stand in accordance with the Township's written Specification; and

**WHEREAS**, the Business Administrator has carefully examined the one (1) Proposal submitted by **SA Food Associates, LLC** and Park Eats, LLC which are attached hereto and made a part of this resolution, and recommends that the governing body award a contract to **SA Food Associates, LLC** as the responsible and responsive bidder; and

**WHEREAS**, in accordance with the Township's Specification, **SA Food Associates, LLC** shall pay the Township the sum of \$6,000.00 in two (2) equal installments of \$3,000.00 each which payments shall be deposited in the Township's Swimming Pool Enterprise Fund - Miscellaneous Account by the Township's Chief Municipal Finance Officer.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Hanover in the County of Morris and State of New Jersey as follows:

1. That a contract is hereby awarded to:

**SA FOOD ASSOCIATES, LLC**  
**Sergio F. Francisco, the Owner**  
1231 Beech Avenue  
Mountainside, New Jersey 07092

for the operation of the Township's Bee Meadow Pool Concession Stand during the period commencing Memorial Day weekend commencing May 25, 2018 through Labor Day, September 3, 2018.

2. As remuneration to the Township for the operation of the Concession Stand, **SA Food Associates, LLC** shall pay the Township one half (1/2) the sum of \$6,000.00 or \$3,000.00 in cash or certified check at the time the signed contract is submitted to the Business Administrator/Township Clerk.

3. On or before Monday, May 7, 2018, **SA Food Associates, LLC** shall deliver to the Business Administrator/Township Clerk in cash or certified check, the second one half (1/2) payment in the amount of \$3,000.00.

4. The Township's Chief Municipal Finance Officer, upon receipt of the payments from the Business Administrator/Township Clerk, shall deposit the payments in the Township's Swimming Pool Enterprise Fund - Miscellaneous Account by the Township's Chief Municipal Finance Officer.

5. The Mayor and Township Clerk are hereby authorized to execute a contract on behalf of the Township of Hanover with **Sergio F. Francisco, the Owner of SA Food Associates, LLC**.

6. A certified copy of this resolution shall be forwarded to the Superintendent of the Recreation and Park Administration, the Township's Chief Municipal Finance Officer and, **SA Food Associates, LLC** for reference and action purposes.

**RESOLUTION NO. 51-2018**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE AN EXTRAORDINARY, UNSPECIFIABLE SERVICES AGREEMENT WITH CLIFFHANGER PRODUCTIONS, INC. IN AN AMOUNT NOT TO EXCEED \$20,000.00 AS AGENT AND PRODUCER OF FOUR (4) LIVE VOCAL CONCERTS ON JULY 9, 16, 23, AND 30, 2018 WHICH CONCERTS SHALL BE HELD AT THE BRICKYARD FIELD AT BEE MEADOW PARK IN WHIPPANY, ALL IN ACCORDANCE WITH N.J.S.A. 40A:11-5.(1)(a)(ii)**

MARCH 22, 2018

**WHEREAS**, pursuant to the provisions of N.J.S.A. 40A:11-5.(1)(a)(ii), the Township has a need to retain the services of a consultant who serves as an agent to professional vocal artists; and

**WHEREAS**, the Township's Recreation and Park Administration Department wishes to host a 2018 summer concert series offering the residents of the Township with an opportunity to take a trip down memory lane by enjoying the nostalgic music and talent of famous recording and performing artists from the 1950's through the 1980's; and

**WHEREAS**, in order to assist the Recreation and Park Administration Department in producing and coordinating a live summer concert program, the Superintendent of the Recreation and Park Administration Department requested a proposal and quotation from a consultant who serves as an agent to performing artists, and has the necessary expertise and experience in the field of entertainment to help municipalities sponsor community events which headline top name entertainers from the past and present; and

**WHEREAS, Cliffhanger Productions, Inc.** (hereinafter referred to as "**Cliffhanger**") located at 161 Park Avenue in Rutherford, New Jersey 07070-2307 submitted a proposal based on the needs of the Township of Hanover, to perform consultant entertainment services which includes the engagement of four (4) vocal groups and furnishing the necessary sound amplification equipment and lighting for each of the concerts; and

**WHEREAS**, the award of a contract to **Cliffhanger** may be narrowly construed as an Extraordinary, Unspecifiable Service in that the services to be rendered by the consultant can be classified as specialized in nature in the field of artistic endeavor related to the engagement and production of live entertainment by recording and performing vocal artists; and

**WHEREAS, Cliffhanger** shall assist the Township in the production of the Township's 2018 Summer Concert by engaging four (4) vocal groups to perform on the nights of July 9, July 16, July 23, and July 30 2018 which performances shall take place at the Brickyard Field at Bee Meadow Park in the Whippany Section of the Township of Hanover; and

**WHEREAS**, various private sector businesses and corporations within the Township have contributed money to underwrite the cost to hire **Cliffhanger** and shall serve as sponsors of each of the concerts without any property taxpayer money being utilized; and

**WHEREAS**, in keeping with the requirements of the Non-Fair and Open process of the Pay-to-Play legislation at N.J.S.A. 19:44A-20.5 and N.J.S.A. 19:44A-20.26 et seq., the Township's Business Administrator, in his capacity as the Qualified Purchasing Agent, has prepared a "Value Determination and Certification", (a copy of which is attached hereto and made a part of this resolution), and certified in writing that the value of **Cliffhanger's** consultant services during calendar year 2018 will not exceed \$20,000.00; and

**WHEREAS**, because the value of the contract exceeds \$17,500.00, **Cliffhanger** is required to complete and submit a Business Entity Disclosure Certification form, which certifies that **Cliffhanger** has not made any reportable contributions to a political or candidate committee in the Township of Hanover in the previous one (1) year, and that the contract will prohibit **Cliffhanger** from making any reportable contributions for the term of the contract; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.26, **Cliffhanger** is required to file a Chapter 271 Political Contribution Disclosure Form and a Stockholder Disclosure Certification; and

**WHEREAS**, the total contract amount with **Cliffhanger** shall not exceed \$20,000.00 which funds are available and deposited in the Reserve for Recreation Account No. 190-0111-401.

MARCH 22, 2018

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Hanover in the County of Morris and State of New Jersey as follows:

1. The Mayor and Township Clerk are hereby authorized to execute a contract with **Cliffhanger Productions, Inc.** located at 161 Park Avenue, in Rutherford, New Jersey 07070-2307 for the purpose of providing the Township with consultant entertainment services which includes the engagement of four (4) vocal groups and furnishing the necessary sound amplification equipment and lighting for each of the concerts. The concerts shall be held on the nights of July 9, 16, 23 and 30, 2018 at the Brickyard Field at Bee Meadow Park in the Whippany Section of the Township.

2. The total contract amount shall not exceed \$20,000.00. Funds for the payment of **Cliffhanger** and the four (4) vocal groups engaged by the consultant have been deposited by the Recreation and Parks Administration Department in Reserve for Recreation Account, Line Item No., 190-0111-401, all in accordance with requirements of the Local Budget Law, N.J.S.A. 40A:4-1 et seq., and are available to meet the costs associated with the production of the concerts.

