

December 15, 2015

The regular meeting of the Board of Recreation Commissioners was held on Tuesday, December 15, 2015 in the Community Center.

Everyone who attended the meeting said the Pledge of Allegiance.

Chairman Coiley called the meeting to order at 7:30pm.

Present were Comms. P. Monteverdi, P. Berkenkamp, G. Salese, M. Giorgio, P. Sages, Chairman J. Coiley, Committeeman R. Brueno, Supt. Brennan, and Program Coordinator T. Quirk.

Chairman Coiley read the following statement: Adequate notice of the meeting was provided in accordance with the Open Public Meeting Act by posting written notice of the meeting at the Municipal Building, 1000 Route 10 and posting such notice to the following newspaper: Morris County Daily Record and filing same with the Township Clerk.

CORRESPONDENCE CIRCULATED

December Senior Scoop.

List of Vouchers approved at the November 10th Township Committee Meeting.

List of Vouchers approved at the December 10th Township Committee Meeting.

Letter from Lester Senior Housing Tenants regarding donation check to Dial-A-Ride.

Thank you letter from Denise Brennan to Lester Senior Housing Tenants.

Letter to Department of Environmental Protection regarding winterization of Green Acres Parks.

COMMENTS FROM THE PUBLIC –

Chairman Coiley introduced Will Wainscott, Eagle Scout, to the Commission. Will gave a presentation on a project he will start in the Spring. He plans to build a shed at the Bee Meadow Pool to house lane dividers as well as tables and chairs. The plan is to start building in the Spring of 2016. The anticipated completion date would be before the

pool opens May 27, 2016. Placement will be behind the slides at the far section of the pool.

Will met with Mr. Brittle from DPW and they decided the shed size should be in the approximate range of 10' x 8' to 12 x 8'. There are two options for construction. The first option would be to buy a kit. A kit would include most of the material but would not include paint and roof tiles. They would have to be purchased separately. The second option is to purchase materials individually. With this option he would have to purchase wood, paint, floor and roof tiles, foundation, and also tools. Will states he will paint the Bee Meadow Swim Team logo on the side of the shed so everyone will know the shed is for the swim team.

- Funding – Most materials would be purchased with donations from local companies, family, friends, local organizations, such as Knights of Columbus and Rotary. He plans to ask some stores to donate supplies.
- Tools – Will stated he needs saws, drills, nails, as well as shovels, and wheel barrels.

Chairman Coiley commended Will for reaching out to DPW and for the great job he did on the prep work for this project.

Will asked if the Commission had any questions.

Comm. Sages asked if everybody was on board with the location of the shed. Supt. Brennan responded by saying she spoke and met with Mr. Cashen and Mr. Brittle and they both felt like this was the best location as it would not be in the way of anything, and doesn't hit any power lines.

Chairman Coiley asked about the slope. Supt. Brennan stated there will need to be some minor excavation.

Comm. Monteverdi asked if the shed would be placed on a cement slab. Will stated that it would not, that he will use stone/gravel.

Comm. Berkenkamp asked about volunteers. Will responded that it would probably be a small group as the younger Scouts would not be familiar with using the tools necessary for the job. Comm. Monteverdi suggested that he reach out to groups other than Scouts that might need some Community Service time.

Comm. Berkenkamp stated that he may be able to help out with some tools.

Committeeman Brueno made a motion of behalf of the Recreation Commission to accept the project with many thanks and gratitude. Comm. Monteverdi seconded the motion. All were in favor, motion carried.

TOWNSHIP COMMITTEE REPORT:

Committeeman Brueno referred to the Special Event Policy and Application. Chairman Coiley commented that since as long as he has been on the Commission they have wanted to codify certain things so that when people come and ask, there is set information for them to follow. He congratulated the Committee and Township Administrator for doing a good job.

Committeeman Brueno stated that in large part this is due to the requests from Charitable Organization who want to sponsor special events such as 5K races. This document solidifies everyone's involvements; for example, DPW puts up and takes down barricades, police direct traffic and authorize road closures. The Township Administrator is the ultimate arbitrator but the application starts at Recreation who process the application. Because Recreation has the Township schedule it makes sense to start there allowing them to make sure the requested dates are available.

