

FEBRUARY 25, 2016

Regular Meeting of the Township Committee of the Township of Hanover, County of Morris and State of New Jersey was held on Thursday, February 25, 2016, at 8:30 o'clock in the evening, prevailing time, at the Municipal Building, 1000 Route 10, in said Township.

PRESENT: Mayor Francioli, Members Ferramosca,
Coppola, Gallagher and Brueno

ABSENT:

STATEMENT BY PRESIDING OFFICER:

Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by posting written notices and agenda of the meeting on the bulletin board in the Municipal Building, 1000 Route 10, Township of Hanover and by hand delivering, mailing or faxing such notice and agenda to the following newspapers:

**HANOVER EAGLE
MORRIS COUNTY'S DAILY RECORD
THE STAR LEDGER**

and by filing same with the Township Clerk.

(Signed) Ronald F. Francioli, Mayor

PLEDGE OF ALLEGIANCE TO THE FLAG

OPEN TO THE PUBLIC

Motion to open made by Member Ferramosca and seconded by Member Brueno and unanimously passed.

Motion to close made by Member Brueno and seconded by Member Ferramosca and unanimously passed.

APPROVAL OF TOWNSHIP COMMITTEE MINUTES

The Minutes of the Regular Meeting of February 11, 2016 and the Bid Committee Meeting on February 17, 2016 have been presented to the members of the Committee prior to this meeting by the Township Clerk.

FEBRUARY 25, 2016

Member Ferramosca moved that the Minutes of the Regular Meeting Minutes of February 11, 2016 and the Bid Committee Meeting on February 17, 2016 be accepted and approved as presented by the Township Clerk. The motion was seconded by Member Gallagher and was unanimously passed.

DEPARTMENTAL REPORTS:

The following reports were presented and ordered filed as received:

Township Engineer	G. Maceira	Reports (2)
Property Maintenance	E. DeSimoni	Month of January - today

All reports are on file in the Business Administrator's Office.

ADOPTION OF ORDINANCES:

ORDINANCE NO. 3-2016

AMENDING AND SUPPLEMENTING CHAPTER 166 OF THE CODE OF THE TOWNSHIP ENTITLED LAND USE AND DEVELOPMENT LEGISLATION BY AMENDING THE MINIMUM OF PARKING SPACES FOR CERTAIN USES AND BY AMENDING THE MAXIMUM PERMITTED FLOOR AREA RATIO FOR CERTAIN USES IN THE I-B3 ZONE DISTRICT

Ordinance 3-2016 was continued from the February 11th meeting. Notification from the Planning Board that the Ordinance was reviewed by the Planning Board and the letter of recommendation is as follows:

“Dear Mr. Giorgio: At its February 9th, 2016 Meeting, the Planning Board reviewed and discussed Ordinance 3-2016 which had been referred by the Township Committee as required by the Municipal Land Use Law at N.J.S.A. 40:55D-26A which reads in pertinent part ‘prior to the adoption of a development regulation, revision or amendment thereto the Planning Board shall make and transmit to the Governing Body within 35 days after referral a report including identification of any provisions in the proposed development regulation, revision or amendment which are inconsistent with the Master Plan and recommendations concerning these inconsistencies and any other matters as the board deems appropriate.’ The amendments proposed by Ordinance 3-16 would 1) revise the maximum permitted floor area ratio in the IB3 zone to 35% of the lot area for industrial, manufacturing, assembly and research or testing laboratory uses and 2) revised the minimum

FEBRUARY 25, 2016

parking ratio for industrial, manufacturing, assembly and research or testing laboratory building and for warehouse or distribution facilities in all nonresidential zones. The Planning Board has determined that 3-2016 is partially inconsistent with the Master Plan since the Land Use Plan Element currently recommends a floor area ratio of 25% for all uses in the IB3 Zone, Ordinance 3-2016 retains the 25% floor area ratio for office, retail and other nonresidential uses in the zone, but it is noted above would increase the permitted floor area ratio for industrial, manufacturing, assembly and research or testing laboratory uses. In considering the amendments proposed by Ordinance 3-2016 the Planning Board offers the following comments:

“1) The Board had studied the parking needs of industrial and warehouse uses as documented in the Institute of Transportation Engineers publication, parking generation, based upon this research the Board has determined that the Ordinance currently requires more parking than is typically needed for these uses and therefore supports the revised change in the minimum parking ratios for these uses; and

2) The Board has also studied the trip generation of industrial and warehouse uses as documented in the Institute of Transportation Engineers Trip Generation Publication, based upon this study the Board has determined that industrial and warehouse uses generate less traffic than other permitted uses in the zone, the Board has concluded based upon both the parking and traffic studies that industrial and warehouse uses are less intensive than the office and retail uses permitted in the zone and that the proposed increase in the permitted floor ratio for industrial and warehouse uses will not increase the overall intensity of use above that already anticipated for other uses by the zone rule regulations.

Thank you for the opportunity to comment on Ordinance 3-2016. Gene Pinadella, on behalf of the Planning Board.

Morris County Planning Board received the Ordinance and was filed in accordance with the Municipal Land Use Law.

Proof of Publication that the Ordinance and the Notice of Introduction for Ordinance 3-16 appeared in full in the January 20th, 2016 issue of the Daily Record in accordance with the law.

Motion to open public hearing made by Member Brueno and seconded by Member Gallagher and unanimously passed.

FEBRUARY 25, 2016

Public hearing closed by Member Francioli and seconded by Member Gallagher and unanimously passed.

Now on Adoption, Be it resolved, that an Ordinance entitled "**AMENDING AND SUPPLEMENTING CHAPTER 166 OF THE CODE OF THE TOWNSHIP ENTITLED LAND USE AND DEVELOPMENT LEGISLATION BY AMENDING THE MINIMUM OF PARKING SPACES FOR CERTAIN USES AND BY AMENDING THE MAXIMUM PERMITTED FLOOR AREA RATIO FOR CERTAIN USES IN THE I-B3 ZONE DISTRICT**" be passed on final reading and that a Notice of the final passage of the Ordinance be published in the March 2nd, 2016 issue of the Daily Record.

Motion on Adoption made by Member Francioli and seconded by Member Brueno and unanimously passed.

So Adopted.

ORDINANCE NO. 6-16

AMENDING AND SUPPLEMENTING PART II ENTITLED GENERAL LEGISLATION OF THE CODE OF THE TOWNSHIP WITH THE INCLUSION OF A NEW CHAPTER 83 TO BE ENTITLED "POSSESSION AND CONSUMPTION OF ALCOHOLIC BEVERAGES ON PRIVATE PROPERTY"

Proof of Publication that the Ordinance and the Notice of Introduction for Ordinance 6-16 appeared in full in the February 17th, 2016 issue of the Daily Record in accordance with the law.

Motion to open public hearing made by Member Gallagher and seconded by Member Coppola and unanimously passed.

Public hearing closed by Member Francioli and seconded by Member Gallagher and unanimously passed.

Now on Adoption, Be it resolved, that an Ordinance entitled "**AMENDING AND SUPPLEMENTING PART II ENTITLED GENERAL LEGISLATION OF THE CODE OF THE TOWNSHIP WITH THE INCLUSION OF A NEW CHAPTER 83 TO BE ENTITLED "POSSESSION AND CONSUMPTION OF ALCOHOLIC BEVERAGES ON PRIVATE PROPERTY"**" be passed on final reading and that a Notice of the final passage of the Ordinance be published in the March 2nd, 2016 issue of the Daily Record.

Motion on Adoption made by Member Gallagher and seconded by Member Coppola and unanimously passed.

