

**Board of Recreation Commission  
Regular Meeting  
February 16, 2016**

The Regular meeting of the Board of Recreation Commissioners was held on Tuesday, February 16, 2016 in the Community Center.

Everyone who attended the meeting said the Pledge of Allegiance.

Chairman Coiley called the meeting to order at 7:30pm.

Present were Comms. P. Monteverdi, P. Berkenkamp, G. Salese, M. Giorgio, P. Sages, Chairman J. Coiley, Supt. Brennan, and Program Coordinator T. Quirk. Committeeman Brueno was absent.

Chairman Coiley read the following statement: Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act by posting written notice of the meeting at the Municipal Building, 1000 Route 10 and posting such notice to the following newspaper: Morris County Daily Record and filing same with the Township Clerk.

**COMMENTS FROM THE PUBLIC**

None

**TOWNSHIP COMMITTEE REPORT:**

In the absence of Committeeman Brueno, Supt. Brennan gave the Township Committee Report . Committeeman Brueno wanted to inform the Commission that building at Brickyard has been approved. Supt. Brennan is currently waiting for an Engineering Report from Dave Leo to see what needs to be done to get started. Committeeman Brueno also wanted the Commission to know an additional \$90,000 has been set aside towards the turf field, giving that project a total of \$180,000.00.

Committeeman Brueno's report noted that in spite of the Commission's approval of the Special Events Policy the Township Committee decided to allow the HTEF to hold their 5K at the same route they did last year – Whippany Park High School. This means essentially there is still no policy but rather a set of guidelines.

Supt. Brennan said she spoke to Administrator Giorgio and noted he too was disappointed that the Committee disregarded instructions from the Safety Officers and the profession opinions from Department Heads and the Administrator.

Comm. Sages inquired as to who spoke on safety issues. Chairman Coiley responded it was the Police Chief, OEM Commissioner, Schools and Parks, and the Fire Commission. All felt the HTEF route was not as safe as the other routes the Commission selected in their policy.

Supt. Brennan added that the Malapardis Park 5K Route had been used when the run was held prior to the Hanover Township Day event. As that's not been the case for some time what has happened is that

the certification has expired as an official 5K Route. Chairman Coiley felt that if it's not going to be an official 5K Route in the Policy, that Recreation should not be responsible for payment to have it recertified. Supt. Brennan told the Commission that Administrator Giorgio offered to have Administration pay for certification if someone requests to use that Route. The Commission appreciated that generous offer.

#### **CORRESPONDENCE:**

Supt. Brennan stated there were two items of correspondence. The first was from the Hanover Township Veterans Alliance requesting use of Recreation's audio equipment at their parade. She will respond to Mr. McCorry that as always Recreation will be happy to lend them the equipment.

The other correspondence is from the out-going Program Coordinator from the Hanover Township School Aged Child Care Program, Jen Adkins. She is requesting HTSACC use the Bee Meadow Pool twice a week over the Summer. She is asking we maintain the rates charged last year.

Chairman Coiley felt that since the rates were raised last year to \$2.75 that he was fine with maintaining current rate. Supt. Brennan agreed she also felt comfortable with the current rate. A vote was taken and all were in favor of keeping the rates the same as last year.

#### **ENGINEERING:**

There was no Engineering report.

#### **PROGRAM COORDINATOR'S REPORT:**

Program Coordinator, Tom Quirk reported on the following:

- Ski Program -The ski program has completed a successful year. All trips took place as scheduled with no cancellations due to any weather conditions. There were only two minor injuries. Pete Messina did a great job!
- Basketball – Basketball is winding down. There are a couple of minor behavior issues that are being handled. The end of season party is scheduled on March 6<sup>th</sup> here at the Community Center. We will be handing out participation ribbons. In addition we have asked each Coach to name one player from their team who they would like to nominate for a Good Sportsmanship Award. On the 8<sup>th</sup> grade level we would like to give out a Leadership Award. This award would be given to one girl and one boy for being a leader on their team
- Lacrosse – Numbers are good with 12 registrations currently at the 3<sup>rd</sup> and 4<sup>th</sup> grade level, 10 registrations at the 5<sup>th</sup> and 6<sup>th</sup> grade level, but still a little low in the 7<sup>th</sup> and 8<sup>th</sup> grade level with currently 3 registrations. East Hanover will be bringing over their registrations this week.
- Kickball – Currently no registrations. Supt. Brennan will send one final e-blast through Community Pass to see if there might be some interest.
- Body Blast Circuit Class – A new exercise class will be added as a 6 week program beginning in April.