Committeeman Brueno thanked Supt. Brennan for her involvement in the process. Supt. Brennan thanked Township Administrator Joe Giorgio who spearheaded the project, and Robin Dente, Krista DiGiorgio, Sean Waldron from the Police Department, and Brian Foran who were all involved.

Chairman Coiley asked for motions to approve or amend the application.

Committeeman Brueno made a motion to approve as is, Commissioner Giorgio seconded the motion. All approved unanimously. Motion approved.

TOWNWIDE GARAGE SALE

Supt. Brennan asked Committeeman Brueno if the Committee has made a decision on the Town Wide Garage Sale. Committeeman Brueno stated he did not have the opportunity to speak to the Committee but did speak to the Mayor. He stated Robin Dente and Mrs. Francioli would still like to have the event. Therefore it was referred back to Robin Dente to who will put a sub-committee together to determine who will take on the responsibilities associated with this event such as ordering extra tables,

determine who will charge fees, collect fees, take applications, and coordinator with DWP. Although the Garage Sale may take place at the Community Center it is not a Recreation event.

Supt. Brennan addressed some problems that will likely occur if held inside the Community Center. She stated there will only be room for fifty tables, and then it is not a town wide garage sale, it is just for the first who apply. In addition there are many items that cannot be placed on the floor. Comm. Berkenkamp stated he feels it would be a burden to the Superintendent to add this event to an already busy schedule at a very busy time of the year and would beleaguer the office staff.

CORRESPONDENCE:

Lester Senior Housing Tenants Association sent a thank you letter to Dial A Ride along with a \$400.00 donation. The note thanks Dial A Ride for providing transportation to and from Doctor and hospital appointments.

PROGRAM COORDINATOR'S REPORT

Tom Quirk, Program Coordinator reported on the following:

- There was a Basketball Coach's meeting last evening that went very well and he was pleased with the number of coaches. There are other events planned for the kids aside from the games. There will be a Pep Rally, and a Year End Party. In addition there is a Rec. Night at Whippany Park High School for the kids to attend the games.
- Coach Kenny McPeek and Coach Chris Becker from Memorial Junior school asked to do a Winter Baseball Clinic for kids in grades 3-5. It turned out to be very successful with 23 registrations. At the conclusion of the program Coach McPeek made certificate for the kids. Parents are already asking if we will have the program again next year.
- Girls Lacrosse is coming up soon. There will be an increase in the fees charged this year. Grades 3-4 registration fee will increase to \$130.00 and grade 5-8 will increase to \$150.00. New uniforms will be purchased this year. We are ahead of last year when we were scrambling for coaches. This year we have Christine Volker and Pete Monteverdi for grades 7-8, Morgan Palk for grades 5-6, and Vinnie Laracca and Lenny Salese for grades 3-4.

SUPERINTENDENT'S REPORT

- Santa Is Coming To Town - We had a successful Christmas event with approximately 300 children in attendance. In addition to Santa there were crafts and cookies.
- Community Garden Farm – Supt. Brennan stated that the garden was to be up and running in May 2016 but will now be delayed for one year. Supt. Brennan wrote a grant to do a children's program as part of camp, but due to the delay she had to withdraw the grant. She will try again next year.
- PBA Employee Exercise Room – Supt. Brennan stated that there is now interest into looking into a pre-fab unit instead of adding an exercise room for the Police and Firemen onto the Community Center or using the existing Art Room.

SUB-COMMITTEE REPORT

- Shared Services did not meet. However Supt. Brennan stated that there was a meeting with the Superintendent of Public Works and their Committee Person, and the Superintendent of Schools and their head of Building and Grounds. They were surprised by the amount of money spent in terms of garbage collection. The current Shared Services Agreement expires in March. Supt. Brennan will set up a meeting with Mr. Mooney to renegotiate the contract. The money we are not collecting because of the Shared Service Agreement includes \$8K in gym space, \$10K in buses during the Summer and it is costing the Township \$5K a week to collect their garbage. This agreement needs to be renegotiated.
- Facilities – Arial diagrams were displayed of both Brickyard Field and Veterans Field of proposed locations for concession stands and bathrooms. Supt. Brennan distributed cost sheets from the Consulting Engineers. The Concession Stand would be at the 50 yard line at Brickyard Football Field and the Concession stand on the North Side. Plans call for 4 Men's and 4 Women's restrooms, one of which would be a family restroom. Plan A (Brickyard Field) is the priority field. If the structure was built by the parking lot ½ of the structure would be on the parking lot and ½ on the grass. This plan would take about 6 or 7 parking spaces. Power and water lines can be run across the parking lot. Based on need and use it was recommended to do Brickyard Field first then do Veteran's Field when it can be funded.