Mr. Gallagher: I would like to make one comment about this; this was a recommendation made by the Substance Awareness Council and the Hanover

FEBRUARY 25, 2016

Township Police Department, we the Substance Awareness Council believe that this is another very good tool to better serve and protect our children from the dangers associated with drugs and alcohol. This ordinance is a very strong message that we stand together to raise awareness for children and our parents that this type of behavior is not only dangerous but it is illegal. The one thing that I would like to add before we vote, Mr. Mayor, is that we just had Chris Herren speak in town regarding drugs and alcohol and the dangers associated with it. And, he did point out that most people that have a substance issue moving forward began in the basement drinking beer with solo cups and we want to stand together and try to help our families help our kids and raise the awareness on this problem and I think this a great thing and I know the Substance Awareness Council will be very happy about it and I want to thank the Township Committee for agreeing with it.

Motion on Adoption made by Member Gallagher and seconded by Member Coppola and unanimously passed.

So Adopted.

ORDINANCE NO. 7-16

AUTHORIZING A THREE AND ONE-HALF (3.5%) PERCENT INCREASE IN THE APPROPRIATION LIMIT OF THE TOWNSHIP'S CALENDAR YEAR 2016 CURRENT FUND BUDGET AND FURTHER ESTABLISHING A CAP BANK, ALL IN ACCORDANCE WITH N.J.S.A. 40A:4-45.14

Proof of Publication that the Ordinance and the Notice of Introduction for Ordinance 7-16 appeared in full in the February 17th, 2016 issue of the Daily Record in accordance with the law.

Motion to open public hearing made by Member Brueno and seconded by Member Coppola and unanimously passed.

Public hearing closed by Member Brueno and seconded by Member Gallagher and unanimously passed.

Now on Adoption, Be it resolved, that an Ordinance entitled "**AUTHORIZING A THREE AND ONE-HALF (3.5%) PERCENT INCREASE IN THE APPROPRIATION LIMIT OF THE TOWNSHIP'S CALENDAR YEAR 2016 CURRENT FUND BUDGET AND FURTHER ESTABLISHING A CAP BANK, ALL IN ACCORDANCE WITH N.J.S.A. 40A:4-45.14**" be passed on final reading and that a Notice of the final passage of the Ordinance be published in the March 2nd, 2016 issue of the Daily Record.

Motion on Adoption made by Member Francioli and seconded by Member Brueno and unanimously passed.

So Adopted.

FEBRUARY 25, 2016

Mayor: This process of a Cap Bank is undertaken every year by the Township Committee. These funds are not committed it gives the Financial Officer and the Township the opportunity of using the Cap Bank appropriately, but once again it is formality.

ORDINANCE NO. 8-16

REDUCING THE TWO CENT (\$.02) PER HUNDRED (\$100.00) OF ASSESSED VALUATION DEDICATED OPEN SPACE TRUST FUND TAX RATE TO ONE-HALF CENT (\$.005) PER HUNDRED (\$100.00) DOLLARS OF ASSESSED VALUATION DURING CALENDAR YEAR 2016 ONLY AND FURTHER AUTHORIZING THE TOWNSHIP'S CHIEF MUNICIPAL FINANCE OFFICER TO COLLECT THE ONE-HALF CENT (\$.005) DEDICATED TAX

Proof of Publication that the Ordinance and the Notice of Introduction for Ordinance 8-16 appeared in full in the February 17th, 2016 issue of the Daily Record in accordance with the law.

Motion to open public hearing made by Member Ferramosca and seconded by Member Brueno and unanimously passed.

Public hearing closed by Member Brueno and seconded by Member Coppola and unanimously passed.

Now on Adoption, Be it resolved, that an Ordinance entitled "**REDUCING THE TWO CENT (\$.02) PER HUNDRED (\$100.00) OF ASSESSED VALUATION DEDICATED OPEN SPACE TRUST FUND TAX RATE TO ONE-HALF CENT (\$.005) PER HUNDRED (\$100.00) DOLLARS OF ASSESSED VALUATION DURING CALENDAR YEAR 2016 ONLY AND FURTHER AUTHORIZING THE TOWNSHIP'S CHIEF MUNICIPAL FINANCE OFFICER TO COLLECT THE ONE-HALF CENT (\$.005) DEDICATED TAX**" be passed on final reading and that a Notice of the final passage of the Ordinance be published in the March 2nd, 2016 issue of the Daily Record.

Motion on Adoption made by Member Ferramosca and seconded by Member Brueno and unanimously passed.

So Adopted.

ORDINANCE INTRODUCTION

ORDINANCE NO. 9-2016

FEBRUARY 25, 2016

AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HANOVER AMENDING AND SUPPLEMENTING ORDINANCE NO. 10-2015 AND CHAPTER 61 OF THE CODE OF THE TOWNSHIP ENTITLED SALARIES AND COMPENSATION; PERSONNEL POLICIES WHICH CHAPTER ESTABLISHES REGULATIONS AND RATES OF COMPENSATION FOR THE OFFICERS AND FULL-TIME AND PART-TIME CIVILIAN NON-UNION EMPLOYEES OF THE TOWNSHIP OF HANOVER

BE IT ORDAINED, by the Township Committee of the Township of Hanover in the County of Morris and State of New Jersey, as follows:

SECTION 1. Section 1 of the above entitled Ordinance is hereby amended and supplemented to read as follows:

"Section 1. Effective January 1, 2016, the following officers and employees shall be compensated on an annual basis and shall be paid quarterly in March, June, September and December of each year as follows:

2016

1. Township Committee.....	\$ 6,494.00
2. Municipal Judge.....	35,024.00
3. Municipal Prosecutor.....	23,288.00
4. Director-Office of Emergency Management.....	6,132.00

SECTION 2. Effective January 1, 2016, the following officers and employees shall be compensated on an annual basis and shall be paid monthly of each year as follows:

1. Elevator Sub-Code Official/Elevator Inspector, H.H.S.	31,318.00
2. Municipal Public Defender.....	5,999.00

SECTION 3. Effective January 1, 2016, the following officers and employees shall be compensated on an annual basis and shall be paid twice monthly (24 pays) of each year as follows:

1. Tax Assessor	\$47,298.00
(Based on a work week of twenty-one (21) hrs. per/wk.)	
2. Chairman, Site Plan Exemption Committee	2,500.00
3. Building Facilities Coordinator	2,500.00
4. Open Public Records Act Coordinator.....	2,500.00
5. Community Affairs/Public Police Coordinator.....	5,000.00

SECTION 4. Section 2 of Ordinance No. 10-2015 is hereby amended and supplemented as a new Section 5. to read as follows:

FEBRUARY 25, 2016

III	-	-	-	-	-	-	-	56,694	-
IV	-	-	-	-	-	-	-	61,650	-
V	-	-	-	-	-	-	-	66,704	-
VI	-	-	-	-	-	-	-	71,846	-
VII	-	-	-	-	-	-	-	75,937	-
VIII	-	-	-	-	-	-	-	82,230	-
IX	-	-	-	-	-	-	-	89,034	-

SECTION 7. For the Department Heads listed below, there is hereby established the following salary ranges:

2016 Business Administrator/Township Clerk Salary Range:

During calendar year 2016, the following salary range shall apply to this dual position of Business Administrator/Township Clerk:

\$100,000 to \$156,707

2016 Chief of Police Salary Range:

During calendar year 2016, the following salary range shall apply to this position of Chief of Police:

\$125,000 to \$154,322

2016 Chief Finance Officer/Certified Tax Collector/Treasurer Salary Range:

During calendar year 2016, the following salary range shall apply to the multiple position of Chief Municipal Finance Officer/Certified Tax Collector/Treasurer:

\$72,000 to \$131,502

2016 Construction Official / Building Sub-Code Official / Zoning Officer Salary Range:

During calendar year 2016, the following salary range shall apply to the multiple position of Construction Official & Building Sub-Code Official/Zoning Officer:

\$64,000 to \$113,138

2016 Superintendent of Public Works, Buildings and Grounds and Park Maintenance Salary Range:

During calendar year 2016, the following salary range shall apply to the position of Superintendent of Public Works, Buildings and Grounds and Park Maintenance:

\$64,000 to \$113,138

FEBRUARY 25, 2016

SECTION 8. In any instance, in connection with this Salary Ordinance and the Schedules set forth above, that an employee shall have his or her Job Classification altered, said employee shall receive compensation at a rate not less than that received by the employee in the year prior to the change of Classification and, in addition, shall not receive the annual increment which is provided for in the Salary Guide except for an adjustment which shall be determined by the Business Administrator/Township Clerk and recommended to the Township Committee. "All individuals employed by the Township in either a management or non-management civilian position, may be hired and classified within the minimum Step Ranges of A, A-1, B, C or D as set forth with the approval of the Township Committee".