- Wrestling - Supt. Brennan told the Commissioners she received an email from Burt Deehan who has been running the Wrestling Program for the last several years indicating he will be stepping down at the end of this season. Supt. Brennan will reach out to Mr. Deehan and arrange a meeting to find out what suggestions he has with regard to his replacement, etc.

Comm. Sages inquired as to whether it would be worth paying someone to handle this sport as there is so much administrative work in addition to coaching. Comm. Monteverdi noted that there were several possible candidates who might be willing to take over for Mr. Deehan, but they have not yet been approached.

### **FIELD SCHEDULING:**

- Stoney Brook - There has been ongoing struggles with Soccer who want to use Stoney Brook field for practice even though they have been told it is a game only field. The alternative is Allegro, but they aren't interested in that option. Comm. Monteverdi agreed that it should be a game only field and that by opening it up to practice it will create wear and damage to the field. Chairman Coiley asked what they were looking for in terms of practice time. Program Coordinator Quirk said it wasn't clear because the application was returned for Stoney Brook without specific dates or times. The application stated: Games and Practice use on Monday-Friday from 5:30 - dark, Saturday from 8:30 a.m. – 5:00 p.m., and Sunday 11:00a.m. – dark. As such there is no way to prevent over use of the field. Everyone in attendance agreed they need to provide their game schedule. Comm. Berkenkamp and Comm. Monteverdi urged a meeting with Soccer. Supt. Brennan stated she will talk to them about their permit requests and if there is a problem she will set up a meeting
- Malapardis – Little League has requested to set up Malapardis as a 50-70 field. Locked-In and the Fire Department have also asked for the field. Those three can work with a 50-70 field. In addition Bayer has asked for 6 games at Malapardis for their co-ed league. We can probably make those four requests happen. However, a second soccer team would also like to use Malapardis. This other soccer team has 16 kids all from Hanover Township. Last year they were happy with Malapardis and appreciated the use of the field. They have offered to purchase goals for the town. The problem we foresee is how do we accommodate all Baseball around Soccer. An option is to offer the second Soccer team use at Allegro field, but that will create issues with Hanover Soccer. The other team is in the Montville League but their team is 100% HT kids. They aren't asking for game time, just practice time.

Comm. Sages felt the prudent thing would be to make Malapardis just Baseball/Softball. He felt from a safety stand point there is the potential danger of someone from Baseball running full speed into the posts.

Chairman Coiley agreed that it does not make sense to have goals inside the fence on a baseball field.

Supt. Brennan inquired what Hanover Soccer has requested for use at Allegro Field. Program Coordinator Quirk responded M-F 5:30 – dark, Sat. 8:30 – 6:00, Sun 1:00 – dark.

It was the consensus of the Commission that Malapardis should remain Baseball/Softball and the Hanover Township team that plays in the Montville League will be offered Allegro field along with Hanover Township Soccer.

### **SUPERINTENDENT'S REPORT:**

- Hoppin' Down the Bunny Trail – Will be held on March 5<sup>th</sup> from 10:00 a.m. – Noon. The event will include pictures with the Bunny, snacks, a DJ, flower planting.
- Bronx Tale at the Paper Mill Playhouse was a huge success. It was a great play, enjoyed by everyone.

### **Request for Proposals:**

- Bee Meadow Pool Concession Stand – The request for proposals for the Bee Meadow Pool Concession Stand have gone out and will be opened tomorrow. So far we have at least two proposals.
- Fireworks – Request for proposals for the fireworks have been publicized and we will be opening those bids on March 18<sup>th</sup>. The tentative dates for the fireworks are Wednesday, June 28<sup>th</sup> with a rain date of Thursday, June 29<sup>th</sup>.

### **Summer Concert Series:**

- The way the month of July falls, the first Monday is July 4<sup>th</sup>, Independence Day. We will not have a concert that day. There will be 3 concerts in July; the fourth concert will be the night of the fireworks.

