

Hanover Township Landmark Commission

Meeting Minutes

September 26, 2017

1. Chairman Czuchnicki called the meeting to order at 7:00 pm. Members Present: M. Czuchnicki, B. Blumenfeld, R. Conte, L. Fariello, A. Loughlin, S. Manfred. Secretary A. Kraynak, Present, Liaison G. Coppola, Present, Guest P. Kruger, M. Cohen.
2. Landmark Meeting Minutes May and June 2017. Member Blumenfeld made a motion to approve the May and June meeting minutes. Member Loughlin second the motion. All members agreed.
3. Treasurer's Report
 - a. "Special Escrow Account"
 - i. Ms. Blumenfeld inquired in writing for an explanation of how Mr. Esposito used \$5,000 held in escrow for 2016 B/Y Grant budget – but never told the HTLC the account existed – thought we had asked. Chairman Czuchnicki said that the \$5,000.00 was not from last year's budget. Liaison Coppola will look into it.
 - b. Budget Expenses
 - i. Email report from B. Blumenfeld budget there is \$23,144.23 in the treasury. \$8.32 was spent by Len Fariello for cement blocks.
 - ii. Chairman Czuchnicki discussed the following about the budget.

HTLC 2017 Budget Discussion

September 26, 2017

Everyone:

The Landmark Commission budget for 2017 is complex, and we spent a bit of time making sure we understood where we are and where we are going.

Here's the summery:

2017 funds available from Town Hall had 4 parts:

- Operations: \$5,700
- Burying Yard:
 - Preservation Grant Match \$10,000
 - Landscape Architect* 6,800
 - Hedge (Berm, plants, etc*) TBD
- WiHi Path & Forge Re-creation Feasibility \$10,000
- Other*
 - Donations - 2017 \$760

- Raised in previous years \$240
- "Credit" from DigiArt printing \$2,200

Spent, as of our September meeting (rounded off)

- Bills already paid by HT \$3,210
- Expenses just submitted 830 Total: \$4,040

Summary of where we are, i.e. money we can spend before the end of 2017:

- Unspent Operational Budget (5,700-4,040) \$1,660
- Donations 1,000
- DigiArt Credit 2,200 Total: \$4,680

Decisions on where those funds will be spent (estimated costs)

- DigiArt printing 1000 Burying Yard Brochures \$2,700
- Display case foam inserts 100
- Archive room materials 500
- Burying Yard bronze flag holders 280
- Burying Yard traveling display of Photographs 250 Total \$4,830

4. Review of Agenda
5. Items still awaiting answers / actions
 - a. B/Y hedge, spur cleaning, Mr. Saul promotion, Tuttle House right of first refusal, repainting welcome signs
6. Membership review
 - a. Note: HTLC has 9 commissioners and 1 of 2 alternates
 - b. Mr. Saul to be promoted to full member. Awaiting Township Committee action
 - c. "Second Alternate" position available. No suggestions yet
7. Projects for 2017 (from Dashboard) and Budget therein
8. Open discussion-

Burying Yard – Member Fariello said that for the the Burying Yard brochures is \$2,700.00.
 Archive Room - Member Conte will also receive \$500.00 for the Archive Room.
 Fordville – Chairman Czuchnicki said that Fordville donated 4 pictures of the Ford family.
 Chairman Czuchnicki also said that Russ Polo made 2 bookends made out of wood that is 200 years old.

Chairman Czuchnicki said that a member is need to lead the Tricentennial Committee for the Burying Yard.

9. Adjournment – Chairman Czuchnicki asked if there was any further business at 9:00 pm, if not is there a motion to adjourn the meeting. Member Fariello made a motion to adjourn the meeting. Liaison Coppola second the motion. All members were in favor.

Stage	Project	Leader Team	Notes, Status, and Recent Actions
WIP	Whippany Historic Town Center (WiHi)	Czuchnicki Fariello Hinck	<ol style="list-style-type: none"> 1. Historical Section Town Plan: Description and Plan for WiHi- Section drafted & being reviewed. To be given to Blais Brancheau week of 3/6 2. later: Planning Board, Economic Development, 2025, 3. Connectivity, Route 10, open spaces, etc. more 4. Mr. Czuchnicki has connectivity plan
Future	National / State Designation	??? Tamburro	For the future, needing a volunteer / team to take this on “A huge amount of work, but incredibly valuable” P. Tamburro Not to be done in 2017
First Step	Tuttle House → Museum	Coppola	Mr. Coppola to start process of getting a, “Right of first Refusal”
First Step	Old Whippany Post Office → Museum	Fariello Czuchnicki	Mr. Czuchnicki to write Township Committee to obtain the derelict property. Central WiHi location. A museum here would substantially enhance WiHi. The owner may be amenable to allowing Museum use. This use supports 2020 HT Tricentennial
First Step	Monuments	Petrillo	Ms. Petrillo to obtain GW in Whippany (GW HQ) document from either Mr. Czuchnicki or Fariello Write President of CVS? Member Petrillo to get different prices for different signs and submit it to Robin Dente to send to CVS. No change September 2017 meeting.
Idea	Malapardis Gas Sign	Czuchnicki	Mr. Czuchnicki may reach out to Quick Check for 2020 tricentennial No change September 2017 meeting.