SECTION 9. The following schedule represents the job position titles and applicable salary ranges for the Township's management and non-management civilian employees:

SCHEDULE "B"

	<u>UNDER SALARY SCHEDULE</u>	<u>APPLICABLE SALARY RANGES</u>
JOB GROUP I	Clerk Typist	A or C
	P/T Dial-A-Ride Dispatcher	A-1 or D
	P/T Dial-A-Ride Driver	A-1 or D
	P/T Custodian	A-1 or D
	P/T Assistant to Custodian	A-1 or D
	P/T Park Maintenance Worker	A-1 or D
JOB GROUP II	Support Services Secretary/Senior Clerk Typist in Police Department	A or C
	Junior Account Clerk	A or C
	P/T Clerk/Support Services	A or C
	Senior Clerk Typist	A or C
	P/T Floater/Clerical Support Services	A or C
	OPRA/Other Assignments	
JOB GROUP III	Violations Clerk	A or C
	Account Clerk	A or C
	Assistant Control Person/Account Clerk	A or C
	To the Construction Official/ Zoning Officer/Property Maintenance Officer	
	Engineering Aide I	A or C
	General Secretary	A or C

FEBRUARY 25, 2016

	P/T Assistant to Superintendent of Recreation & Park Admin. Department	A or C
	P/T Municipal Recycling Enforcement Coord.	A or C
JOB GROUP IV	P/T Municipal Housing Liaison Recreation & Park Administration Program Coordinator	A or C A or C
	Senior Account Clerk	A or C
	Secretary to Chief of Police	A or C
	Technical Assistant to the Construction Official/Zoning Officer/Property Maintenance Officer	A or C
	Recreation & Park Administration Department Program Coordinator	A or C
	Recreation & Park Admin. Department Senior Account Clerk/Board Secretary	A or C
	Secretary to the Health Department/ Deputy Registrar of Vital Statistics	A or C
	Assistant to Superintendent of Public Works/Recycling Coordinator	A or C
JOB GROUP V	Senior Account Clerk/Payroll Clerk	A or C
	Administrative Secretary	A or C
	Engineering Aide II	A or C
	Management Analyst/Project Coordinator	A or C
JOB GROUP VI	Secretary to the Planning Board And Board of Adjustment/Land Use Administrator	A or C
	Full-Time Deputy Municipal Court Administrator	A or C
	Part-Time Deputy Municipal Court Administrator	A or C
	Public Health Nurse	A or C
	Executive Secretary I	A or C
	Police Dispatcher	A-1 or D
JOB GROUP VII	Assistant to Chief Financial Officer/ Tax Collector	A or C
	Executive Assistant	A or C
	Executive Secretary II	A or C
	Executive Assistant to Business Administrator	A or C
	Human Resource Specialist	A or C
	DPW Division Supervisor Of Buildings and Grounds	A-1 or D
	DPW Sanitation Division Supervisor	A-1 or D

FEBRUARY 25, 2016

	DPW Road Division Supervisor	A-1 or D
JOB GROUP VIII	Registered Environmental Health Specialist	A or C
JOB GROUP IX	General Office Supervisor/ Deputy Township Clerk	A or C
	Municipal Court Administrator	A or C
	DPW Operations Manager	A-1 or D
	DPW Park Maintenance Division Supervisor	A-1 or D
	Junior Engineer	A or C
	Assistant Business Administrator	A or C
	Public Health Nurse Supervisor	A or C
	Registered Environmental Health Inspector 2 (Senior Registered Environmental Health Specialist)	A or C
	Assistant Building Inspector/Assistant Zoning Officer/Assistant Property/ Maintenance Officer	A or C
	P/T Electrical Sub-Code Official/Electrical Inspector & Assistant Zoning Officer/ Property Maintenance Inspector	A or C
	P/T Fire Protection Sub-Code Officer/ Assistant Property Maintenance Officer	A or C
	P/T Plumbing Sub-Code Official/Plumbing Inspector	A or C
JOB GROUP X	Health Administrator – Registered Environmental Health Specialist	A or C
	Recreation & Park Administration Department Superintendent	A or C
JOB GROUP XI	Health Administrator - Health Officer	A or C
JOB GROUP XII	Assistant Township Engineer	A or C
	Construction Official/Building SubCode Official/Property Maintenance Officer	A or C
JOB GROUP XIII		A or C or D
JOB GROUP XIV	Township Engineer	A or C
	Health Officer/Environmental Specialist	A or C

SECTION 10. Individuals hired for the first time in any of the job position classifications set forth in Section 5. Entitled “Schedule “B” listed above, or any current

FEBRUARY 25, 2016

employee promoted to a higher job group classification, shall be compensated within their respective job group range as set forth below in Salary Guide “C” or “D” at a salary to be determined by the Township Committee. A person hired or promoted within their respective job group range shall only be eligible to receive the annual cost of living adjustment when such adjustment is determined and authorized by the governing body. In order to be eligible to receive a cost of living adjustment, an employee must receive a satisfactory job performance evaluation from his/her department head.

Any new, replacement full-time or permanent part-time non-union civilian employee hired by the Township on or after January 1, 2016 up to and including the date of adoption of this ordinance, must first complete his/her six (6) month probationary period of service and receive a satisfactory job performance evaluation in order to qualify for the 2% cost of living adjustment retroactive to the first date of employment.

**TOWNSHIP OF HANOVER
SALARY GUIDE 2016 C**

<u>Group</u>	<u>Minimum Salary</u>	<u>Maximum Salary</u>	<u>Minimum Hourly Rate</u>	<u>Maximum Hourly Rate</u>
I	25,000	45,643	13.74	25.08
II	26,990	49,337	14.83	27.11
III	29,330	53,616	16.12	29.46
IV	31,800	58,223	17.47	31.99
V	34,400	63,043	18.90	34.64
VI	36,940	67,874	20.30	37.29
VII	38,980	71,748	21.42	39.42
VIII	42,170	77,727	23.17	42.71
IX	45,580	84,091	25.04	46.20
X	49,510	91,422	27.20	50.23
XI	53,030	98,122	29.14	53.91
XII	57,100	105,702	31.37	58.08
XIII	61,610	114,238	33.85	62.77
XIV	66,160	122,865	36.35	67.51

**TOWNSHIP OF HANOVER
SALARY GUIDE 2016 D**

<u>Group</u>	<u>Minimum Salary</u>	<u>Maximum Salary</u>	<u>Minimum Hourly Rate</u>	<u>Maximum Hourly Rate</u>
I	25,650	46,916	12.33	22.56
II	27,710	50,677	13.32	24.26
III	30,110	55,046	14.48	26.46
IV	32,650	59,844	15.70	28.77
V	35,330	64,754	16.99	31.13
VI	37,950	69,756	18.25	33.54
VII	40,030	73,730	19.25	35.45
VIII	43,320	79,834	20.83	38.38
IX	46,830	86,444	22.51	41.56

FEBRUARY 25, 2016

SECTION 11. The rates of pay and/or salary ranges for the following part-time employees shall be as follows during calendar year 2016:

- 1. School Crossing Guard:
(In Charge)..... \$ 18.02 per hr.

- 2. School Crossing Guards:
First Full Year..... \$15.80 per hr.
Second Full Year..... 16.48 per hr.
Third Full Year..... 17.16 per hr.