3. This contract is awarded without competitive bidding as an "Extraordinary, Unspecifiable Service", in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) of the Local Public Contracts Law in that the services to be rendered by the consultant can be classified as specialized in nature in the field of artistic endeavor related to the engagement and production of live entertainment by recording and performing vocal artists.

4. A brief notice of this award shall be published in the Daily Record as required by law within ten (10) days of its passage.

#### **RESOLUTION NO. 52-2018**

**A RESOLUTION AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE AN EXTRAORDINARY, UNSPECIFIABLE SERVICES AGREEMENT IN AN AMOUNT NOT TO EXCEED \$17,181.80 WITH GARDEN STATE FIREWORKS, INCORPORATED FOR AN INDEPENDENCE DAY CELEBRATION OF FIREWORKS ON THE EVENING OF JULY 2, 2018 WITH A RAIN DATE OF JULY 3, 2018 OR THE NEXT CLEAR NIGHT IN CASE OF INCLEMENT WEATHER AT THE VETERANS MEMORIAL PARK ATHLETIC FIELD, ALL IN ACCORDANCE WITH N.J.S.A. 40A:11-5.(1)(a)(ii) AND (3) AND N.J.S.A. 40A:11-6.1 OF THE LOCAL PUBLIC CONTRACTS LAW**

**WHEREAS**, the Township of Hanover intends to provide a fireworks display for the 2018 Independence Day Celebration on July 2, 2018 with a rain date of July 3, 2018 or the next clear night in case of inclement weather at the Veterans Memorial Park Athletic Field; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Extraordinary Unspecifiable Services" without competitive bidding and the contract itself must be available for public inspection; and

**WHEREAS**, the Township has determined that the performance of a fireworks display requires an expertise and extensive training in this field of endeavor and involves the additional problem that if the displays are not properly furnished in the first instance, there is no opportunity for correction of any errors or omissions on the part of those providing said displays; and

**WHEREAS**, on February 5, 2018, the Township sent a Request for Proposal and Quotation to eight (8) fireworks display vendors requesting the submission of proposals and quotations to be submitted to the Township's Bid Reception Committee on Tuesday, March 6, 2018; and

**WHEREAS**, only one (1) proposal and quotation was received by the Bid Reception Committee on March 6, 2018 from **Garden State Fireworks, Inc.** in the amount of \$17,181.80; and

**WHEREAS**, the Township's Business Administrator reviewed the proposal



MARCH 22, 2018

and quotation by **Garden State Fireworks, Inc.** and determined that the proposal and quotation was submitted in accordance with the Township's Request for Proposal and does not include any exceptions, deviations or deficiencies, and, is therefore considered the only responsible and responsive bidder; and

**WHEREAS**, the Chief Municipal Finance Officer has certified that sufficient funds have been appropriated and are available for this expenditure through the year 2018 Current Fund Budget - Line Item Number 128-0038-304; and

**WHEREAS**, the Township Committee of the Township of Hanover conclude that the providing of fireworks displays should be classified as an "Extraordinary, Unspecifiable Service" as defined by N.J.S.A. 40A:11-5.(1)(a)(ii) and N.J.S.A. 40A:11-6.1.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Hanover in the County of Morris and State of New Jersey as follows:

1. In accordance with N.J.S.A. 40A:11-5.(1)(a)(ii) and (3) and N.J.S.A. 40A:11-6.1, the governing body hereby authorizes the performance of an Independence Day Fourth of July Fireworks Display to be held on Monday evening, July 2, 2018 with a rain date of Tuesday, July 3, 2018 or the next clear night in case of inclement weather which fireworks display shall be held at the Veterans Memorial Park Athletic Field.
2. That the Mayor and Township Clerk are further authorized to execute an Extraordinary, Unspecifiable Services Agreement with **Garden State Fireworks, Inc.** located at P.O. Box 403, 383 Carlton Road, in Millington, New Jersey 07946 at a cost not to exceed \$17,181.80 for a fireworks program to be displayed at the Veterans Memorial Park Athletic Field on Monday, July 2, 2018, with a rain date of Tuesday, July 3, 2018 or in the event of inclement weather, on the next clear night.
3. This contract is awarded without competitive bidding as an Extraordinary, Unspecifiable Service in accordance with N.J.S.A. 40A:11-5.(1)(a)(ii) and N.J.S.A. 40A:11-6.1 of the Local Public Contracts Law guidelines and regulations.
4. The Township's Chief Municipal Finance Officer has certified that sufficient funds have been appropriated in the year 2018 Current Fund Budget, Patriotic Celebration Account, Line Item No. 128-0038-304 and are available for the purpose set forth in this resolution.
5. The contract be awarded without competitive bidding in accordance with N.J.S.A. 40A:11-5.(1)(a)(ii) and (3) because providing Fireworks Displays requires an expertise and extensive training in this field of endeavor and involves the additional problem that if the displays are not properly furnished in the first instance, there is no opportunity for correction of any errors or omissions on the part of those providing said displays.
6. A brief notice of the action taken in this resolution shall be published once in the Daily Record within ten (10) days of its passage.
7. The resolution and contract are on file in the office of the Business Administrator/Township Clerk and are available for public inspection.
8. A certified copy of this resolution shall be transmitted to the Township's Chief Municipal Finance Officer, Acting Superintendent of Recreation and Park Administration, and **Garden State Fireworks, Inc.** for their reference and information.

MARCH 22, 2018

**RESOLUTION NO. 53-2018**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE ENDORSING THE SUBMISSION  
OF A MORRIS COUNTY HISTORIC PRESERVATION TRUST FUND 2018  
CONSTRUCTION GRANT APPLICATION IN THE AMOUNT OF \$18,320.00 FOR THE  
PURPOSE OF PRESERVING HEADSTONES AT THE TOWNSHIP'S HISTORIC  
WHIPPANY BURYING YARD AND FURTHER PLEDGING  
A \$4,580.00 CASH MATCH**

**WHEREAS**, the Township of Hanover is the owner of the historic Whippany Burying Yard, (hereinafter referred to as the "Burying Yard") also known as the Whippany Cemetery, located on the southerly side of New Jersey State Highway Route 10 eastbound, is the earliest colonial graveyard in northwest New Jersey; and

**WHEREAS**, the establishment of the Burying Yard in 1718 predates the founding of Hanover Township and Morris County, and is the site of the first school and church in the County of Morris; and

**WHEREAS**, the Township's Landmark Commission, in keeping with the purpose and intent of its creation to protect, enhance and preserve sites and structures which exhibit historical, architectural or cultural significance, serves as the "caretaker organization" over the Burying Yard; and

**WHEREAS**, age and weather conditions have taken their toll on many of the gravestone monuments/markers at the Burying Yard; and

**WHEREAS**, as a result of the deterioration and disintegration of various headstones, the Landmark Commission proposed a long term plan to stabilize, restore and preserve various interment monuments, gravestones and markers; and

**WHEREAS**, to achieve the goals and objectives of preserving and restoring various headstones at the Whippany Burying Yard, the Township retained the services of artisans having experience and expertise in the repair, rehabilitation and restoration of gravestones; and

**WHEREAS**, since 2002, the Township has completed six (6) phases of successfully preserving and restoring over fifty (50) headstones at the Cemetery; and