The contract for 3 concerts from LaGuardia Entertainment will cost \$13,500.00

Cliffhanger Productions can do the 4<sup>th</sup> of July. They will provide a DJ with sound system, then a 7 piece band, followed by patriotic music during the fireworks for the cost of \$5,000.00

### **SUB-COMMITTEE REPORTS:**

- Shared Services – Supt. Brennan and Committeeman Brueno met with Bob Mooney and Vanessa from the BOE with regard to the Shared Services Agreement. Mr. Mooney also had a separate meeting with Tom Gallagher and Brian Foran with regard to garbage pick-up and field maintenance. They are working on that as a separate agreement. Mr. Mooney felt in terms of basketball we could split the custodian's fee. For example if we had a custodian for 8 hours they would pay for 4 hours and we would pay for 4 hours.

With regard to the buses Mr. Mooney stated that we already get a reduction as there is a fee for using the bus, their insurance, and other costs that that we do not pay. Supt. Brennan asked Mr. Mooney to give us a invoice showing those costs. Mr. Mooney also said there were

additional costs he felt could be reduced and approximated the bill could be reduced by a couple thousand dollars. Supt. Brennan stated she was happy with the agreement and felt we should move forward and get the agreement signed.

#### **OLD BUSINESS:**

- Cultural Arts Trip to Purchase NY to see Carmen – To date there are only two people who have expressed interest in attending the performance. Supt. Brennan will send another notification through Community Pass.
- AED Purchase – The money that had been set aside to purchase AEDs was in an account under a different department. When the money wasn't spent by the year end it went back into the General Fund. Therefore, money needed for the AEDs will be taken out of the Recreation Trust. We have a \$2,000.00 grant. The total purchase will be \$11,420.00 less the \$2,000.00 and the balance will come from Recreation Trust. They will be installed in all Parks by Spring.
- Couch to 5K in 8 Week Program - This program was planned to start in the Spring, however, when Supt. Brennan spoke to Brent Kaiser she was told the track is not ready. As such this program will be pushed to the Fall.
- Walks – On March 2<sup>nd</sup> the first “Walk With The Mayor” will take place at 11:00 a.m. People will leave from Town Hall and walk to the Community Field location.
- March 12<sup>th</sup> is the first walk “Historic Hanover” from 1:00 – 2:00 p.m. Engineering did a great job of mapping out the walks and the plan is at year end there will be a book available of all the walks that took place.
- Cardio Kick Boxing : Supt. Brennan is still working out the details with Matt from AMA.

#### **NEW BUSINESS:**

- Family Health Expo – The Board of Health will be having a Family Health Expo on May 14<sup>th</sup>. There will be a series of companies who will be participating along with Joetta Clark-Diggs who is a NJ athlete who participated in the Olympics.
- Kids Triathlon- On July 16<sup>th</sup> we are planning at Kids Triathlon at the Bee Meadow facility. There will be swimming, biking, and running.
- NJRPA – Has requested to borrow our portable lights for a golf outing in Summit. The request was denied by the Commissioners.
- Recognition Awards: There are three volunteers/employees who are leaving after many years of service. Bert Deehan with Wrestling, Dianne Jones with Basketball, and Diane (Dee) Smith, Camp Counselor. The Commission recognizes that there are many years of service from these individuals and they will be recognized at the April meeting.

**MINUTES AND PURCHASE ORDERS:**

Comm. Monteverdi made a motion to approve the minutes from the January meeting. Comm. Sages seconded. All approved.

Comm. Berkenkamp made a motion to approve the purchase orders. Comm. Sages seconded it. All approved.

**CLOSED:**

Comm. Berkenkamp made a motion to close the meeting at 9:10 p.m. Comm. Monteverdi seconded it. All Approved.

Chairman Coiley read the following statement:

Whereas the Open Public Meeting Act, Chapter 231 of the Law of 1975, which provides that a public body may exclude the public from that portion of the meeting at which the public body discussed certain matters from which confidentiality is required as permitted by Section 7b of the Act.

1. The following matter of Personnel is to be discussed by the Recreation Commission on a confidential basis as provided in Section 7b of the Act.
2. The matter will be considered at this time and the public shall not be admitted to this discussion.
3. The result of the discussion set forth above, to be conducted in closed session will be disclosed to the public, if possible, when the meeting is reconvened.

**OPEN AND ADJOURN:**

Comm. Berkenkamp made a motion to re-open the meeting at 9:15 p.m.. Comm. Giorgio seconded it. All approved.

Respectfully submitted,

Dinah Schill