- 3. Office/Clerical:
Step 1..... \$15.92 per hr.
Step 2..... 17.34 per hr.
Step 3..... 18.76 per hr.
Step 4..... 20.18 per hr.

- 4. Substitute Part-Time Construction Code Inspectors.....\$30.00 to \$33.78 per hr.

- 5. Part-time Registered Environmental Health Inspector \$24.00 to \$39.15 per hr.

- 6. Per Diem Police Dispatchers..... 21.17 Per hr.

- 7. Police Matrons - At the lump sum rate of \$60.72 for the first three (3) hours of service and at the rate of \$20.24 per hour pro-rated for actual time worked after the first three (3) hours.

- 8. Part-Time Senior Assistant Property Maintenance/
Zoning Officer..... \$20.00 to \$33.78/hr.

- 9. Part-Time Assistant to Property Maintenance Officer/
Zoning Officer..... No Compensation

- 10. Part-Time Professional Arborist/Forester
(Funded by Township's Tree Fund).....\$25.00 to 40.61/hr.

- 11. Substance Awareness Coordinator.....\$11.53/hr.

- 12. Municipal Housing Liaison.....\$24.79/hr.

SECTION 12. The following rates of pay shall apply to Special Municipal Court sessions, DWI Court sessions and the off duty employment of police officers performing side jobs:

- 1. For additional special Municipal Court sessions including DWI Court

FEBRUARY 25, 2016

sessions, the Municipal Court Judge, the Municipal Prosecutor and the Public Defender shall be paid at the rate of \$125.00 per hour but not to exceed following amounts:

- A. Municipal Court Judge not to exceed \$800.00 per session.
- B. Municipal Prosecutor not to exceed \$600.00 per session.
- C. Public Defender not to exceed \$600.00 per session.

- 2. Outside Employment of Police Officers in the Performance of
 - Extra-Duty Side-Jobs.....\$70.00/hr.
 - Extra-Duty Side-Jobs Overtime.....105.00/hr.
 - Extra-Duty Side-Jobs Ravine/Met Life.....100.00/day
 - Administrative Fee Paid to Township..... 10.00/hr.
 - Cost for Use of a Township Police Vehicle.....\$25.00/hr. to Maximum of \$125.00

All payments to police officers for off-duty outside employment shall be processed through the Township's Finance Department.

SECTION 13. The rates of pay and/or salary ranges shall apply to the following temporary, seasonal and summer employees of the Recreation and Park Administration Department during calendar year 2016:

- 1. Part-Time Recreation Department Office Staff... .. \$7.50 to \$11.64/hr.
- 2. Swim Team Coach..... \$400-\$1,885/Season
- 3. Swimming Pool Manager..... \$3,500-\$10,800/Season
- 4. Asst. Pool Manager..... \$3,000-\$8,595/Season
- 5. Lifeguards..... \$ 7.50-\$16.24/hr.
- 6. Director/Summer Playground Program.....\$21.00-\$24.90/hr.
- 7. Assistant Directors/
Summer Playground Program..... \$10.00-\$18.40/hr.
- 8. Adult Counselors for Summer Playground Program..... ..\$12.23/hr. to \$22.11/hr.
- 9. Summer Plus Camp Program – Camp Counselor..... \$7.50/hr. to \$11.44/hr.
- 10. Custodian/Fourth of July..... \$25.00 to \$60.00/hr.
- 11. Swim Instruction by Certified Lifeguards:
 - a. Group Lessons.....\$47.43/per Person* per Course
 - b. Individual Lessons.....\$17.85/per Lesson*

FEBRUARY 25, 2016

c. Lifesaving Instruction..... \$47.43/per Person* per Course

* In addition, a 10% administrative fee shall be charged to each participant to cover Township costs.

- 12. Community Center Proctors..... \$ 10.82/hr.
- 13. Badge Checkers – Bee Meadow Pool..... \$ 6.00 to \$12.98/hr.
- 14. Bee Meadow Pool Office Staff..... \$ 6.00 to \$12.98hr.
- 15. Pool Activities Coordinator.....\$ 10.00 to \$15.61/hr.

16. Individuals hired as lifeguards who receive an Instructor’s Water Safety Instruction Certification, a Lifeguard Water Safety Instruction Certification and/or a Certified Pool Operator Certification shall be eligible to receive a \$.50 hourly increment upon attainment for either or both during the pool season in which the Certification(s) is/are received.

SECTION 14. During calendar year 2016, all temporary, seasonal and summer employees employed or re-employed as park maintenance workers, public works laborers and administrative and clerical personnel shall receive the following compensation:

- A. Individuals hired for the first time shall receive an hourly rate of \$9.00 an hour.
- B. Individuals rehired as seasonal and summer employees during calendar year 2016 shall receive an increment up to \$.50 per hour for each previous year of service.

SECTION 15. All salaries and rates of compensation for the job position classifications described under Job Position Classification Schedule “B”, in conformance with the above described Salary Guides, shall be effective and retroactive to January 1, 2016. Only those non-union full-time and permanent part-time civilian employees whose positions are classified under Schedule “B” and the Salary Guides listed above, and currently on the payroll of the Township of Hanover at the time of adoption of this Ordinance shall receive retroactive salary adjustments, except those employees who have retired from service on or after January 1, 2016, but prior to the adoption of this Ordinance shall receive retroactive salary adjustments effective January 1, 2016 through the date of retirement. No other exceptions shall be made."

SECTION 16. In case, for any reason, any section or provision of this Ordinance shall be held to be unconstitutional or invalid, the same shall not affect any other section or provision of this Ordinance, except so far as the section or provision so declared unconstitutional or invalid shall be severed from the remainder or any portion thereof.

SECTION 17. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are, to the extent of such inconsistency, hereby repealed.

SECTION 18. This Ordinance shall take effect in accordance with law.

FEBRUARY 25, 2016

The Ordinance will be further considered for Public Hearing and Final Passage at the March 10th, 2016 meeting of the governing body and at time any person wishing to be heard will be given the opportunity to speak. The Ordinance and the Notice of Introduction will be published in full in the March 2nd, 2016 issue of the Daily Record in accordance with the law.

Motion on introduction made by Member Coppola and seconded by Member Brueno and unanimously passed.

So Introduced.

ORDINANCE NO. 10-2016:

AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HANOVER IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING SECTION 125-2. ENTITLED "FEES COLLECTED THROUGH CLERK'S OFFICE" UNDER CHAPTER 125 OF THE CODE ENTITLED FEES WITH THE INCLUSION OF NEW ALCOHOL BEVERAGE LICENSE FEES

WHEREAS, the municipal fees for alcoholic beverage Plenary Retail Consumption and Plenary Retail Distribution Licenses, Club Licenses and Limited Retail Distribution Licenses are fixed by the issuing authority, that is, the Township of Hanover, within the statutory limits established by N.J.S.A. 33:1-12; and

WHEREAS, the annual fee for the renewal of a Plenary Retail Consumption License and Plenary Retail Distribution License may not be raised or lowered more than 20% from the fee charged in the preceding year; and

WHEREAS, in both cases, the fee for both licenses shall not be fixed by Ordinance at no more than \$2,000.00; and

WHEREAS, the Township of Hanover has not raised its fees for Plenary Retail Consumption Licenses and Plenary Retail Distribution Licenses since 2014; and

WHEREAS, it is the intention of the Township Committee to amend Section 125-2. Entitled "Fees Collected Through Clerk's Office" under Chapter 125 of the Code of the Township entitled Fees by increasing the fees for Plenary Retail Consumption and Plenary Retail Distribution Licenses commencing with the renewal of said licenses for the 2015-2016 license term and all license terms thereafter.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Hanover in the County of Morris and State of New Jersey as follows:

FEBRUARY 25, 2016

Section 1. Section 125-2. entitled “Fees Collected Through Clerk’s Office” is hereby amended and supplemented to include new fees for Plenary Retail Consumption Licenses and Plenary Retail Distribution Licenses commencing with the July 1, 2016 through June 30, 2017 license term and all terms thereafter:

Plenary Retail Consumption License.....\$2,000.00;
Plenary Retail Distribution License..... 1,658.00

The fees for the following alcoholic beverage licenses shall remain unchanged:

Club License.....\$ 150.00
Limited Retail Distribution License..... 50.00

Section 2. Section 125.2. entitled “Fees Collected Through Clerk’s Office” is amended and supplemented with the inclusion of the following new fee to be charged to licensees:

Annual Alcoholic Beverage Control Retail Liquor
License Application Form.....\$3.00

Section 3. In case, for any reason, any section or provision of this Ordinance shall be held to be unconstitutional or invalid, the same shall not affect any other section or provision of this Ordinance, except so far as the section or provision so declared unconstitutional or invalid shall be severed from the remainder or any portion thereof.

