

Hanover Township Landmark Commission

Minutes

October 16, 2014

Draft (from Mike's Notes as the Recorder failed again)

1. Call to Order / Attendance / Related administrative matters
 - a. **Mike, Barbara H, Barbara B, Vivian, Agnes, Guest: Theresa Swala/library**
2. Reading of Minutes
 - a. **September meeting's approved**
3. Review of Agenda
4. Treasurer's Report (Barbara)
 - a. Additional income to track:
 - i. Burying Yard Tour
 - ii. "Ummmm" fund: \$1.45 (MC: owes \$.10)
 - b. YTD spent
 - c. Forecast to end of year:
 - i. **Payment of DigiArt for Burying Ground signage submitted**
 - ii. 11/22 Forum (food, book binding, awards) \$\$ **TBD**
 - iii. Membership(s) Tourism, League of Historical Societies, etc. **Approved**
 - iv. Plaque for Burying Yard memorial column \$\$ **TBD**
5. Correspondence
 - a. Mailing List begun
 - b. Letterhead
 - c. Thank you notes needed:
 - i. Bench – from Lucy's sister?
 - ii. Graduation Photo & Diploma
 - iii. French Army Day – 1981 – materials from Don
6. Selected items from the below agenda for this meeting that will consume the meeting:
 - a. Current Library Display of HT pictures
 - i. **Showcase underway at the Library**
 - ii. **We need to get more pictures**
 - iii. **We will need to put our materials on the Web-site**
 - b. Burying ground
 - i. **A second bench has been installed thanks to the Garden Club**
 1. **A thank you letter needs to be sent out**
 - ii. **Tour given by Don Kiddoo, Marc Sieka, Vivian Cohen, and Agnes Loughlin**
 1. **That our hosts were in costume was seen as wonderful!**
 - iii. **Twenty Four people signed up**
 1. **All attended despite a pouring rain!**

- 2. They reported back to Tourism Bureau what a wonderful tour
 - iv. Admission Charges from the tour to be given to the HTLC next month
 - v. Our next tour will be for the Township Employees
 - 1. In the Spring, 2015
 - 2. We need to train HTLC members to give the tour
 - c. Morris Iron Forum
 - i. The event is scheduled for November 22nd
 - ii. A preliminary schedule has been drafted
 - 1. Two halves
 - a. Q/A and refreshments after each
 - 2. Speakers:
 - a. Four speakers for 35 minutes
 - b. Four speakers for 15 minutes
 - c. Five speakers for 5 minutes
 - iii. Refreshments
 - 1. Agnes & Vivian to handle
 - 2. George to find out cost of lunch sandwiches from Shoprite
 - iv. Advertising
 - 1. Over 50 organizations have been reached out to by MC & TS
 - 2. Robin Dente has reached out to all county municipalities
 - 3. Ron Francioli has reached out to the Freeholders
 - 4. Individual invitations are also being sent out
 - v. The Community Center General Purpose Room setup is being discussed
 - 1. The Madison Muuseum of Early Crafts will provide an exhibit
 - 2. Picatinny 's display is still being discussed
 - vi. Planning meetings will occur weekly
 - d. Note: Next Year's Budget is a big discussion item for November / December
 - i. TBD
7. Commission Working Groups Reports:
- a. Burying Ground: Vivian & Agnes
 - i. Phases
 - 1. Information:
 - a. Sign and numbers installation completed
 - 2. Education & Community Involvement:
 - a. Next Tour (s)
 - 3. Beautification
 - a. Contemplation circle, second bench, plantings – Garden Club
 - 4. Preservation
 - a. Many stones problems – get quote for preservation / restoration
 - b. Cleaning plan
 - 5. Engineering:
 - a. Embankment (Bayer study) – who, there?

- b. Education: Mike
 - i. Board of Education: still waiting George, Committee; now, Ace Gallagher
 - 1. Presentations to students
 - 2. Tours with students
 - 3. Materials to the schools
 - ii. Web-site (Greg) – Requirements for a richer experience
 - 1. Map of town with links to each town site
 - a. Pictures
 - b. Written documentation
 - c. Oral reports
 - 2. Links to other towns / sources
- c. “Community” Outreach (WWW): Mike, Mark & Greg
 - i. Morris County Iron Forum
 - 1. Hosted by Mike
 - 2. Speakers eight (8) signed up (four more pending)
 - a. Picatinny, Acorn Hall, Mine Hill, Rockaway, Canal & Industrial archeology societies, Long Pond, Boonton, Wharton, author(s)
 - 3. Advertising:
 - a. Flier being sent out: web-sites, distribution lists
 - b. Multiple organizations / schools contacted
 - c. Morris Township Tourism Bureau; Heritage Commission, Historical Society, etc.
 - d. Daily Record TGIF full-page article
 - e. Other media
 - 4. Township responsibilities:
 - a. Contact other towns
 - b. Contact Bayer
 - c. Picatinny Display setup and transport
 - d. Fundraising questions
 - e. Security
 - 5. Registration: Library
 - 6. Technology: Library and Recreation department
 - 7. “Presentation Book”
 - 8. Refreshments (HTLC)
 - 9. Tables: registration, materials, displays
 - 10. Advance meetings (Oct, Nov – prior and post)
 - ii. Library Programs for next year:
 - 1. TBD
 - iii. Bayer (hired a community outreach manager – who?)
 - iv. Articles & advertising. Some ideas:
 - 1. Prize for best article on HT
 - 2. “Search for Major Joseph Morris commission / bag / bullet

3. Hunt for old town pictures, post cards, letters, etc.
 4. Ours Who Made History dinner / fundraiser
 - d. "Professional" Outreach:
 - i. Other History / Education / Commission visits needed
 - ii. Boonton, Mine Hill, the recent Pathways of History tour
 - e. Plaques:
 - i. Plan for future ones?
 - f. Research: Mike for Don
 - i. Interest in Don's training about research?
 - g. Archive room: Barbara H and who?
 - i. Schedule a group visit
 - ii. Inventory
 - iii. Assessment, & Plan
 - iv. Resources needed
 - v. Donations:
 1. Hunt for old town pictures, post cards, letters, etc.
 2. School Pictures, yearbooks, etc.
 - h. Fundraising: Russ
 - i. "Friends of HT History" Bank Account, Application, etc.
 - i. Events: Agnes
 - i. Field-trips: TBD
 - j. Long-term: Mike
 - i. Initiative Summary
 1. Historic Trail
 - a. New brochure, alike the Burying Ground's
 - b. Meeting with Patriots Path Committee – Mark & Mike???
 2. Celebrations
 - a. Forge Tricentennial, then Burying Ground
 3. Bell Labs Memorial? Trail-bridge? Tuttle House (Museum?)
8. Old Business
 - a. Blueprints → Joseph Morris Tavern Owner (copies to be delivered by Russ)
 - b. Bayer Afghan Plaque (was it put on?)
 - c. Straighten Molly Malone Plaque pole (just ask Public Works?)
9. New Business
10. Open Discussion
11. Adjournment