**WHEREAS**, in October, 2017, the Township Committee awarded a contract for the restoration of an additional thirteen (13) gravestones which are currently being restored; and

**WHEREAS**, the Landmark Commission is interested in continuing work to restore and preserve additional gravestones at the Cemetery; and

**WHEREAS**, the Landmark Commission has selected eighteen (18) "top priority" gravestones in need of restoration as identified in the Whippany Burying Yard Historic Preservation Plan; and

**WHEREAS**, the Landmark Commission, with the support and endorsement of the Township Committee, is applying to the County of Morris for a 2018 Construction Grant in the amount of \$18,320.00 to be applied toward the \$22,900.00 project cost to continue its work in protecting and preserving the artifacts of an important historical Township and County landmark; and

**WHEREAS**, in support of the Township's application for a \$18,320.00 grant through the Morris County Historic Preservation Trust Fund, the Township Committee commits to a match of \$4,580.00 in cash, or 20% of the total project cost of \$22,900.00.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Hanover in the County of Morris and State of New Jersey as follows:

MARCH 22, 2018

1. The governing body hereby endorses and supports the submission of a 2018 Construction Grant Application in the amount of \$18,320.00 to the County of Morris' Historic Preservation Trust Fund. The purpose and intent of the Grant Application is to assist the Township in continuing its work to restore and preserve additional gravestones at the Township's historic Whippany Burying Yard.
2. To support the work to be performed under the Grant Project, the governing body commits and guarantees a \$4,580.00 cash match, or 20% of the \$22,900.00 project cost.
3. That a certified copy of this resolution shall be submitted to the County of Morris along with the Grant Application, to the Landmark Commission, Township Engineer and Chief Municipal Finance Officer for reference and information purposes.

**RESOLUTION NO. 54-2018**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING THE AWARD OF AN EXTRAORDINARY, UNSPECIFIABLE SERVICES AGREEMENT WITH ZBIGNIEW PIETRUSZEWSKI AND THE FIRM OF AEGIS RESTAURO, LLC IN AN AMOUNT NOT TO EXCEED \$22,900.00 FOR THE PURPOSE OF REPAIRING, RESTORING AND PRESERVING EIGHTEEN (18) GRAVESTONE MARKERS AT THE TOWNSHIP'S HISTORIC WHIPPANY BURYING YARD SUBJECT TO THE RECEIPT OF A 2018 MORRIS COUNTY HISTORIC PRESERVATION TRUST FUND GRANT IN THE AMOUNT OF \$18,320.00 PLUS A \$4,580.00 TOWNSHIP CASH MATCH**

**WHEREAS**, the Whippany Burying Yard, (hereinafter referred to as the "Burying Yard") also known as the Whippany Cemetery, located on the southerly side of New Jersey State Highway Route 10 eastbound, is the earliest colonial graveyard in northwest New Jersey; and

**WHEREAS**, the establishment of the Burying Yard in 1718 predates the founding of Hanover Township and Morris County, and is the site of the first school and church in the County of Morris; and

**WHEREAS**, the Township's Landmark Commission, in keeping with the purpose and intent of its creation: to protect, enhance and preserve sites and structures which exhibit historical, architectural or cultural significance, serves as the "caretaker organization" over the Burying Yard; and

**WHEREAS**, age and weather conditions have taken their toll on many of the interment monuments, gravestones and markers at the Burying Yard; and

**WHEREAS**, in calendar years 2003, 2005, 2006, 2007, 2008, 2016 and 2018, under the auspices of the Landmark Commission, the Township restored and preserved seventy (70) interment gravestones; and

**WHEREAS**, the Landmark Commission has recommended that the Township continue to stabilize, restore and preserve eighteen (18) additional gravestones at the historic Whippany Burying Yard; and

**WHEREAS**, the restoration and preservation of these gravestone monuments/markers would represent a Phase VIII in the Township's plan to stabilize and preserve historic gravestones which date back to the early 18<sup>th</sup> century; and

**WHEREAS**, pursuant to the provisions of the Pay-to-Play laws at N.J.S.A. 19:44A-20.5, and 19:44A-20.26, the Township of Hanover is in need of retaining the services of a professional consultant with experience and expertise in the restoration of gravestone monuments as a Non-Fair and Open Contract; and

**WHEREAS**, in keeping with the requirements of the Non-Fair and Open Process of the Pay-To-Play Legislation at N.J.S.A. 19:44A-20.5 and N.J.S.A. 19:44A-

MARCH 22, 2018

20.26, the Township’s Business Administrator, in his capacity as the Township of Hanover’s Qualified Purchasing Agent has prepared a “Value Determination and Certification”, (a copy of which is attached hereto and made a part of this resolution), that the estimated contract for the repair, restoration and preservation of the gravestone monuments/markers does have an anticipated value in excess of \$17,500.00; and

**WHEREAS**, on March 6, 2018, the Business Administrator/Township Clerk, in accordance with N.J.S.A. 40A:11-6.1 and 11-5.(1)(a)(ii) sent a written Request for Proposal (RFP) and quotation to six (6) professional consulting firms having expertise as gravestone conservators; and

**WHEREAS**, the six (6) firms that were solicited were as follows:

- Joanna S. Pietruszewski of Aegis Restauro, LLC;
- Mary Jablonski of Jablonski Building Conservation, Inc.; and
- Augerson Art Conservation.
- Schnabel Conservation, LLC
- SBE Conservation, LLC
- Gary McGowan of Cultural Preservation & Restoration

**WHEREAS**, the Township requested that the consultant conservators submit their written proposals and quotations for the repair and restoration of eighteen (18) gravestone markers to include cleaning, the filling of all cracks and crevices and the filling of interior; and

**WHEREAS**, the Township requested that the consultant conservators submit their written proposals and quotations on or before March 20, 2018; and

**WHEREAS**, of the six (6) consultant conservators, the Township received written proposals and quotations from two (2) conservators:

Aegis Restauro, LLC.....	\$22,900.00
Cultural Preservation and Restoration.....	\$34,995.00

**WHEREAS**, based on the recommendation of the Business Administrator/Township Clerk, the governing body intends to award an Extraordinary, Unspecifiable Services Agreement to **Aegis Restauro, LLC** in an amount not to exceed \$22,900.00 for the repair and restoration of eighteen (18) gravestone monument/markers; and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award of contracts for “Extraordinary, Unspecifiable Services” without competitive bids, and the contract itself, must be available for public inspection; and

**WHEREAS**, in compliance with N.J.S.A. 40A:11-6.1 and 11-5(1)(a)(ii), the Township’s Business Administrator has filed a Certificate attached hereto, setting forth the nature of the work, and the reasons why the contract is an Extraordinary, Unspecifiable Service; and

**WHEREAS**, while it is the intention of the Township Committee to approve the restoration of eighteen (18) gravestones by **Aegis Restauro, LLC**, as described in this resolution, the actual performance of the scope of work shall not be authorized to commence unless and until the Township receives notification from the County of Morris that the Township will receive a 2018 Morris County Historic Preservation Trust Fund grant in the amount of \$18,320.00 with a cash match of \$4,580.00 from the Township of Hanover.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Hanover in the County of Morris and State of New Jersey as follows:

1. The Township Committee hereby approves the restoration of eighteen (18) additional gravestones as Phase VIII of the Whippany Burying Yard Restoration Project. However, authorization to proceed with the

MARCH 22, 2018

scope of services as described in the Township's March 6, 2018 Request for Proposal and Quotation (RFP/RFQ) shall not commence unless and until the Township receives formal written notification from the County of Morris that the Township shall receive a 2018 Morris County Historic Preservation Trust Fund grant.

