

**Board of Recreation Commission
Regular Meeting
March 15, 2016**

The Regular meeting of the Board of Recreation Commissioners was held on Tuesday, March 15, 2016 in the Community Center.

Everyone who attended the meeting said the Pledge of Allegiance.

Chairman Coiley called the meeting to order at 7:30 pm.

Present were Commissioners P. Berkenkamp, G. Salese, M. Giorgio, Chairman J. Coiley, Committeeman R. Brueno, Supt. Brennan, and Program Coordinator T. Quirk.

Commissioners P. Monteverdi and P. Sages were absent.

Chairman Coiley read the following statement: Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act by posting written notice of the meeting at the Municipal Building, 1000 Route 10 and posting such notice to the following newspaper: Morris County Daily Record and filing same with the Township Clerk.

COMMENTS FROM THE PUBLIC

None

CORRESPONDENCE

Supt. Brennan reported Whippany Fire Department sent a donation of \$250.00 and Cedar Knolls Fire Department sent a donation of \$500.00 for the Annual Fishing Contest at Malapardis Park.

Supt. Brennan read a request from Cedar Knolls Fire Dist. 3 requesting we waive the permit fee for the season for softball at Malapardis Field. The fee would normally be \$150.00. Program Coordinator Quirk noted CK FD provides EMS service and services at the concerts. WFD provides free AED training. He noted if the Township had to pay for those services that it would be way over the fee they are requesting to be waived. Program Coordinator Quirk recommended the next time the ordinance for field usage is rewritten we exempt both fire companies. **Committeeman Brueno made a motion to approve, Comm. Giorgio seconded. All unanimously approved.**

Supt. Brennan read a letter she received from Lauren Dalgauer with regard to erecting a gazebo at Malapardis Park in memory of Kaitlin Okalito with funds raised from Girls Scouts Troop 829 from their event - A Walk to Remember.

Girls scout troop 829 organized A Walk to Remember Kaitlin Okalito , a 13 year old township girl who passed away November 2014 from a rare form of brain cancer. With those proceeds the Girl Scouts would like to erect a gazebo in Kaitlyn's memory. They will file all the necessary permits and follow guidelines.

Supt. Brennan suggested they meet with Engineering and DPW for their input on where the best location would be for a Memorial. Commissioner Quirk noted Ms. Dalgauer told him they are open to any memorial in any location. Supt. Brennan will arrange a meeting to gather additional details.

Chairman Coiley made a motion to approve in concept. The motion was seconded by Comm. Berkenkamp. All unanimously approved.

Supt. Brennan read copy of a letter from Hanover Township PBA Local who would like to organize a 5k walk and run on Oct. 2nd. They would like to start and finish at Bee Meadow Park. Supt. Brennan will respond and ask him to file permit /request form for the Park.

Supt. Brennan had previously forwarded to everyone an email from P. G. Chambers School for use of Central Park to park their vehicles while their parking lot is being expanded. The request would not interfere with activities that go on in central park. They have asked that we send a letter to the Planning Board indicating that we are approving their use of the parking lot during their construction. Chairman Coiley expressed a concern that there are 24 parking spaces and 20 buses that need to be parked. He questioned whether it would be feasible to split the parking at Malapardis Park. Supt. Brennan responded that Malapardis was too far and that's why they asked for Central Park. Committeeman Brueno pointed out this is only temporary and will result in a far safer situation. **Committeeman Brueno made a motion to approve sending a letter to the planning board, Comm. Giogio Seconded motion. All unanimously approved.**

Supt. Brennan will draft a letter. Chairman Coiley will sign.

TOWNSHIP COMMITTEE REPORT:

Committeeman Brueno reported another \$90,000 has been allocated towards the turf field budget, bringing the current total funding to \$180,000.

There was a question from the Commission about the status of the bathrooms and snack bar progress at Brick Yard Field. Supt. Brennan said she will be meeting with Engineering along with Comm. Gorgio and Comm. Coiley to provide them with specifications. The goal for completion is the start of football season. Chairman Coiley asked Comm. Salese to resend the list of items needed for the kitchen in time for the meeting with Engineering.