Future	Mark Original Forge Site		<ol style="list-style-type: none"> 1. Dig or simply mark with tape? 2. Is the Anvil still there, buried? Can we get Mr. Fariello's friend to look using equipment? 3. Into Town Plan <p>No change September 2017 meeting.</p>
First Step	Re-create Forge	<p>Czuchnicki</p> <p>Hinck</p> <p>Fariello</p> <p>Kruger</p>	<ol style="list-style-type: none"> 1. Feasibility report from consultant (with Spur) 2. Into Town Plan 3. Mr. Falcone verbally gave permission for #9 Whippany Rd 4. Much "administrative" detail for HT 5. Architect, Site plans, Model, etc. 6. "Create History" vs. "Elements of"? 7. Dam, bellows, forge, shed roof, waterwheel, + Trip-hammer? 8. Signs, electricity, Cross-walk, parking? 9. Create model of forge of what it was like
Vision	Blacksmith shed	Czuchnicki	<ol style="list-style-type: none"> 1) next to the new forge? 2) Use anvil from Eden Mill; asking \$4,000 <p>No change September 2017 meeting</p>
Vision	Waterwheel	<p>Hinck</p> <p>Fariello</p> <p>Czuchnicki</p>	<ol style="list-style-type: none"> 1. into Town Plan 2. This idea related to Spur's Walk 3. In the River bed, or in the Raceway? 4. Purchased / Built? Cost? 5. What sort of Foundation / infrastructure needed? 6. Question: Replace after floods? 7. Need State, etc. "River" permits? <p>No change September 2017 meeting.</p>
WIP	"WiHi Trail" or "History Observation Walk" on Hanover RR Spur	<p>Czuchnicki</p> <p>Fariello</p> <p>Hinck</p>	<ol style="list-style-type: none"> 1. Consultant Feasibility Study (with forge re-creation) 2. HT - formal permission to clear spur 3. Possible "Phases," to: 1) spillway, bridge, 2) Eden Mill, 3) B/Y, 4) beyond Eden Mill 4. Phase 1 plan includes: <ol style="list-style-type: none"> 1. Cleaning by Public Works staff 2. Engineering evaluation of spur 3. Gate in guardrail 4. Planks and Fence at 1st Bridge 5. Crosswalk & Signs needed <p>Mr. Czuchnicki said that the town will give \$10,000.00 for a consultant to rebuild trail and forge.</p> <p>No change September 2017 meeting.</p>
WIP	History Concert by HWS	Czuchnicki	<ol style="list-style-type: none"> 1. Symphony – when? 2. Meet with Orchestra <p>Mr. Czuchnicki said that he contacted the symphony for a possible</p>

			October concert at Memorial Junior School and no response yet. Mr. Czuchnicki got a response and there will be no concert for this year.
WIP	B/Y Preservation	Fariello Czuchnicki	<ol style="list-style-type: none"> 1. HT approved \$50,000!!! 2. Hedge, 6 plaques and 14 stones 3. Winter weather arrived and stopped work begun by Conservator 10/25/16. 4. Plaques received 5. Need Tuttle Crypt Picture & Article
WIP	B/Y Preservation	??? HTLC	<ol style="list-style-type: none"> 1) E-blast about volunteers 4/29/30 2) Some fallen Stones → slabs 3) Mr. Fariello to count and DPW to get stones 4) Garbage cleanup, etc
WIP	B/Y Database	Swala Czuchnicki	Excel database with 1894 inventory. T. Swala is working on it. No change September 2017 meeting.
WIP	2017 B/Y Preservation Grant Funding	Fariello Schanz Czuchnicki	<ol style="list-style-type: none"> 1. \$10k into 2017 budget 2. Future: add'l't funding will be needed 3. Total of 49 Stones need work &, Plaques. Have since discovered more (fallen/buried) stones <p>Mr. Fariello said that there is a total of 8 plaques and we need 4 plaques. The grant money does not include plaques. Kelli Schanz will submit grant by Friday, March 31, 2017.</p> <p>No change September 2017 meeting.</p>
Future	B/Y Tricentennial	Kiddoo??? Czuchnicki Blumenfeld	<ol style="list-style-type: none"> 1. Mr. Czuchnicki to call Mr. Kiddo about heading Committee from <ul style="list-style-type: none"> - EH Presbyterian Church - HT Presbyterian minister - Historical Societies - The Olde Families 2. Advertising / articles 3. Service! Concert? Other events? <p>No change September 2017 meeting.</p>
Future	Website Upgrade	L. Hinck? HS Student? Czuchnicki	<ol style="list-style-type: none"> 1. Design: Map ==> sites Town / people / artifacts pictures Oral / video History Books / histories / docs / letters 2. \$19/mo Site <p>No change September 2017 meeting.</p>
Future	School Tour	Fariello	<ol style="list-style-type: none"> 1. Mr. Czuchnicki to call Mr. Wasco 2. Q: (1) or (3) tours?