2. Upon formal written notification from the County, the Business Administrator/Township Clerk, in his capacity as the Township's Qualified Purchasing Agent, is authorized and directed to prepare an Extraordinary, Unspecifiable Services (EUS) Agreement with **Aegis Restauero, LLC**, which Conservator firm is located at 586 River Road in Belle Mead, New Jersey 08502. **Mr. Zbigniew Pietruszewski** will head the project.
3. The total amount of the EUS Agreement shall not exceed \$22,900.00 for the repair, restoration and preservation of eighteen (18) gravestone monuments/markers at the Township's Historic Whippany Burying Yard.
4. The **Aegis Restauero, LLC's** Letter Proposal and Quotation dated March 20, 2018 is attached hereto and made a part of this resolution as if set forth in full.
5. This contract is awarded without competitive bid as an "Extraordinary, Unspecifiable Service", in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) of the Local Public Contracts Law because it is critical that individuals with proven expertise and demonstrated technical competence and skills in repairing, restoring and rehabilitating items of unique artistic or historical character, be retained for the purpose of properly repairing and preserving eighteen (18) gravestone monuments/markers that date back to the early 18<sup>th</sup> Century.
6. A brief notice of this award shall be published in the Daily Record as required by law within ten (10) days of its passage.
7. That a certified copy of this resolution be transmitted **Zbigniew Pietruszewski** as Project Manager at **Aegis Restauero, LLC**, the Chairman of the Landmark Commission, the Township Engineer and Chief Municipal Finance Officer for reference and information purposes.

#### **RESOLUTION NO. 55-2018**

**A RESOLUTION AUTHORIZING THE EXECUTION OF A DEVELOPER'S AGREEMENT BY AND BETWEEN US REAL ESTATE HOLDINGS NO. 2 LIMITED (C/O BARCLAYS BANK) AND THE TOWNSHIP IN MODIFYING THE EXISTING OFFICE PARK AND OTHER RELATED SITE IMPROVEMENTS LOCATED AT 115-120 SOUTH JEFFERSON ROAD IN THE WHIPPANY SECTION OF THE TOWNSHIP AND DESIGNATED AS LOT 12 IN BLOCK 3601, AS SET FORTH ON THE TAX MAP OF THE TOWNSHIP OF HANOVER WHICH EXECUTION OF THE AGREEMENT IS SUBJECT TO THE RECEIPT OF VARIOUS FEES, AND ANY OTHER INSTRUMENTS AS DESCRIBED IN THE DEVELOPER'S AGREEMENT**

**WHEREAS**, on November 21, 2017, the Planning Board granted preliminary and final site plan approval for Phases 1 and 2 to **US Real Estate Holdings No. 2 Limited (c/o Barclay's Bank)** as Developer, for the modification of the existing office park by eliminating surface parking, and constructing in its place two (2) four story, 5 level parking garages, renovating two (2) of the three (3) existing office buildings, construction a day-care facility, fitness facility, open air pavilion, bus station/travel amenity center and related site improvements on property located at 115-120 South Jefferson Road in the Whippany Section of the Township and designated as Lot 12 in Block 3601 as set forth on the Tax Map of the Township of Hanover and situated in the OB-RL Office Building and Research Laboratory Zone District; and

MARCH 22, 2018

**WHEREAS**, by resolution dated December 12, 2017, the Planning Board memorialized its approvals; and

**WHEREAS**, under State law, Township Ordinances, and Planning Board rules, regulations and requirements, the granting of final approval to said site plan is contingent upon the Developer having completed all such improvements within and without Block 3601, Lot 12, in accordance with the requirements of said preliminary and final approvals or furnishing performance guarantees in lieu thereof to be approved by the Township and conditioned upon satisfactory completion by the Developer of all such improvements as provided in N.J.S.A. 40:55D-53 and the execution of this Agreement; and

**WHEREAS**, the Developer desires to improve said Site in accordance with all applicable requirements, including those set forth in this agreement.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Hanover in the County of Morris and State of New Jersey as follows:

1. The Mayor and Township Clerk are hereby authorized and directed to execute a Developer's Agreement by and between the Township of Hanover and **US Real Estate Holdings No. 2 Limited (c/o Barclay's Bank)**, the Developer, concerning for the modification of the existing office park by eliminating surface parking, and constructing in its place two (2) four story, 5 level parking garages, renovating two (2) of the three (3) existing office buildings, construction a day-care facility, fitness facility, open air pavilion, bus station/travel amenity center and other related site improvements on property located at 115-120 South Jefferson Road in the Whippany Section of the Township and designated as Lot 12 in Block 3601 as set forth on the Tax Map of the Township of Hanover and situated in the OB-RL Office Building and Research Laboratory Zone District. However, the Mayor and Township Clerk shall not execute the Developer's Agreement until the following instruments and guarantees are first submitted to the Township, and only after the Township Engineer has reviewed and accepted all of the pertinent documents and plans required for approval before construction activities commence, including but not limited to any other State or County approvals that may be required. In addition, where an approval of a site plan or a variance is subject to certain stated conditions, or where the approval was made subject to the approval of other governmental units, N.J.A.C. 5:23-2.15(a)(5) requires that the applicant for a building permit must furnish a "statement that all required State, County and local prior approvals have been given."

- A. In accordance with paragraph 3(b) of the Developer's Agreement, and the Township Engineer's Schedule "A", the Developer shall deposit with the Township Clerk at or before the signing of the Developer's Agreement the sum of \$39,352.00 to cover the cost of Township engineering review, inspection and supervision of all the improvements as required to be installed by the Developer. However, in accordance with N.J.S.A. 40:55D-53.h. the Developer, has the option to pay the \$39,352.00 in four (4) installments. The first installment would be \$9,838.00. When the balance on deposit drops to 10% of the required amount, the Developer shall make an additional installment deposit.
- B. The Developer shall also be required to pay to the Township the sum of \$25,000.00 to cover the cost of the Hanover Sewerage Authority's engineering review, inspection and supervision of the sanitary sewer facilities and improvements required for this project subject to the provisions of N.J.S.A. 40:14A-40.
- C. In accordance with paragraphs 18, 19 and 20 of the Developer's Agreement, the Developer shall make fair share contributions for improvements to the signalizations at the following intersections and in the amounts as stated:
  - 1. Cedar Knolls Road & South Jefferson Road.....\$ 1,050.00
  - 2. South Jefferson Road & Eden Lane..... 84,150.00
  - 3. N.J. Route 10 & North & South Jefferson Roads.....110,200.00; and
- D. Pursuant to paragraph 15 of the Developer's Agreement, the Developer

MARCH 22, 2018

shall be responsible to pay a Mandatory Development Fee for Affordable Housing in accordance with N.J.S.A. 40:55D-8.1-8.7 by paying a development fee of 2 1/2% of the equalized assessed value of any non-residential property as determined by the Municipal Tax Assessor.

