

## **AUGUST 18, 2015**

The Regular meeting of the Board of Recreation Commissioners was held on Tuesday, August 18<sup>th</sup>, 2015 at the Community Center.

Everyone who attended said the Pledge of Allegiance.

Vice-Chairman Sages called the meeting to order at 7:30pm. Present were Comms. P. Berkenkamp, M. Giorgio, P. Monteverdi, R. Brueno (entered meeting at 7:50pm), Vice-Chairman P. Sages, and Supt. D. Brennan. Chairman J. Coiley was on vacation and Comm. G. Salese was sick.

Vice-Chairman Sages read the following statement: Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act by posting written notice of the meeting at the Municipal Building 1000 Route 10 in Whippany and posting such notice to the following newspaper: Morris County Daily Record and filing same with the Township Clerk.

### **CORRESPONDENCE CIRCULATED**

A letter to Bayer thanking them for volunteering for the Central Park Community Leadership Project.

A letter to the Board of Health thanking them for allowing Pat Russomano to assist with the Summer Plus program.

Purchase orders that were approved at the August 13<sup>th</sup> Township Committee meeting.

A letter to Mark Hamulak thanking him for usage of the parking lot for the Fourth of July fireworks display.

A letter to Halo Pharmaceutical thanking them for usage of their parking lot for the Fourth of July fireworks display.

A letter to the Knights of Columbus thanking them for assisting with the transportation logistics for the Fourth of July fireworks display.

A memo the J.A. Giorgio concerning the Recreation Department's new fee schedule.

A memo to the Township Committee concerning Bee Meadow Pool's Referral Refunds for 2015.

The August Senior Scoop.

**COMMENTS FROM THE PUBLIC**—None.

### **CORRESPONDENCE**

Supt. Brennan stated that she received an email from Dawn Donohue from the Whippany Park Music Boosters inviting the Recreation Commission and her to their season kickoff on August 27<sup>th</sup> from 6 to 8pm at the Brickyard Field.

**ENGINEERING REPORT**

Community Center Audio System Upgrade—Supt. Brennan stated that the quotation and purchase order was prepared for the Community Center audio system. She indicated that the contractor was given their preferred dated for the installation.

Bee Meadow Park Restrooms/Concession Stand/Veteran’s Field Restrooms/Concession Stand—Supt. Brennan stated that the design will be scheduled for this year regarding both the Veteran’s Field and Bee Meadow Park restrooms and concession stands.

**PROGRAM COORDINATOR’S REPORT**

Fall Programs—Tom stated that all the fall programs have been scheduled and flyers will be made.

Fingerprint Update—Tom stated that concerning fingerprinting and background check, they are finally in compliance concerning the outside organizations.

Field Fee Research—Tom stated that he has been in touch with surrounding towns concerning what they charge for field usage.

After a brief discussion, due to the Green Acres rules, they will review the fees and then make a recommendation in 2016.

**TOWNSHIP COMMITTEE REPORT**

Comm. Brueno stated that he would like to have another meeting with the organizations and the public concerning field usage maybe some time in September. He indicated that they would publish the notice in the paper.

**BEE MEADOW POOL REGISTRATION UPDATE**

Mary stated that as of August 18<sup>th</sup>, 2015, they are up by twenty-five resident members and down five for non-resident members.

Supt. Brennan stated that concerning the concession stand, they haven’t had many complaints and that the vendor would like to extend his utilization of the snack bar another year.

**SUPERINTENDENT’S REPORT**

Summer Recap—Summer Plus Camp—Supt. Brennan stated that concerning the Summer Plus camp at Bee Meadow School for children entering grades first through sixth, there were approximately 110 campers during each session. She indicated that this was an increase in enrollment compared to last year.

Supt Brennan stated that the site was staffed with approximately twenty counselors and six CIT's. She indicated that there also was an art and sports director.

Supt. Brennan gave the Commissioners a brief rundown of the campers' daily activities and also the trips they went on.