- Field Fees – Tom Quirk, Program Coordinator stated that our current field fees are not in line with other towns. Some towns get as much as \$50.00/hr. while we are charging \$50.00/season. While not looking to charge unreasonable fees, the need would be to break even. Mr. Quirk stated that he has done a considerable amount of research and would like to be an advisor to the Committee setting the fees. Supt. Brennan stated that fees will be set in January for fields, facilities, and pool in order to be ready for Spring.

2016 MEETING DATES – The first meeting of 2016 will be January 19th. There will be a re-organization meeting at 7:00 p.m. and the regular meeting following at 7:30 p.m.

OLD BUSINESS

FACEBOOK – Supt. Brennan announced that Hanover Township Recreation is now on Facebook! Something new is posted each day.

CAPITAL BUDGET – Supt. Brennan asked about the possibility of replacing one of the Dial A Ride cars in the 2016 budget. Most of the cars are used police cars and are approximately 13 years old. Committeeman Brueno agreed that was a reasonable request.

Comm. Giorgio suggested the possibility of renovating the front doors at the Community Center, perhaps with a laminate to give a more up to date look. He also mentioned the current conditions of the bathrooms at the Parks are in need of renovation, in particular Malapardis Park. Comm. Giorgio suggested that we should consider the renovations in the next budget.

NEW BUSINESS –

Healthy in Hanover- Supt. Brennan explained Healthy In Hanover is part of the New Mayor's Wellness Campaign. She distributed calendars with tentative events scheduled throughout the year. The events include but are not limited to walking, biking, and other exciting programs. The kickoff for the program is January 2nd with an open house for the public to get information. We have some great sponsors such as ShopRite who will be offering several nutrition programs and a healthy cooking program; Greg's Fitness is doing "Couch Potato to 5K in 8 Weeks"; AMA will have kids jiu-jitsu and adult kick boxing. The Surgeon General has made this the year of "Walking" so we have walks

planned with a couple who are from Hanover. They have devised ten walks; each walk is about one hour and covers approximately 3 miles. There will be one walk each month on the first Saturday of each month starting in March. Jerry is putting together maps outlining the walks. At the end there will be a booklet called Historic Hanover and the maps will be included and given to participants. We will also have bike rides, a gentleman from the Whippany Bike Shop will be coming to talk about bike safety. There will be different workshops, family events, family sports such as kickball, family kite flying. We will have one-day workshops, classes, 8 -week programs and even a chili cook-off.

Supt. Brennan asked the Commission to approve reducing the fee for any employee who takes a program by \$5.00. The amount of the reduction covers the amount paid to Recreation. All approved.

Supt. Brennan talked about a program for employees through the Municipal Health Insurance. Those who participate in the campaign get a free Fit Bit along with a \$200.00 gift card. There is criteria employees have to follow such as getting a physical and some testing. That means the Township pays less into insurance and therefore will cost the employee less too. It's a win-win situation.

OTHER BUSINESS:

Concerts – Due to the July 4th holiday being on a Monday there are only 3 other Mondays to schedule concerts. Supt. Brennan would like to schedule a concert prior to the fireworks. The Committee agreed it would be a good idea.

Supt. Brennan added that she would like to add a Country Band to this year's schedule as there have been some requests made to her.

MINUTES AND VOUCHERS –

Comm. Berkenkamp made a motion to approve the October minutes. Comm. Monteverdi seconded it. All approved.

Comm. Berkenkamp made a motion to approve the November minutes. Comm. Monteverdi seconded it. All Approved

Chairman Coiley made a motion to approve the October vouchers. Comm. Berkenkamp seconded it. All approved.

Chairman Coiley made a motion to approve the November vouchers. Comm. Berkenkamp seconded it. All Approved.

ADJOURN –

Chairman Brueno made a motion to adjourn the meeting at 9:00 p.m. Comm. Sages seconded it. All approved.

Respectfully submitted,

Dinah Schill

Board Secretary