- E. In accordance with paragraph 17 of the Developer's Agreement, the Developer submitted a Tree Removal Preservation Permit Application dated November 3, 2017 and \$52,000.00 representing a one (1) bond guarantee. If trees are not planted by November 7, 2018, the bond will be considered as payment in lieu of planting and deposited into the Township's Tree Fund.
- F. Submission of a Certificate of Insurance to the Township Clerk naming the Township of Hanover and the Hanover Sewage Authority as "an additional insured", all in accordance with paragraph 10 of the Developer's Agreement.
- G. Furthermore, the Developer shall comply with all the requirements and conditions more specifically outlined in full in the attached Developer's Agreement and Schedule "A".
- H. The Developer's Agreement shall not be signed by the Mayor and Township Clerk until the Township Engineer has received all of the guarantees and any other fees as required at the time of signing, and the conveyance of any applicable deeds of dedication, conservation easements or any other pertinent documents, drawings and plans needed for approval prior to the commencement of any construction activities.

2. That certified copies of this resolution shall be transmitted to the Township Engineer, the Construction Official, the Township's Chief Municipal Finance Officer, the HSA Executive Director and the Executive Director of the **US Real Estate Holdings No. 2 Limited** for reference and action purposes.

**RESOLUTION NO. 56-2018**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HANOVER REJECTING THE COMPETITIVE BIDS OF ASCAPE LANDSCAPE & CONSTRUCTION CORPORATION AND TUFF GREENS TREE EXPERTS CONCERNING THE TOWNSHIP'S 2018 TREE PLANTINGS PROJECT FOR VARIOUS LOCATIONS IN THAT THE TWO (2) BIDS RECEIVED AND OPENED SIGNIFICANTLY EXCEED THE FUNDS AVAILABLE IN THE TOWNSHIP'S TREE FUND ACCOUNT**

**WHEREAS**, in accordance with N.J.S.A. 40A:11-4. of the Local Public Contracts Law, the Township of Hanover advertised for the receipt of sealed competitive bids concerning the Township's 2018 Tree Plantings Project for various locations within the Township; and

**WHEREAS**, notice of the Township's intention to receive sealed competitive bids appeared in the February 16, 2018 issues of the Daily Record and The Star-Ledger; and

**WHEREAS**, acting in conformity with the Local Public Contracts Law, the Township's Bid Reception Committee met on March 13, 2018 and received and opened two (2) sealed competitive bids; and

**WHEREAS**, the two (2) competitive bids received out of five (5) prospective bidders were as follows:

Ascape Landscape & Construction Corp.  
 634 Route 303  
 Blauvelt, New York 10913.....\$ 87,000.00

Tuff Greens Tree Experts  
 926 Route 46 East  
 Kenvil, New Jersey 07847.....\$276,666.00

MARCH 22, 2018

**WHEREAS**, the Township Engineer has reviewed the two (2) bid packages; and

**WHEREAS**, based on the Township Engineer's review, Ascape Landscape & Construction Corporation is the apparent lowest responsible and responsive bidder; and

**WHEREAS**, although funds are available for the installation of tree plantings through the Township's Tree Fund Account, the amount bid by Ascape exceeds the reasonable amount anticipated for the project and would substantially deplete the availability of funds for other tree management projects; and

**WHEREAS**, in a letter dated March 14, 2018 to the Mayor and Township Committee, the Township Engineer recommended that because of funding constraints, the bid of Ascape Landscape & Construction Corporation and Tuff Greens Tree Experts be rejected; and

**WHEREAS**, because the two (2) bids received and opened by the Township's Bid Reception Committee would significantly reduce the availability of funds through the Township's Tree Fund Account, the Township Committee concurs with the recommendation of the Township Engineer that it is in the best interest of the Township to reject the two (2) competitive bids.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Hanover in the County of Morris and State of New Jersey as follows:

1. Pursuant to N.J.S.A. 40A:11-24. of the Local Public Contracts Law, the competitive bids of Ascape Landscape & Construction Corporation and Tuff Greens Tree Experts are hereby rejected on the basis that both bids far exceed what the Township anticipated as a reasonable cost to install trees under the Township's 2018 Tree Plantings Project for various locations.
2. The Township Engineer is hereby authorized and directed to reduce the scope of services under a modified 2018 Tree Plantings bid proposal and advertise for the receipt of competitive bids.
3. That certified copies of this resolution shall be transmitted to the Township Engineer, the Township's Chief Municipal Finance Officer, Ascape Landscape & Construction Corporation and Tuff Greens Tree Experts.

**RESOLUTION NO. 57-2018**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE APPLYING FOR A YEAR 2017 RECYCLING TONNAGE GRANT THROUGH THE NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION AND AUTHORIZING THE TOWNSHIP'S RECYCLING COORDINATOR TO SUBMIT THE APPLICATION**

**WHEREAS**, the Mandatory Source Separation and Recycling Act, P.L. 1987, c. 102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS**, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

**WHEREAS**, the New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

**WHEREAS**, the recycling regulations impose on municipalities certain requirements as to conditions for applying for tonnage grants, including but not limited



MARCH 22, 2018

to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

**WHEREAS**, a resolution authorizing this municipality to apply for such tonnage grants memorializes the commitment of Hanover Township to recycling and indicates the assent of the Township Committee to the efforts undertaken by the municipality, and the requirements contained in the Recycling Act and recycling regulations; and

**WHEREAS**, this resolution designates the individual authorized to ensure the application is properly completed and timely filed.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Hanover in the County of Morris and State of New Jersey as follows:

1. We hereby endorse the submission of the Year 2017 recycling tonnage grant application to the New Jersey Department of Environmental Protection.
2. Mr. Marko Bura, the Township's Recycling Coordinator is hereby designated and authorized to ensure that the tonnage grant application is properly filed with the New Jersey Department of Environmental Protection.
3. The moneys to be received from the recycling tonnage grant shall be deposited in a dedicated recycling trust fund to be used solely by the Township for the purposes of recycling.
4. A certified copy of this resolution shall be transmitted to the New Jersey Department of Environmental Protection along with the Year 2017 recycling tonnage application and to the Morris County Municipal Utilities Authority District Recycling Coordinator.

**RESOLUTION NO. 58-2018**

**A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HANOVER CERTIFYING THE PAYMENT OF \$15,642.36 TO THE STATE OF NEW JERSEY FOR 5,144.68 TONS OF SOLID WASTE MATERIALS DELIVERED TO THE MORRIS COUNTY MUNICIPAL UTILITIES AUTHORITY FOR THE PERIOD COMMENCING JANUARY 1, 2017 THROUGH DECEMBER 31, 2017**

**WHEREAS**, The Recycling Enhancement Act, P.L. 2007, Chapter 311, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS**, there is levied upon the owner or operator of every solid waste facility (with certain exceptions) a recycling tax of \$3.00 per ton on all solid waste accepted for disposal or transfer at the solid waste facility; and

**WHEREAS**, whenever a municipality operates a municipal service system for solid waste collection, or provides for regular solid waste collection service under a contract awarded pursuant to the "Local Public Contracts Law", the amount of grant monies received by the municipality shall not be less than the annual amount of recycling tax paid by the municipality except that all grant moneys received by the municipality shall be expended only for its recycling program.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Hanover in the County of Morris and State of New Jersey as follows:

1. The governing body hereby certifies a submission of expenditure for taxes paid pursuant to P.L. 2007, Chapter 311, in 2016 in the amount of \$15,642.36.