ENGINEERING REPORT:

Approval to proceed with design was forwarded to Suburban Engineering Consultants. Supt. Brennan will discuss a date for meeting with the Recreation Commission tonight for a kick-off with consultants. Supt. Brennan will coordinate possible dates with Chairman Coiley and Comm. Girorgio.

Bid opening was today for pool improvements. Unfortunately there were no bids. However, Brian Foran of DPW reassured Supt. Brennan that the patch work could be done within the scope of DPW until the bid could be put out again in the Fall. The main work needed is to sandblast the baby pool before painting and the main pool needs caulking. Putting the job out to bid again at this time would delay the opening of pool season. The Commissioners feel comfortable with DPW's ability to get the work done .

PROGRAM COORDINATOR'S REPORT:

Basketball – End of season pizza parties went over well. Committeeman Brueno relayed feedback from parents who also wanted to have pizza. Committeeman Brueno suggested next time we should charge a few extra dollars and include parents and siblings. Supt. Brennan explained that in previous seasons they tried to collect money and it was mostly unsuccessful. The suggestion was made to add the cost of the pizza into the basketball fee.

Program Coordinator Quirk reported dialog with parents who showed up for coach's game and he feels there is an interest in a Board with a President, Vice President, and a parent from each grade level reporting to a board. Supt. Brennan and Quirk are working to get an end of season meeting together and hope to tie up some positions and know where they are going with the Board.

There were some issues over the season with Florham Park and we are working to resolve those issues. The initial thought was to do away with the relationship, but not sure that is the answer. One coach was told he cannot coach any longer. Committeeman Brueno felt there should be a meeting to see if everyone is on the same page before moving forward next season.

Girls Lacrosse – Practice started yesterday. Quirk reported numbers are very good. On the 3-4 grade level there are 18 registrants, on the 5-6 grade level there are 23, and 7-8grade level there are 19 registrants. This year we have a very good coaching staff.

Boys Lacrosse - Approached us for practice areas . They will be allowed to practice at Upper Malapardis in the grassy area on Mondays, Wednesdays and Fridays. It will be open to the girls on Tuesdays and Thursdays if they too would like some outside time.

Fields are open today at Coach's discretion. All fields are practice ready only. Chairman Coiley suggested reaching out to Brian Foran for the date they will be fertilizing. Then advise coaches the fields will be closed for two days.

Quirk informed the Commission of a new computerized permit system to speed up the process. Emails went out to all coaches notifying them if they are on the fields without a permit there is the possibility of their permit being revoked. They cannot pay without providing a roster, insurance, payment. Supt. Brennan complimented Quirk on the excellent job of putting his new system together.

New program Body Blast Circuit class starting April 18th. Needed 5 min registrants and we are at that number already.

SUPERINTENDENTS REPORT:

The Philadelphia Flower Show on Saturday had approximately 25 people attend and all had a wonderful time. Also on Saturday was the first Discover Hanover Walk with Roberta and Allen Foster. There were about 15 participants at the walk.

The next trip is to the Paper Mill Playhouse to see West Side Story on June 8th.

Hoppin' Down the Bunny Trail was a great time with a good turnout. There will be pictures soon on Facebook.

Coming up is Touch A Truck on April 3rd from 1:00 – 3:00 p.m. at Brick Yard Field. We have two sponsors for that event .

On Wednesday, April 13th is the Walk with the Mayor, starting at Malapardis Park at 4:00 p.m.

There are two on-going community projects. There are Girl Scouts putting up bird houses at Central Park; and an Eagle Scout who is building a shed to house lane lines at the pool.

Firework bid opening was today. Two companies bid. Pyro Technics won the bid by \$62.00

Supt. Brennan and Program Coordinator Quirk discussed events at the NJRPA Conference they attended two weeks ago. Quirk noted the programs he attended brought to light some valid issues with regard to our Instructors at the Community Center. There is some questions as to whether they should be required to have certifications, tracking those certifications, personal insurance vs. Recreation's JIF coverage, etc. These issues will need to be further investigated.

Supt. Brennan attended a lot of fundraising, sponsorship seminars at the NJRPA and Tristate Camp Conference. She found the conferences to be very informative.