Based on a meeting with the director, some recommendations for the 2016 Summer Plus Program:

- Increase the price rate of camp per session in order to purchase additional equipment and to offer additional activities.
- Due to the medical needs, it is recommended that the program continues to utilize Pat Russomano and purchase a mini refrigerator for medications.
- Increase the number of staff members to supervise all campers and those with special needs.

Overview of the Traveling Teen Program—Supt. Brennan stated that concerning the Traveling Teens program approximately twenty seventh, eighth, and ninth graders enjoyed 20 trips that were supervised by three teachers. She told the Commissioners some of the trips they went on.

Based on a meeting with the directors, some recommendations for the 2016 Traveling Teen Program:

- Schedule more local and additional trips
- Continue communications with parent/guardians throughout the programs

Summer Sports Clinics—Supt. Brennan stated that they offered Hanover in Training, Soccer, Basketball, Outdoor Games, and Karate for their Summer Sports Clinics. She indicated that the enrollment for these clinics has increased from last year and the parents like the option of sending their child for a full day.

Wildcat Camps—Supt. Brennan stated that concerning the Wildcat Camps there were 45 in boys basketball; 15 in girls basketball; 20 in football; 5 in baseball and 7 in softball.

Hanover Township Day Update—Supt. Brennan handed out a listing of all the returning activities, events and entertainment for Hanover Township Day 2015. She briefly gave a review of the various of everything.

Supt. Brennan asked the Recreation Commissioners where they would like to volunteer.

Employment Opportunity Update—Supt. Brennan stated that as an FYI Dinah's, Job has been posted and Joan and she will be conducting interviews in the near future.

Masquerade at Malapardis/Zombie Walk—Supt. Brennan stated that the "Masquerade at Malapardis" event will be held on Saturday, October 24<sup>th</sup> from 2 to 4pm. She indicated that if it rains, it will held at Memorial Jr. School.

Supt. Brennan stated that is year they will also be holding a Zombie Walk for the junior high children also at Malapardis Park on Friday, October 30<sup>th</sup> from 7 to 8:30pm.

### **SUB-COMMITTEE REPORTS**

Finance Committee—Budget Prep—Supt. Brennan asked who would like to be on the finance committee to prepare for the 2016 budget. Comms. Sages and Berkenkamp volunteered.

Recreation Projects—Supt. Brennan asked the Recreation Commission to come with some ideas concerning their projects wish list for 2016.

Pool Projects—Supt. Brennan stated that the main project for Bee Meadow Pool is repairing the baby pool.

### **OLD BUSINESS**

AED's in Parks—Tom stated that all AED's will be installed by 2016. He indicated that half of the parks will be done by the end of this year.

### **NEW BUSINESS**

Supt. Brennan stated that she received a letter from a resident who oversees a Mom's Club and is requesting usage of the Community Center to have their get togethers. She indicated that this club will include non-resident as well as residents.

All the Commissioners approved the request.

### **MINUTES AND PURCHASE ORDERS**

Comm. Berkenkamp made a motion to approve the minutes from the July meeting. Comm. Sages seconded it. All approved.

Comm. Berkenkamp made a motion to approve the purchase orders. Comm. Giorgio seconded it. All approved.

### **CLOSED**

Comm. Berkenkamp made a motion to close the meeting at 8:55pm. Comm. Monteverdi seconded it. All approved.

Acting-Chairman Sages read the following statement:

Whereas the Open Public Meeting Act, Chapter 231 of the Law of 1975, which provides that a public body may exclude the public from that portion of the meeting at which the public body discussed certain matters from which confidentiality is required as permitted in Section 7b of the Act.

1. The following matter of Personnel is to be discussed by the Recreation Commission on a confidential basis as provided in Section 7b of the Act.
2. The matter will be considered at this time and the public shall not be admitted to this discussion.
3. The result of the discussion set forth above, to be conducted in closed session will be disclosed to the public, if possible, when the meeting is reconvened.

**OPEN AND ADJOURN**

Comm. Berkenkamp made a motion to re-open the meeting at 9:00pm. Comm. Monteverdi seconded it. All approved.

Respectfully submitted

Mary O. Colton