MARCH 22, 2018

- Documentation supporting this submission is available at the Municipal Building, 1000 Route 10 in Whippany, New Jersey, and shall be maintained for no less than five years from this date.

**RESOLUTION NO. 59-2018**

**A RESOLUTION AUTHORIZING THE REFUND OF REDEMPTION MONIES TO AN OUTSIDE LIENHOLDER**

**WHEREAS**, at the Township of Hanover Municipal Tax Sale held on December 4, 2017, a lien was sold on Block 604, Lot 46, also known as 49 Forest Way, Morris Plains, New Jersey 07950, for 2016 delinquent taxes; and,

**WHEREAS**, this lien, known as Tax Sale Certificate 2017-01, was sold to M & P Retirement Plan for a 0% redemption fee and a \$34,000.00 premium paid; and,

**WHEREAS**, Susan Nicoll, owner has affected redemption of Certificate 2017-01 in the amount of \$13,870.39

**NOW, THEREFORE, BE IT RESOLVED**, that the Certified Municipal Finance Officer be authorized to issue a check in the amount of \$13,870.39, payable to M & P Retirement Plan, P.O. Box 2051, Morristown, NJ 07962-2051 for the redemption of Tax Sale Certificate 2017-01.

**BE IT FURTHER RESOLVED**, that the Chief Municipal Finance Officer be authorized to issue a check in the amount of \$34,000.00 (Premium) to the aforementioned lien holder.

**RESOLUTION NO. 60-2018**

**A RESOLUTION APPROVING THE REFUND OF TAX OVERPAYMENTS**

**BE IT RESOLVED**, by the Township Committee, of the Township of Hanover, County of Morris and State of New Jersey, that the following tax overpayments, as certified by Silvio Esposito, Collector of Taxes, be and are hereby refunded:

<b>BLOCK</b>	<b>LOT</b>	<b>QUAL. #</b>	<b>NAME</b>	<b>AMOUNT</b>
902	8		Corelogic PO Box 9202 Coppell, TX 75019 Attn: Refund Dept Re: Muha/17 Oakview Drive	\$3,407.67
3002	7.23		Corelogic Tax Collection Services, LLC PO Box 9205 Coppell, TX 75019-9214 RE: Shaike/35 Windemere Ct	\$3,162.62
3901	28		Zipp Tannenbaum & Caccavelli LLC Trustee: Keystone NJPIII 280 Raritan Center Parkway Edison, NJ 08837 Location: 1 Apollo Drive Reserve for Tax Appeals	\$30,764.99
4402	14	C2910	Edward Rillo 10 Doral Blvd Washington, NJ 07882 RE: 2910 Appleton Way	\$1,051.73
4506	11		Corelogic PO Box 9202	

MARCH 22, 2018

			Coppell, TX 75019 Attn: Refund Dept RE:Schwenk/194 Whippany Rd \$1,493.71
4605	3		Gibraltar Bank Loan Servicing Department 1719 Route 10 East Parsippany, NJ 07054 RE: Della Ferra/5 Woodfield Dr \$1,951.48
605	21		Corelogic PO Box 9202 Coppell, TX 75019 Attn: Refund Dept RE: Chan/42 E. Fairchild Pl \$3,013.58
6903	5		The Hampshire Companies LLC PO Box 47020 7 Tulsa, OK 74147-0207 RE: 135 Algonquin Pkwy \$14,491.53
7004	7		Corelogic PO Box 9202 Coppell, TX 75019 Attn: Refund Dept RE: Hu/12 Kathryn Dr \$2,017.33
7103	11		Chung Kao & Chia-en Chen 8 Manchester Dr Whippany, NJ 07981 \$2,008.76
80015.	01		Corelogic PO Box 9202 Coppell, TX 75019 Attn: Refund Dept RE: Lin/97 Parsippany Rd \$3,063.19
9101	1	C0602	PennyMac Loan Services Attn: Refund Dept 6101 Condor Drive Moorpark, CA 93021 RE: Young/602 Brook Hollow DR \$1,837.83
9202	15		PNC Bank Attn: Refunds B6-YM13-01-7 3232 Newmark Dr Miamisburg, OH 45322 RE: Lee/9 Barberry Ct \$2,792.59

Motion made by Member Ferramosca and seconded by Member Gallagher accepting and approving of all Resolutions as a Consent Agenda and was unanimously passed.

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**PAYMENT OF BILLS:**

The governing body approved a grand total disbursement of **\$ 6,506,751.76** for the payment of all bills as of this Regular Township Committee Meeting. A copy of the "Bills Payment List – by Vendor" is hereby approved and made a part of this resolution as if set forth in full. Moved by Member Ferramosca and seconded by Member Francioli and unanimously passed.

A copy of the Bill Payment List – by Vendor has been incorporated in the Supplemental Minute Book – Payment of Bills which is on file in the Township Clerk's office.

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**RAFFLE APPLICATIONS:**

- RL-3101 – Special Homes of NJ – on premise raffle
- RL-3102 - Special Homes of NJ – 50/50 off premise
- RL-3103 – Special Homes of NJ – tricky tray
- RL-3104 – East Hanover PTA – on premise raffle
- BA-3105 - East Hanover PTA – Bingo
- RL-3106 - East Hanover PTA – 50/50 on premise
- RL-3107 - Morris County Retirees Edu. Assoc – on premise raffle
- RL-3108 - Society of Divine Vocations – 50/50 off premise
- RL-3109 - ECLC Foundation – tricky tray
- RL-3110 - ECLC Foundation – 50/50 off premise

Motion to be approved made by Member Cahill and by Member Mihalko and unanimously passed.

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**OPEN TO THE PUBLIC**

Motion made by Member Mihalko to Open to the Public and seconded by Member Gallagher and unanimously passed.

Motion to close public portion made by Member Ferramosca and seconded by Member Gallagher and unanimously passed.

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**OTHER BUSINESS:**

Member Gallagher: I will be quick tonight like many of you guys I'm tired from the last couple of storms, I said to Joe Giorgio today that I slept an hour and 15 minutes last night I'm either going to be either very agreeable or fight with everybody tonight. Joe asked me to take a nap, I took a nap for about an hour and I feel pretty good but I'm still losing it a little bit. Joe I listen to you, thank you.

I just want to start with the DPW and the storms and our Police Department. Two weeks ago why we had to cancel our meeting we had a horrendous storm and our DPW was out there for 23 hours straight without stopping to rest or taking a nap or they were eating while they were operating. They did a fantastic job, I was in the field since 1985 and it's the only time that I was at work where I was scared. I was really scared, trees were falling down and wires were coming down and we didn't have an option, I work at FDU during a crisis like that and Hanover DPW had to be out there. They were scared they couldn't get up some streets, there were wires down, Hanover Township PD was doing 18 hour shifts, besides being all around town they were sitting next to live wires. The Town really came together and everybody worked very hard, the leadership in every field was very good and I just want to say thank you very much.