Quirk had a good meeting Musco , the company responsible for lights on our fields. We learned a lot of helpful things from them. Currently Renaissance Field (Veteran's Field) is the only field without a wireless controller. It's time to upgrade all fields to a wireless control box and replace the antiquated key system. There are control boxes at Brick Yard and Blackbrook with a 10 year service contract in place. Musco's quote to add the wireless controller to Veteran's field would most likely be under \$10,000. Committeeman Brueno asked if there was money in the trust fund for this expenditure. Supt. Brennan said there was. All agreed it was a reasonable expenditure.

POOL ORDINANCE:

Supt. Brennan distributed a list of the pool member ship fees. She explained there was a typo in the ordinance with regard to the non-resident family membership . Our recommendation was \$555.00 for non-resident family memberships. However, a typo in the ordinance listed the fee as \$550.00. As such the ordinance needs to be amended to reflect the correct rate. **Committeeman Brueno made a motion to correct the error and redo the ordinance with the original recommendation of \$555.00. Comm. Giorgio seconded. All in favor**

In addition we would also like to add back the categories Single Senior with Grandchildren and Senior Couple with Grandchildren rate and have it reinstated in the ordinance. **Committeeman Brueno made a motion to approve, Comm. Giorgio seconded it. All approved.**

Committeeman Brueno questioned single membership with regard to age. While the rules and regulations say one must be 13 to have a single membership, Committeeman Brueno feels a more

definite timeframe should be established. It was agreed that one must be age 13 by June 30th in order to qualify for a single membership. **A motion was made by Committeeman Brueno to clarify the age. Comm. Giorgio seconded it. All approved.**

OLD BUSINESS:

To date only 3 people have responded to see the ballet "Carmen" in Purchase, NY. Unfortunately the trip will have to be cancelled.

AED Installation – Program Coordinator Quirk reported the AED's have been ordered and are due for delivery any day. Committeeman Brueno asked about battery life. Quirk responded that the battery life is two years. He further added that he has reached out to the Police Department for their SOP for Recreation to use as a guideline. Brian Foran has been informed where they are ready to be installed.

OTHER BUSINESS:

Camp Rates – Supt. Brennan distributed camp rates for approval along with calendars for Summer Plus and Travelling Teens. Rates for Summer Plus have not been raised for several years and we have brought in a lot of new programs. It is our recommendation to increase rates this year. After a lengthy discussion it was agreed to increase Summer Plus Camp rates per recommendation, and Travelling Teens to \$900.00 for early bird rate and \$950.00 after in person registration. **Motion to accept fees for Summer Plus and the adjustment to the rates for Travelling Teens was made by Comm. Berkenkamp. Committeeman Brueno seconded it. All approved.**

Computer Issues – Twice this week we had no computer internet access. The problem was just in the Recreation Building. It is a concern as we are losing our Tech person, Pete Bozza, who is retiring. When we called next door for support we were told to call Pangury. However, they could not come right away and wanted walk our employee through the process. That is not really an acceptable procedure. The worker from Pangury came and while helpful, he couldn't readily figure out the problem. The worker spent 3 hours and the very next day the same thing happened again. It would seem that Tech Support is a significant problem that needs to be addressed.

Wildcat Camps –Supt. Brennan spoke with Todd Callaghan who will be the spokesperson for the Wildcat Camps. This year they will offer Wildcat camps for Baseball, Softball, Soccer, Boys& Girls Basketball . There will not be a football camp. Coaches will be here for camp registration.

APPROVAL OF MINUTES:

Comm. Berkenkamp made a motion to approve the Minutes from February, 16, 2016. Comm. Giorgio, seconded it. All approved.

APPROVAL OF VOUCHERS:

Comm. Berkenkamp made a motion to approve vouchers. Committeeman Brueno seconded it. All approved.

ADJOURN:

Comm. Berkenkamp made a motion to adjourn. Comm. Giorgio seconded it. All approved. The meeting was adjourned at 8:30 p.m.

Respectfully Submitted,

Dinah Schill
Recording Secretary.