Section 4. All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are, to the extent of such inconsistency, hereby repealed.

Section 5. This ordinance shall take effect in accordance with the law.

The Ordinance will be further considered for Public Hearing and Final Passage at the March 10th, 2016 meeting of the governing body and at time any person wishing to be heard will be given the opportunity to speak. The Ordinance and the Notice of Introduction will be published in full in the March 2nd, 2016 issue of the Daily Record in accordance with the law.

Motion on introduction made by Member Coppola and seconded by Member Brueno and unanimously passed.

So Introduced.

ORDINANCE 11-2016

FEBRUARY 25, 2016

AN ORDINANCE OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HANOVER AMENDING AND SUPPLEMENTING THE CODE OF THE TOWNSHIP BY ESTABLISHING A NEW CHAPTER 220, ENTITLED RETAIL BUSINESS ESTABLISHMENTS HOURS OF OPERATION

WHEREAS, unprotected and understaffed business and commercial enterprises are prey to the criminal element in our society during the late night and early morning hours; and

WHEREAS, the operation of business and commercial enterprises that are located near residential properties can have a detrimental and disruptive effect upon the quality of life of area residents; and

WHEREAS, the Township of Hanover is a suburban community with relatively few overnight commercial establishments to which the public is invited; and

WHEREAS, the regulation of the opening and closing hours of all business and commercial establishments to which the public is invited and the provision of certain security devices will promote the protection of employees, patrons and law enforcement officers, promote the quality of life of the Township's residents and help to preserve the suburban character of the community; and

WHEREAS, due to the high volume of traffic and related activity on State Highway Route 10, the Township of Hanover desires to limit business and commercial establishments that operate during overnight hours along State Highway Route 10 as an accommodation to the traveling public.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Hanover in the County of Morris in the State of New Jersey, as follows:

Section 1. There is hereby created a new Chapter 220 under Part II of the General Legislation of the Code of the Township of Hanover entitled "Retail Business Establishments Hours of Operation", to read as follows:

CHAPTER 220

Retail Business Establishments Hours of Operation

§220-1. Purpose and scope.

A. Purpose.

The purpose of this Chapter is to regulate the opening and closing hours of retail business and commercial establishments to which the public is invited and to require security measures for establishments that operate during late night or early morning hours. It has been determined by the Township of Hanover that:

FEBRUARY 25, 2016

- (1) unprotected and understaffed business and commercial enterprises are prey to the criminal element in our society during the late night and early morning hours; and
- (2) certain security devices must be provided in order to protect the general public, patrons, employees and law enforcement personnel; and
- (3) retail business and commercial establishments open during late evening or early morning hours impose detrimental and disruptive effects upon the quality of life of area residents.

B. Scope; exclusions.

- (1) This Chapter shall apply to all business and commercial establishments operating within the Township of Hanover to which the public is invited, unless excluded by this Chapter or by other applicable law.
- (2) In case of any conflict between the provisions of this Chapter and the provisions of any other Chapter of the Code of the Township of Hanover, the provisions of this Chapter shall supersede.
- (3) The provisions and requirements of this Chapter shall not apply to the following:
 - (a) the operation of any business or commercial establishment to which the public is invited between the hours of 12:00 a.m. and 5:00 a.m., when such operation and hours were approved by the Township Committee, Township Planning Board, Township Board of Adjustment, Site Plan Exemption Committee or Township Building Department prior to the effective date of this Chapter; and
 - (b) hotels and motels;
 - (c) pharmacies, but limited to the hours that the pharmacy is open for dispensing of medicine and medications to the general public;
 - (d) automated teller machines accessory to a bank;
 - (e) any business or commercial establishment located on property having frontage on Route 10; and
 - (f) any business or commercial establishment permitted to carry on a business or commercial activity under the laws of the United States, the State of New Jersey or other municipal ordinance not inconsistent with the provisions of this Chapter.

§220-2. Closing hours; personnel and security requirements.

FEBRUARY 25, 2016

- A. No business or commercial establishment to which the general public is invited shall be open for business between the hours of 12:00 a.m. and 5:00 a.m. prevailing time, unless permitted by this chapter.
- B. Any business or commercial establishment to which the general public is invited between the hours of 12:00 a.m. and 5:00 a.m. shall comply with the following:
 - (1) There shall be at least two employees on continuous duty in that part of the business or commercial establishment to which the public is invited.
 - (2) The business or commercial establishment shall employ a security officer, or the premises shall have in operation a security device approved by the Chief of Police of the Township which may consist of a silent and/or audible burglar alarm connected to a central security monitoring system designed to activate police response, a closed circuit television connected to a central security monitoring system designed to activate police response, or such other device which can be activated instantaneously to notify law enforcement officers that a crime or disorderly person's activity is in progress.
 - (3) A burglarproof drop safe that regulates a clerk's access to cash shall be used on the premises.
 - (4) The exterior portion of the business or commercial establishment, including parking areas, shall be well lit during business hours. Said lighting shall be designed so as to not unduly interfere with any neighbor's reasonable use and/or enjoyment of the property.

§220-3. Registration of certification of compliance.

A business or commercial establishment to which the general public is invited that chooses to operate during the hours of 12:00 a.m. and 5:00 a.m. shall file a Certification of Compliance with the Township Clerk of the Township of Hanover. The following provisions shall apply:

- A. Each Certification shall state that the business or commercial establishment is and will remain in compliance with §220-2.B. hereof and that all security equipment provided in conformance with §220-2.B. is and will remain in proper working order.
- B. The Certification of Compliance shall be filed at least 45 days prior to the desired date upon which such operation is to begin.
- C. Prior to the start of such operation, the equipment must be approved as to proper working order by the Chief of Police, Township of Hanover, or his designee.
- D. Approval of such operation shall expire at 11:59 p.m. on December 31 of the same calendar year for which the approval was granted, unless renewed in accordance with this section.

FEBRUARY 25, 2016

- E. Renewal of any prior approval shall require the filing of a new certification. Filing and review of such certification shall follow the same procedures as set forth in Subsections A through D above.

§220-4. Inspection.

The Chief of Police or his/her designee may make periodic inspections of a business or commercial establishment which operates between the hours of 12:00 a.m. and 6:00 a.m. to ensure that the establishment is in compliance with this Chapter.

§220-5. Violations and penalties.

Any person(s) who shall violate any of the provisions of this article shall, upon conviction thereof, be subject to a fine not exceeding \$1,000. A separate offense shall be deemed committed on each day during or on which a violation occurs or continues.

Section 2. In case, for any reason, any section or provision of this Ordinance shall be held to be unconstitutional or invalid, the same shall not affect any other Section or provision of this Ordinance, except so far as the section or provision so declared unconstitutional or invalid shall be severed from the remainder or any portion thereof.

Section 3. All Ordinances or parts of ordinances inconsistent with the provisions of this ordinance are, to the extent of such inconsistency, hereby repealed.

Section 4. This Ordinance shall take effect in accordance with the law.