Last night was another tough storm, it got bad right away after dinner we thought we dodged a bullet but last night was bad. I want you to know that I called Brian Foran once an hour, we cheer each other up, I even said last night is that it Brian no there is another band coming through, I said oh ok I'll call you back. (laughter) We have an incredible team here and they did fantastic work. I just want them to all know that we are all grateful. My wife always says that Hanover Township has more black top than anybody else; they scrap and salt and it always looks great and it's safe.

Mennen Arena Friday nights at Mennen Arena is done we did an extra night, we had 11 Friday nights this year, it is going to be weird not going there and opening the door with Howie Olsen for a couple of hundred kids tomorrow night but it was great and thank you everyone for being there and being supportive. Last week was our law enforcement night, I just can't say enough about how much fun it was and how it became such a very successful program and everyone is chipping in and putting their fingerprints on it. Hanover always has their big night out at the high school in May we are having it again this year but of course it is going to be bigger and better and instead of having Cedar Knolls and Whippany Fire Department have a tug-a-war we have many other towns coming in too, so there is going to be some bragging rights. Parsippany already began weight training cause they want to win, East Hanover says it's not even

MARCH 22, 2018

going to be close, so we are going to start to work on that and it's going to be a lot of fun, and it's once again be bigger and better than ever and more fun for our kids.

Cultural Arts is busy and Substance Awareness is busy and guys that's it for tonight, thank you.

Member Ferramosca: Under the banner of great things happen in Hanover I'm pleased to report that the Hanover Township Economic Development Advisory Committee was recognized by Morris County Development Corporation as their award for 2017. This is a significant accomplishment of that board. That Board meets on the first and third Friday morning at 8:00am and we welcome members of the public who would like to attend to see the board in action; they do a terrific job and we are thankful for them.

Coming up on April 21<sup>st</sup> it's a big day several people will be talking about it as well but at 8:00am is community shred day. Shred day you can bring all of your personal papers, documents that you want to see be properly disposed of in an environmental confidential manner to our shred event and that will be located at Employment Horizons our partner on 10 Ridgedale Avenue.

There is an important presentation that is coming up by our Arborist on April 5<sup>th</sup> this presentation will take place at the Whippanong Public Library along with Rosa Lu the Regional Forester so together our Arborist and Rosa will be presenting information to the members of the public about what they can do to combat and protect trees from infestations and one of the highlighted trees is the Ash tree and the issue is the Emerald Ash Borer.

Mr. Gallagher spoke about the month of March with the nor'easters and it was a tough month clearly throughout the New York Metropolitan area Hanover was hit hard with 26 inches of snow last Thursday night; getting emergency information to members of the public is critical for us to do that so if you have not signed up yet for EverBridge, you can access it through Hanover Township website please sign up for it, because if we don't know how to contact you we can't contact you and we really want to provide you with information to help you remain safe.

Mayor: EverBridge there has been some comment about it some people are annoyed by alerts warnings etc., when you sign up for EverBridge as Deputy Mayor recommended and we certainly recommend it and it has been growing every day. You can select the kinds of information that you want in the process of signing up, so if you don't want broader regional information don't sign up for that. So you have some options and I encourage you to use it.

Member Cahill: I'm going to start with the Fire Departments on March 15<sup>th</sup> the joint Fire Prevention Board met and they met at Cedar Knolls Fire House and basically what it is the two fire commissions get together and they oversee issues that concern fire safety in all of Hanover Township; they meet four times a year and essentially it's just to collaborate and see where there are opportunities to share services or become more efficient. It was a good meeting as I said they meet four times a year. Also, in the past month they had their re-organization meetings at both districts, nothing changed in Cedar Knolls, the Chairman remains as Michael Dugan, Vice Chairman is Tom Quirk, Secretary is Robert Callas, Treasurer is Peter DeNigris and the Clerk is Maria Florio. Whippany District did make a minor shift in light of Committeeman Mihalko's departure from that commission so now Chairman Derek Shear, Secretary is James Kitchell and the new treasurer is Randy Polo and the two Commissioners James Crowley and new addition is Ray Woytas.

Just to touch on the schools, the biggest impact on the schools has been obviously the storms so just for general information for the rest of the public how it's impacted the schedules, the K-8 the spring break that is coming next week is not going to be impacted but what they are going to do is add two days to the end of the school year. They had set aside some snow days but they also spoke with some county officials and education officials about the requirements for the number of school days which is 180 and they put in 182 without the snow days; so they are pretty much set by just adding those days to the end of the year and not impacting spring break.

MARCH 22, 2018

Whippany Park High School on the other hand and my own experience with them is that they are very much set in trying to meet that end of year date because of graduation plans it is very important that they meet that date, so what they ended up doing is their spring break is impacted April 4, 5 and 6 is make up days as well as one day at the end of the year, a lot of days being affected there in the school scheduled.

Hanover Township Police just some fun facts around all of the storms and to add to Ace's commentary on public safety, and yes absolutely thank you very much great job by everybody, I know that there were some members of the police department who were on day shift and stayed overnight they were local police officers who lived in the area who were brought in and came in to support the effort through all of the storms, but just some fun facts, during the March 7-8<sup>th</sup> storm within a 36 period Hanover Township Police responded to 228 calls for service, during the middle of a major snow storm; so it must just have been crazy. Like I said some of the officers stayed on or after shifts and came in.

During that same period of time the Police Dispatch desk received 858 calls from residents, 36 hours 858 calls; so averaging about 24 calls per hour during that 36 hour period. Again that had to be complete chaos, that is just taking call from the public you are also communicating back and forth with the officers and other first responders calling utilities all of this going on at once. The reason why I bring that up and I'm going to end on this this was a comment that was left on the police department facebook page under leave a comment I just want to read it really quick, basically it says slightly edited in the interest of time: [Just wanted to thank Dispatcher Brian Kapral for being so attentive and understanding to my frustration to losing power during both recent storms. Dispatcher Kapral was able to alleviate some of my stress and even made me laugh, he also followed up with JCP&L and also contacted me back with updated information which was more accurate than what I was able to obtain. I truly feel that he truly cared about us and the township citizens and went above and beyond; I also want to commend all of the police officers who assisted during both storms since power lines came down in my home during both storms. I am grateful to you for the service you provide, you are in my prayers and may you always be safe] It is always nice to share the positive cause we spend a lot of time focusing on the negatives and I think that is really great.

Mr. Mihalko: We have a cross-over award and it has to do with both of us.

Mr. Cahill: I mentioned this in the last meeting this is a public safety award that was given to us by the New Jersey Parks & Recreation Association, it's called the "Danielle M. Gasliberti 2018 Excellence In Recreation Program Award" this was awarded to us on March 6<sup>th</sup> right before the big storm in Atlantic City, my understanding is that Denise Brennan, Superintendent of Recreation as well as Cedar Knolls Fire Department Chief Chad DiGiorgio and Lt. Michael Belott attended. The reason why it's such a mixed bag as Mike had mentioned, is basically while it was coordinated by the Recreation Department it couldn't have happened without the help of Hanover Township Police Department, both Fire Houses and Tom Quirk and OEM to make it a great success; so this was the result the fruit of their efforts and congratulations to all.