	4th Grade:	Czuchnicki	3. Mr. Fariello to submit plans for tour No change September 2017 meeting.
First Step	Classroom Presentations History → Schools	Hinck Czuchnicki	Mr. Czuchnicki to call Mr. Kelly & Mr. Wasco 1. High School / Meeting Mr. Kelly 2. 4th Grade Display Cases → Schools Mr. Hinck working on presentation for high school class. Mr. Hinck said the presentation has to be approved by the Board of Education and also provide a print out of what you are going to talk about. No change September 2017 meeting.
First Step	History → Community Displays	Conte Hinck Saul	Mr. Saul to create B/Y photo display Mr. Saul to get display case foam Other potential displays: Display cases, pictures, "Lenny," Mr. Hinck said he needs to know what size of display is needed and for what artifacts to be displayed. No change September 2017 meeting.
WIP	B/Y Improvements:	Coates? Czuchnicki Boranski	1. Mr. Czuchnicki to call Mr. Boranski about boy scouts / riverbank stabilization 2. Mr. Czuchnicki to call Mr. Coates about "Contemplation Circle" No change September 2017 meeting.
WIP	Publicity / Advertising	One article per month by an HTLC Member	1. Mr. Czuchnicki to write about B/Y public cleanup 2. Potential: Major Morris hunt results, Tuttle Crypt opening, Spur cleaning, olde families meeting, GW HQ. Scavenger Hunt: "Whippany song," postcards, "Hanover Advance?" President Visits, more 3. Mr. Czuchnicki suggested an article be written up about the opening of the Tuttle crypt.
WIP	Display Case	Blumenfeld Petrillo Fariello	Seeing Eye – Possibly to have an event at MetLife to rededicate the sign. Mr. Sieka has a display case for no charge for the Landmark Commission to use. No change September 2017 meeting.
WIP	Archive Room	Conte Swala Gallo	1. Team poring through the boxes in the room 2. Adding to Barbara TH's list of room's contents 3. HTLC "Computer" Contents are minimal 4. Index of inventory found 5. Team researching proper storage

			<p>6. Need: Professional storage supplies</p> <p>7. Original Richards' Deed mentioned by April P's Who's Who?!!!</p> <p>Ms. Swala spoke with a person about how the items should be stored and what type of materials are needed.</p>
Future	Event	Loughlin	Pathways Weekend
WIP	Miscellaneous	Sieka	Status of the OLM geographic marker. This marks the geographic center of Northern NJ?
WIP	B/Y Gate Repair	Kruger Hinck	<p>1) Mr. Kruger is repairing the gates Cast-Iron "Spear pints" to be duplicated (aluminum) & painted to match</p> <p>2) One post needs a mason</p> <p>3) Gate "flowers" to Votec for duplication</p> <p>Mr. Kruger is working on it.</p>
WIP	Molly Malone Army Marker	Hinck	<p>1. Marker is bent, faded</p> <p>2. Who owns it?</p> <p>3. How do we improve it?</p> <p>New Jersey Historical Society owns it.</p>
WIP	Repaint Town Entry Markers	Coppola	<p>Various of the signs are weathered, e.g. Park/Columbia</p> <p>No change September 2017 meeting.</p>
WIP	Hillsdale Centennial	Manfred	<p>Manfred to contact church about their centennial celebration</p> <p>Mr. Manfred waiting to hear back from church official about Centennial celebration.</p> <p>No change September 2017 meeting.</p>
WIP	Replace Missing Cooper-Ward Plaque	???	<p>Bronze Plaque stolen and needs replacing</p> <p>No change September 2017 meeting.</p>
Future	HT 2020 Tricentennial	???	<p>Need to form a committee – when?</p> <p>Mr. Czuchnicki said that a member is needed to lead the Tricentennial Committee for the Burying Yard.</p>
WIP	Reprint B/Y Tour Brochures	Loughlin	<p>Print them using a less expensive paper type</p> <p>Get the File of the Brochure from Luciano</p> <p>Ms. Loughlin is getting the brochures reprinted.</p>