The Ordinance will be further considered for Public Hearing and Final Passage at the March 24th, 2016 meeting of the governing body and at time any person wishing to be heard will be given the opportunity to speak. The Ordinance and the Notice of Introduction will be published in full in the Daily Record in accordance with the law.

Motion on introduction made by Member Ferramosca and seconded by Member Francioli and unanimously passed.

So Introduced.

RESOLUTIONS AS A CONSENT AGENDA:

RESOLUTION NO. 46-2016

A RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HANOVER ELEVATING AND APPOINTING KRISTA DiGIORGIO TO THE POSITION OF EXECUTIVE ASSISTANT TO THE BUSINESS ADMINISTRATOR AT A SALARY OF \$55,248.00 UNDER JOB GROUP VII PURSUANT TO SCHEDULE "B" AND SALARY RANGE GUIDE "C" OF SALARY ORDINANCE NO. 10-15 EFFECTIVE

FEBRUARY 25, 2016

**MARCH 1, 2016 FOR A SIX (6) MONTH PROBATIONARY PERIOD ENDING
SEPTEMBER 1, 2016**

WHEREAS, with the retirements of Rita Rewick as Executive Secretary II on November 1, 2013 and Annette Luger as Executive Assistant on January 1, 2016, the Department of Administration has reorganized and streamlined the job responsibilities and duties of both positions in the interest of economy and efficiency; and

WHEREAS, initially, the position of Executive Assistant had been downgraded and posted as a part-time replacement position which did not yield any job applicants that matched the requirements of the job; and

WHEREAS, in view of the above, the Business Administrator decided to consolidate both positions which will effectuate a savings of close to \$90,000.00 and result in better coordination and management of assignments and tasks within the Department of Administration; and

WHEREAS, in addition to performing the duties as Executive Secretary II, **Krista DiGiorgio** expressed interest in also assuming the job duties and responsibilities of the Executive Assistant position which includes attendance and taking of minutes at all Township Committee legal and conference work sessions and regular meetings; and

WHEREAS, since assuming the position of Executive Secretary II to the Business Administrator on September 23, 2013, **Ms. DiGiorgio** has performed her duties in exemplary fashion and shown enthusiasm in taking on additional tasks and assignments; and

WHEREAS, the Business Administrator believes that **Ms. DiGiorgio** has the necessary skills and experience to assume the additional duties and responsibilities formerly performed by Ms. Luger; and

WHEREAS, in accordance with the proposal of the Business Administrator, the Township Committee concurs with the recommendation of the Business Administrator to the following:

- A. The consolidation of the Executive Secretary II and Executive Assistant positions into a new position entitled Executive Assistant to the Business Administrator; and
- B. The elevation and appointment of **Krista DiGiorgio** to the newly established position of Executive Assistant to the Business Administrator.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hanover in the County of Morris and State of New Jersey as follows:

FEBRUARY 25, 2016

1. Effective March 1, 2016, **Krista DiGiorgio** residing at 9 Halko Drive in the Cedar Knolls Section of the Township is hereby elevated and appointed to the new position of Executive Assistant to the Business Administrator which consolidates all of the duties and responsibilities of Executive Secretary II and Executive Assistant as more particularly described in a new Job Description dated January 27, 2016.
2. **Ms. DiGiorgio** shall receive an increase in salary and be compensated at \$55,248.00 per annum under Job Group VII as set forth under Job Classification Schedule "B" and Salary Range Guide "C" in Salary
3. Ordinance No. 10-2015. With this increase in remuneration, **Ms. DiGiorgio** shall not be eligible to receive the 2016 Cost of Living Adjustment in this year only. In addition, pursuant to Township Policy, **Ms. DiGiorgio** shall not be entitled to receive any other remuneration in 2016 and all future years such as overtime or compensatory time.
4. **Ms. DiGiorgio** shall serve a six (6) month probationary period in the new position commencing March 1, 2016 and ending September 1, 2016. In the event **Ms. DiGiorgio** does not perform satisfactorily in the new position, she may be returned to her former Executive Secretary II position at the conclusion of the probationary period or sooner, whichever is applicable.
5. That certified copies of this resolution shall be transmitted to **Ms. DiGiorgio** and the Township' Chief Municipal Finance Officer.

RESOLUTION NO. 47-2016

A RESOLUTION APPOINTING EDWARD JEKLINSKI AS A SUBSTITUTE SCHOOL CROSSING GUARD AT AN HOURLY RATE OF \$15.49 PER HOUR IN ACCORDANCE WITH SECTION 11.(2), OF SALARY ORDINANCE NO. 10-2015 WHICH CONDITIONAL OFFER OF EMPLOYMENT SHALL TAKE EFFECT ON MARCH 7, 2016 SUBJECT TO RECEIVING SATISFACTORY MEDICAL AND EYE EXAMINATIONS AND A NEGATIVE CRIMINAL HISTORY RECORD CHECK

WHEREAS, a need exists for hiring two (2) substitute school crossing guards; and

WHEREAS, the Captain of Police and Human Resource Specialist conducted interviews of two (2) candidates for the above referenced positions; and

WHEREAS, it is the desire of the Captain of Police and Human Resource Specialist to recommend the appointment of:

FEBRUARY 25, 2016

Edward Jeklinski
27 Fairview Avenue
Cedar Knolls, New Jersey 07927

as a substitute school crossing guard effective Monday, March 7, 2016; and

WHEREAS, in accordance with Section 11.(2) of Salary Ordinance No. 10-2015, **Mr. Jeklinski** shall be compensated at the rate of \$15.49 per hour.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hanover in the County of Morris and State of New Jersey as follows:

1. That **Edward Jeklinski** residing at 27 Fairview Avenue in Cedar Knolls, New Jersey 07927 is hereby appointed to serve as a substitute school crossing guard effective Monday, March 7, 2016.
2. As a conditional offer of employment, **Mr. Jeklinski's** appointment is subject to receiving satisfactory medical and eye examinations and a negative criminal history record check.
3. In accordance with Section 11.(2) of Salary Ordinance No. 10-2015, **Mr. Jeklinski** shall be compensated at the rate of \$15.49 per hour as a substitute school crossing guard.
4. That a certified copy of this Resolution shall be transmitted to **Mr. Jeklinski**, the Chief of Police, the Township's Chief Municipal Finance Officer and Human Resource Specialist for reference and information purposes.

RESOLUTION NO. 48-2016

**A RESOLUTION APPOINTING THOMAS MEIKLE AS A
SUBSTITUTE SCHOOL CROSSING GUARD AT AN HOURLY RATE OF \$15.49 PER
HOUR IN ACCORDANCE WITH SECTION 11.(2), OF SALARY ORDINANCE NO. 10-
2015 WHICH CONDITIONAL OFFER OF EMPLOYMENT SHALL TAKE EFFECT ON
MARCH 7, 2016 SUBJECT TO RECEIVING SATISFACTORY MEDICAL AND EYE
EXAMINATIONS AND A NEGATIVE CRIMINAL HISTORY RECORD CHECK**

WHEREAS, a need exists for hiring two (2) substitute school crossing guards; and

WHEREAS, the Captain of Police and Human Resource Specialist conducted interviews of two (2) candidates for the above referenced positions; and

FEBRUARY 25, 2016

WHEREAS, it is the desire of the Captain of Police and Human Resource Specialist to recommend the appointment of:

Thomas Meikle
28 Polhemus Terrace
Whippany, New Jersey 07981

as a substitute school crossing guard effective Monday, March 7, 2016; and

WHEREAS, in accordance with Section 11.(2) of Salary Ordinance No. 10-2015, **Mr. Meikle** shall be compensated at the rate of \$15.49 per hour.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hanover in the County of Morris and State of New Jersey as follows:

1. That **Thomas Meikle** residing at 28 Polhemus Terrace in Whippany, New Jersey 07981 is hereby appointed to serve as a substitute school crossing guard effective Monday, March 7, 2016.
2. As a conditional offer of employment, **Mr. Meikle's** appointment is subject to receiving satisfactory medical and eye examinations and a negative criminal history record check.
3. In accordance with Section 11.(2) of Salary Ordinance No. 10-2015, **Mr. Meikle** shall be compensated at the rate of \$15.49 per hour as a substitute school crossing guard.
4. That a certified copy of this Resolution shall be transmitted to **Mr. Meikle**, the Chief of Police, the Township's Chief Municipal Finance Officer and Human Resource Specialist for reference and information purposes.