Mr. Mihalko: We will pass this along to the other departments that were involved and share it. The reason why I brought that up and did it now is because we are also getting ready to do signups for this program again will be happening again soon. So keep an ear out.

I'm going to do this pretty quickly, I do want to start off first by saying to Mr. Gallagher, thank you very much for the skating at Mennen, my children are directly involved, my children loved going they have a great time and he was there every time from opening to closing for 11 Friday nights, he sacrificed 11 Friday nights, I hung out with him as often as I could but I have a couple of other children who we were carting around too, but thank you very much. You and your crew did an excellent job, it's an excellent program, how many kids?

Mr. Gallagher: We averaged between 200-260 and for some of the events we had a lot of parents and we had special events at almost every Friday night which also encourages people and youngsters to find new interests and broaden their horizons a little bit. It was a packed house.

MARCH 22, 2018

Mr. Mihalko: One of the nights we were there a lot of the police and first responders were there with their equipment, the trucks and some really fun stuff to check out and get close to and again I just want to thank you very much. We say keep your kids off of drugs but then we don't say what can do. Well this was a great thing for a Friday night for these youngsters to do. Again, my family enjoyed it. Thank you.

Senior Citizens because of the snow storms both of their meetings were cancelled, so I have nothing to report. Same thing with the Veteran's our meeting got missed because of the snow but they are moving ahead with the parade for Memorial Day so keep that in your calendar. Open Space one important thing to note that we do have a date change, it's typically the first Monday of the month but next month it will be April 9<sup>th</sup>. We talked about some new playground equipment going into Central Park and many other items that we have been talking about. A lot of good ideas and it flows back and forth between Open Space and Recreation and they do go hand and hand and a lot of fun projects coming up.

Water Department as many of you I hope have noticed that there are signs around town about hydrant flushing, the next few weeks we are the first ones out of the gate to be flushing so check out their website there is a lot of good information there and if you do notice a tint or color to your water please run the water, to flush it through, sometimes when they flush the hydrants you get some of that sediment stirred up, but again there is more information on the website, it's not harmful but certainly you don't want to be drinking dirty water, so flush it.

Also, there has been some complaints about low water pressure in the trail wood section that has to do with their re-routing of the water system. They took off line a pump that kept the pressure high and they put it to a regular gravity feed which reduced your pressure from 40-60 psi reduced it down to 30. Twenty is their minimum if you are having problems either get in touch with myself or really get in touch with the water department and let them know. There is potential that it is coming from your meter and there is a restriction in there, we have recently been talking about getting together with the water department and see if there is anything we can do about adjusting that and fixing that situation to increase that pressure. Due to the absence of water on Thanksgiving people wanted that security of regardless if that pump goes out we have water so we went to a gravity feed, but if there is anything I can help with please get in touch with me or contact the water department.

Again, Recreation Department; it was my pleasure and honor and many of the Committeemen were there also, we got to recognize and Eagle Scout back in February, Michael Zarras achieved Eagle Scout and that is an excellent achievement he did an excellent job our congratulation to him. Also, on the 11<sup>th</sup>, we also attended the Blue & Gold Dinner which is for the Cub Scouts, and these are the guys coming up through the ranks eventually heading up to Boy Scouts. Again, it was a very nice dinner and most of us were able to make that. We also gave a certificate to Michele Blanchfield for her 13 years of service and she did an excellent job and she will be missed.

Also, March 17<sup>th</sup> last week I was at the Wrestling Bobcat Award Dinner, in addition to these three young men that we awarded tonight there were many others that had excellent seasons, it's a great program and I'm glad to see its alive and well. Being a past coach for Hanover Wrestling I'm glad to see that it's still going and there is some good talent coming up through the ranks. It's nice to see.

Recreation we are also working on the boating regulations which we will be talking about more, for the Bee Meadow Pond we are revising those boat regulations. Things coming up, this Saturday, Hoping Down the Bunny Trail 2-4 at the Community Center, there is going to be a DJ, arts and crafts, face painting, all types of stuff, of course there will be a bunny there to take pictures with. I want to thank Wegman's for donating the cookies, beverages, jelly beans, etc., and they are always a great supporter of ours, so thank you Wegman's we really appreciate and thank you for all of your help.

April 14<sup>th</sup> is the annual fishing at Malapardis Pond it is open to ages up to 12 years old or younger, registration is at 8:00am that morning with some prizes for first catch, biggest catch so come out and it's a fun event.

MARCH 22, 2018

April 21<sup>st</sup> is Opening Day ceremony of the Little League. Check out the website and get the time for that. Summer camps registrations are happening and for the Youth Public Academy there will be an in person for those camps. April 26 6-8 and April 28 9-12 also Summer Plus and Traveling Teens is happening and a lot of great things are going on. Thank you all.

Mayor: There is a lot going on in Hanover Township, I just want to chime in and give my thanks as well, as you heard from Committeeman Gallagher and all of us regarding how the community came together during these past snow storms. It's been an exceptional March and that is an understatement. From the March 7<sup>th</sup> storm to the nor'easters that we had; and the Township really pulled together with the community, the power failures that we had with JCP&L and the time we put in for road cleaning as you just heard was just exceptional and I just want to personally thank Tom Quirk certainly want to thank Chief Roddy for all of the time they put in. To tell you that Tom Quirk literally lived at the recreation center over the weekend of the power failures and the issue that we had with snow was an understatement. We want to thank him and the Chief, Brian Foran we can't say enough of that department, no scrabbles or complaints they just did, they put in an incredible amount of time on the roads keeping them open and under the worst situations with the power lines down, trees down, I don't remember quiet a most devastating storm going back to Sandy. But once again, I thank the Community you tolerated it you were wonderful to us during the power shortage and I want you to know that the area Mayors were talking about issues that we are having with JCP&L they have done a great job of public relations with calls several times a day we had contact people in Middletown that were very responsive but in the overall I think that the satisfaction that some of our towns had in getting power recovery restored in a quick manner is something that we will be addressing, I know the Governor also had the same issue. Once again, I thank all that were involved with that.

The Water Company issue that Member Mihalko brought up is an issue and it surfaced on Thanksgiving Day when the pumping station went down due to a failed generator. The pumping station was put in the late 70's for that purpose; and its purpose was to the Trailwood area and the lower Trailwood, Countrywood area and add water pressure that has been significantly reduced. I know the limit is 20 but at the time when those homes were built the water company recognized the issue and actually put pumps in each and every one of the homes around the lower Trailwood area at that time. But in my opinion due to poor maintained and issue on part of the water company we know have compromised or lost the use of the pumping station that services a great amount of people in that area. I strongly recommend and will follow through with a meeting with the water company and I would like to have them here at Town Hall and would like to discuss the remediation of the problem, was an elimination of one of the utilities that the pumping station that helped the problem; so I think they have to look elsewhere for a remedy and gravity feed. But having said that any other comments?

Motion to close.

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**ADJOURNMENT**

Motion made to close at 9:32 p.m. was by Member Ferramosca and seconded by Member Gallagher and unanimously passed.

TOWNSHIP COMMITTEE  
TOWNSHIP OF HANOVER  
COUNTY OF MORRIS  
STATE OF NEW JERSEY

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Joseph A. Giorgio, Township Clerk