RESOLUTION NO. 49-2016

A RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING THE AWARD OF A CONTRACT TO SA FOOD ASSOCIATES, LLC, IN OPERATING THE TOWNSHIP'S BEE MEADOW POOL CONCESSION STAND DURING THE YEAR 2016 POOL SEASON BASED ON ITS BID TO PAY THE TOWNSHIP \$6,000.00 AND FURTHER AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE AN AGREEMENT WITH SERGIO F. FRANCISCO, THE OWNER OF SA FOOD ASSOCIATES, LLC

WHEREAS, the Bee Meadow Pool facility located on Pond Road includes a Concession Stand owned by the Township of Hanover; and

WHEREAS, the Board of Recreation Commissioners believe that in order

FEBRUARY 25, 2016

to provide concession stand services to the Pool's members, the Concession Stand should be deriving some revenues in order to help offset the total costs to operate the Bee Meadow Pool facility; and

WHEREAS, on January 22, 2016, the Township of Hanover, acting in conformity with N.J.S.A. 40A:11-1 et seq., publicly advertised for the receipt of competitive quotations for the operation of the Township's Bee Meadow Pool Concession Stand during the period commencing Memorial Day weekend, May 27, 2016 through Labor Day, September 5, 2016; and

WHEREAS, the Township's Request For Proposal and the Specification stipulate that the Township Committee will award a contract to the person, firm, corporation or partnership which submits the highest bid for the operation of the Concession Stand; and

WHEREAS, in accordance with the January 22, 2016 Notice to Bidders, two (2) sealed bid was received by the Township's Bid Reception Committee during the February 17, 2016 Bid Reception Committee meeting as follows; and

SA Food Associates, LLC	\$6,000.00
Park Eats, LLC.....	5,666.00

WHEREAS, SA Food Associates, LLC submitted the highest bid at \$6,000.00 on the Township's "Proposal Form" as the amount to be paid the Township for the operation of the Concession Stand in accordance with the Township's written Specification; and

WHEREAS, the Business Administrator has carefully examined the two (2) Proposals submitted by **SA Food Associates, LLC** and Park Eats, LLC which are attached hereto and made a part of this resolution, and recommends that the governing body award a contract to **SA Food Associates, LLC** as the responsible and responsive bidder; and

WHEREAS, in accordance with the Township's Specification, **SA Food Associates, LLC** shall pay the Township the sum of \$6,000.00 in two (2) equal installments of \$3,000.00 each which payments shall be deposited in the Township's Swimming Pool Enterprise Fund - Miscellaneous Account by the Township's Chief Municipal Finance Officer.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hanover in the County of Morris and State of New Jersey as follows:

1. That a contract is hereby awarded to:

SA FOOD ASSOCIATES, LLC

FEBRUARY 25, 2016

Sergio F. Francisco, the Owner
1231 Beech Avenue
Mountainside, New Jersey 07092

for the operation of the Township's Bee Meadow Pool Concession Stand during the period commencing Memorial Day weekend commencing May 27, 2016 through Labor Day, September 5, 2016.

2. As remuneration to the Township for the operation of the Concession Stand, **SA Food Associates, LLC** shall pay the Township one half (1/2) the sum of \$6,000.00 or \$3,000.00 in cash or certified check at the time the signed contract is submitted to the Business Administrator/Township Clerk.

3. On or before Monday, May 9, 2016, **SA Food Associates, LLC** shall deliver to the Business Administrator/Township Clerk in cash or certified check, the second one half (1/2) payment in the amount of \$3,000.00.

4. The Township's Chief Municipal Finance Officer, upon receipt of the payments from the Business Administrator/Township Clerk, shall deposit the payments in the Township's Swimming Pool Enterprise Fund - Miscellaneous Account by the Township's Chief Municipal Finance Officer.

5. The Mayor and Township Clerk are hereby authorized to execute a contract on behalf of the Township of Hanover with **Sergio F. Francisco, the Owner of SA Food Associates, LLC**.

6. A certified copy of this resolution shall be forwarded to the Superintendent of the Recreation and Park Administration, the Township's Chief Municipal Finance Officer and, **SA Food Associates, LLC** for reference and action purposes.

RESOLUTION NO. 50-2016

A RESOLUTION OF THE TOWNSHIP COMMITTEE AUTHORIZING THE MAYOR AND TOWNSHIP CLERK TO EXECUTE AN EXTRAORDINARY, UNSPECIFIABLE SERVICES AGREEMENT WITH LAGUARDIA & ASSOCIATES ENTERTAINMENT & PRODUCTIONS IN AN AMOUNT NOT TO EXCEED \$13,700.00 AS AGENT AND PRODUCER OF THREE (3) LIVE VOCAL CONCERTS ON JULY 11, 18, AND 25, 2016 WHICH CONCERTS SHALL BE HELD AT THE BRICKYARD FIELD AT BEE MEADOW PARK, ALL IN ACCORDANCE WITH N.J.S.A. 40A:11-5.(1)(a)(ii)

WHEREAS, pursuant to the provisions of N.J.S.A. 40A:11-5.(1)(a)(ii), the Township has a need to retain the services of a consultant who serves as an agent to professional vocal artists; and

FEBRUARY 25, 2016

WHEREAS, the Township's Recreation and Park Administration Department wishes to host a 2016 summer concert series offering the residents of the Township with an opportunity to take a trip down memory lane by enjoying the nostalgic music and talent of famous recording and performing artists from the 1950's through the 1980's; and

WHEREAS, in order to assist the Recreation and Park Administration Department in producing and coordinating a live summer concert program, the Superintendent of the Recreation and Park Administration Department requested a proposal and quotation from a consultant who serves as an agent to performing artists, and has the necessary expertise and experience in the field of entertainment to help municipalities sponsor community events which headline top name entertainers from the past and present; and

WHEREAS, LaGuardia & Associates Entertainment & Productions (hereinafter referred to as **LaGuardia & Associates**) located at 388 Pompton Avenue, in Cedar Grove, New Jersey 07009 submitted a satisfactory proposal based on the needs of the Township of Hanover, to perform consultant entertainment services which includes the engagement of three (3) vocal groups and furnishing the necessary sound amplification equipment and technician for each of the concerts; and

WHEREAS, the award of a contract to **LaGuardia & Associates** may be narrowly construed as an Extraordinary, Unspecifiable Service in that the services to be rendered by the consultant can be classified as specialized in nature in the field of artistic endeavor related to the engagement and production of live entertainment by recording and performing vocal artists; and

WHEREAS, LaGuardia & Associates shall assist the Township in the production of the Township's 2016 Summer Concert by engaging three (3) vocal groups to perform on the nights of July 11, July 18, July 25, 2016 which performances shall take place at the Brickyard Field at Bee Meadow Park in the Whippany Section of the Township of Hanover; and

WHEREAS, various private sector businesses and corporations within the Township have contributed money to underwrite the cost to hire **LaGuardia & Associates** and shall serve as sponsors of each of the concerts; and

WHEREAS, in keeping with the requirements of the Non-Fair and Open process of the Pay-to-Play legislation at N.J.S.A. 19:44A-20.5 and N.J.S.A. 19:44A-20.26 et seq., the Township's Business Administrator, in his capacity as the Qualified Purchasing Agent, has prepared a "Value Determination and Certification", (a copy of which is attached hereto and made a part of this resolution), and certified in writing that the value of **LaGuardia & Associates'** consultant services during calendar year 2016 will not exceed \$13,700.00; and

FEBRUARY 25, 2016

WHEREAS, because the value of the contract does not exceed \$17,500.00, **LaGuardia & Associates** are not required to complete and submit a Business Entity Disclosure Certification form, which certifies that **LaGuardia & Associates** has not made any reportable contributions to a political or candidate committee in the Township of Hanover in the previous one (1) year, and that the contract will prohibit **LaGuardia & Associates** from making any reportable contributions for the term of the contract; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.26, **LaGuardia & Associates** is not required to file a Chapter 271 Political Contribution Disclosure Form and a Stockholder Disclosure Certification; and

WHEREAS, the total contract amount with **LaGuardia & Associates** shall not exceed \$13,700.00 which funds are available and deposited in the Reserve for Recreation Account No. 190-0111-401.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hanover in the County of Morris and State of New Jersey as follows:

1. The Mayor and Township Clerk are hereby authorized to execute a contract with **LaGuardia & Associates Entertainment & Productions** located at 388 Pompton Avenue, in Cedar Grove, New Jersey 07009 for the purpose of providing the Township with consultant entertainment services which includes the engagement of three (3) vocal groups and furnishing the necessary sound amplification equipment and technician for each of the concerts. The concerts shall be held on the nights of July 11, 18 and 25, 2016 at the Brickyard Field at Bee Meadow Park in the Whippany Section of the Township.

2. The total contract amount shall not exceed \$13,700.00. Funds for the payment of **LaGuardia & Associates** and the three (3) vocal groups engaged by the consultant have been deposited by the Recreation and Parks Administration Department in Reserve for Recreation Account, Line Item No., 190-0111-401, all in accordance with requirements of the Local Budget Law, N.J.S.A. 40A:4-1 et seq., and are available to meet the costs associated with the production of the concerts.

3. This contract is awarded without competitive bidding as an "Extraordinary, Unspecifiable Service", in accordance with N.J.S.A. 40A:11-5(1)(a)(ii) of the Local Public Contracts Law in that the services to be rendered by the consultant can be classified as specialized in nature in the field of artistic endeavor related to the engagement and production of live entertainment by recording and performing vocal artists.

4. A brief notice of this award shall be published in the Daily Record as required by law within ten (10) days of its passage.

FEBRUARY 25, 2016

Motion to approve as consent agenda made by Member Coppola and seconded by Member Gallagher and unanimously passed.

RAFFLE APPLICATIONS:

RL-2909 - Rotary Club of Morris Plains – on premise - Tricky Tray
RL-2910 – Coalition of 100 Black Women Bergen/Passaic Chapter –
50/50 off premise

Motion to approve made by Member Brueno and seconded by Member Gallagher and unanimously passed.

OPEN TO THE PUBLIC

Motion to open made by Member Ferramosca and seconded by Member Brueno and unanimously passed.

Motion to close made by Member Brueno and seconded by Member Coppola and unanimously passed.

OTHER BUSINESS

Member Gallagher: We had Chris Herren here on Monday and Tuesday, he was a former Boston Celtic and I think a former Nugget and he had a presentation for the parents and for the High School and also for MJS Students and I had the privilege and honor to be at all three of them. Seeing how he handled each group with a specific message was unbelievable and very touching. I think we all learned a lot.

I also want to say Friday night is our last week of our 8 week run at Mennen Arena and as of last week in 7 weeks we had almost 800 children and I think by the end of our 8 week run if we are consistent will be at about 925 to 950! They were out busy and not home in the basements so I want to thank the Substance Awareness Council and I want to thank my Committee too because they have all been at Mennen Arena working the drawers, handing out tickets, so we have been pretty busy. We have a lot more to come and the only difference tomorrow night is that at intermission Sharon's Studio of Dance and Music is bringing their break dancers and they are going to perform for the kids.

Member Brueno: Just two announcements reiterating from last meeting. next Saturday, March 5th Hoping Down the Bunny Trail at the Recreation Center, the Easter Bunny will be there for children young and old alike, a DJ will be there, please stop by we are starting at 10:00 am ~ and then looking ahead to April 23rd Opening Day it doesn't seem like it given the weather and everything else going on but by then we will

FEBRUARY 25, 2016

be playing baseball, that will start with a parade at 9:00 and then over to Veteran's Field and then the Knights of Columbus will be doing the hot dogs and soda and water as well.

Member Coppola: The Veteran's Alliance noted that I know that it's an early ~ but Memorial Day Parade they will continue with their breakfast at 7:00 am and coming to the monument at 8:15 and the parade starting at 9:30. I don't know who the Grande Marshall is this year, I was at the meeting but they didn't announce it yet.

On March 3, 2016 they will be at the Memorial Junior School announcing the new Superintendent, at 6:00 pm and also on that night at 7:00 Cedar Knolls Fire Commission will be having their presentation on the State of the Fire Commissioners in Cedar Knolls.

The other area that I have many inquiries, we are going through a significant transition with the Police Department. A number of people are inquiring of what is going on. First of all we had a Sergeant that retired as of February 1, 2016 and we had our Chief retiring as of March 1, 2016. There are 14 patrolmen taking the test for Sargent and have three high ranking officers that are seeking the position of Chief of Police. Once that is all finalized we are also in the process of hiring a new police officer because of the movement with two people leaving and moving up the ranks to keep us at our current level. Other than that I do thank everyone that was involved all of the public safety any one that helped out and the local communities that were involved with that tragic incident that occurred at the Fire House in Whippany, it was very unfortunate and sad accident, but it showed you how everyone came together from the County, the Local Officials to Morristown, the Committeemen were there with their concerns and for that it was a very sad process but I just think want to thank the different groups that were involved and the Fire Departments from both Cedar Knolls and Whippany.

Member Ferramosca: Hanover's multimillion dollar road repair program will soon again begin, Engineering will be receiving bids next week and we will be prioritizing, Erna Place, Baldwin Court and Ridgedale Avenue resourcing and we look forward to seeing those roads reconstructed and or repaved in early spring. In addition, just a reminder pet licenses are very important. If you have a pet please register your pet, please get the pet proper inoculations, and if you do it this month you will save a few dollars cause next month there is a late fee penalty. Do it tomorrow if you can!

Mayor: By the way on the roads, I can't tell you how pleased I am here as a Township Committeeman as far as the road improvements concern and how many good comments we have heard from the community, I personally tell you how pleased I am with the outcome of the Whippany Road Parsippany Road at the intersection of Bayer Boulevard area, we have been monitoring it very closely and it's performing exceptionally well, we shouldn't overlook it as they say, but it's performing exceptionally well and we are hoping that we will maintain that even with the impacts of MetLife buildings coming on board. We are hoping once again maintain it's status of a non-congested moving road at this point.

FEBRUARY 25, 2016

Member Coppola: I'm going to give a shout out to my Grandson, he is at Penn State and this month he officially turns 5 years old ~ he's a leap year baby!!! So he turns 5!

Member Ferramosca: Mr. Brueno don't we have congratulations to our Hockey Team ~

Member Brueno: Park Regional Hockey Team ~ won the HAAS Cup for its 7th time in their esteemed history. They bet Vernon on Friday night, we congratulate the Park Regional Team, they didn't have a great start to the season, but they finished strong. Building a little dynasty over at Park Regional.

Member Gallagher: With our ice skating program at Mennen Arena the hockey program got in touch with us and asked us to help encourage some of our little guys and girls to look at playing hockey, we have some of my daughter's friends now that told me that they are going to play hockey, so it's good they caught the fever and want to play hockey!

ADJOURNMENT

Motion to adjourn made by Member Ferramosca and seconded by Member Gallagher and unanimously passed.

TOWNSHIP COMMITTEE
TOWNSHIP OF HANOVER
COUNTY OF MORRIS
STATE OF NEW JERSEY

Joseph A. Giorgio, Township Clerk