

# Landmark Commission

## May 15, 2014

This regular meeting of the Landmark Commission of the Township of Hanover, County of Morris, State of New Jersey was held on May 15, 2014 in Conference Room B at 7 PM at the Municipal Building.

Chairperson Czuchnicki announced that adequate notice for the meeting has been provided in accordance with the Open Public Meetings Act and by posting written notice of the meeting on the bulletin board in the Municipal Building in said Township and by mailing/faxing such notice to the following newspapers: Hanover Eagle, Daily Record and the Star Ledger

### **ATTENDANCE:**

**Present:** Chair Czuchnicki and Members Petrillo, Sierpowski, Blumenfeld, Cohen, Howell, Loughlin, Polo, Sieka

**Absent:** George Coppola

**Guest:** Tracy Wang, Esq., Dorsey & Semrau

### **APPROVAL OF MINUTES:**

Motion to accept prior meeting minutes as amended were approved by the Committee.

Motion to accept meeting minutes for March's meeting were approved with amendments by the Committee.

### **TREASURER'S REPORT:**

Initial amount \$5,000.00. Member Cohen spent \$153.19. Balance \$4846.81. Member Cohen has submitted receipts.

Estimates received on the Burial Yard

### **CORRESPONDENCE:**

Memo to Boards and Commissions regarding "Protocol Guidelines".

**OLD BUSINESS:****Working Groups:**

Member Cohen had meetings last week. Before meeting she contacted two sign companies for estimates for the Cemetery sign. One was Morris Signs, located in Hanover Twp and Fast Signs, Route 10 E. Hanover. She had made appointments for interviews. The first person did not show up until called (Morris Signs). Stated that they were very busy and were not sure if they could produce the type of sign we wanted.

Interviewed receptionist at Fast Signs. Had asked for a 30 x 48 sign, but pricing was for a different size sign; 18 x 24 was the size estimated. She estimated a fee of \$1,136 without installation. If they provided the size we wanted an additional \$1,000 would be added to the estimate.

Met with Luciano. He gave an estimate and description of sign. On the first estimate he would do the design work himself on the second he would order it from an outside vendor. He would install both. The table part of the sign would be 30 x 48 using the same map used in the brochure. He will work with us and design anything we want for this project. After looking at various pictures still decided that the table would be the one we would go with. Brought up at the work meeting and again all agreed that this would be the best sign. One thing he would do differently would be to add a box on the side to add the ability to hold brochures. Working Committee meeting at the Cemetery to decide where to put the sign.

Discussed color coding graves; veterans perhaps could be blue. His pricing is \$2,582 and \$3,868. The more expensive one was the one he was going to build himself. Will talk to Luciano and get more information so the Committee can make a final decision.

**Meeting May 14:**

The meeting had approximately 40 attendees. People stayed later than expected and were asking Landmark Commission questions about the Burial Yard.

Chair Czuchnicki spoke at the Rotary Club meeting giving the same presentation. They wanted to know how they could volunteer to help us. Chair Czuchnicki described that there are nine working teams. Each team looking to add members. Briefly explained all to those attending. Spoke about the upcoming Tri-Centennial, Burial Yard and Iron Forge

Talked about Community Involvement and a schedule of tours perhaps in late October. The Library Staff stated that they would handle the collection of monies if there is going to be a fee.

**Burial Yard:**

Benches and things for the cemetery. Suggestion was made that we invite the Garden Club to the next meeting. Everyone invited to Member Cohen's house for the June meeting. May have a pot luck dinner. Meeting will begin at 6:00 PM on June 19th. Would be a good forum to discuss the gardening or lack of and the style/type of bench we are looking for. Next presentation is going to be in September.

**Flaring:**

Getting Member Sieka a stone to practice on. Bayer is also doing something on the river bank. Would like to put appropriate people together to work on the site. Dick Kitchell remembers that the river bank side was substantially larger years ago.

**Education:**

Trying to contact the Board of Education regarding student awareness. Going to go through the Superintendent of Schools. Haven't done this as yet.

Want to stand and talk for a few minutes on new things about the Cemetery. We have materials that we can discuss and talk about.

**Website:**

Member Sierpowski spoke with Pete Bozza. Working on a new Website to include Landmark pictures and blurbs. Would also include a picture of the Marker and a brief history.

**Community Outreach:**

Members Sieka and Sierpowski. The next one is scheduled for September 14th. Patriots Path and Iron Forge Symposium are subjects to talk about. First cut background and schedule - talking about the County. Morning symposium November 22nd - talking about Hanover Township and surrounding communities. Should have a Key Note speaker. Want to talk about Hibernia Iron Mines, Picatinny as the largest employer in the County, Wharton Business School. Dick Kitchell is a graduate of the Wharton Business School. Would like to see him as a key note speaker. Who would be invited and who would be assigned to speak to them.

Dinner at Chair Czuchnicki 's house inviting Don Kiddoo and Joe McCasick. Joe is the leading expert on all the Forges in Morris County on iron. He knows every historical organization as he speaks to them frequently.

**Library:**

Need to have a volunteer sign up board at the symposium. Kathy Sheridan said she would help.

**Bayer:**

How can we get Bayer to come to our presentations? We need to invite them to our next presentation. Bayer has employees that are very much aware of Hanover Twp. History and we should use their knowledge to help us.

**Articles/Advertising:**

Haven't yet done anything on this. Would like to do "Best Article in Hanover Township". Would like to talk to schools and perhaps have a scavenger hunt looking for Joseph Morris Commission Bag and Bullet. "It has to be somewhere."

Suggestion was made to join the Tourism Bureau. The fee of \$150 is well worth the advertising and distribution.

Commission passed the motion to join the Bureau of Tourism.

**Professional Outreach:**

Hoping that Professional Outreach is vaguely the symposium list so we know who the people we should reach out to are.

**Contacts:**

Creating a list.

**Plaques:**

Have a list. Getting a set of pictures to Greg. Gather people together and get back with what we plan to do.

Theresa Czuchnicki found in the library the source document of the graveyard. Making 20 copies of Robert O'Dell's Whippany Cemetery Association Document. Want to make it available to the public.

**Archive Room:**

Member Blumenfeld to talk and give members a sense of what is there. Would like to overlay that with current maps to see how things have evolved. May want to give bound "gift" copies, to those who have helped the Landmark Commission. Going to check into pricing. Barbara to speak at the September meeting.

**Fundraising:**

Nothing new.

**Events:**

Have a truck that will be at the Memorial Day Parade at 9:00 AM. Have bracelets to throw this year. Have 41 dozen bracelets (492) the final price was \$153.19. Will go next Friday and get the banners and flags. Looking for volunteers to carry two flags.

Want to go to Morris Canal (by Ledgewood Circle).

Want to go to the Orland - Hibernia Cemetery.

Next year do a brochure on the Historic Trails.

Various Tri-Centennials' need to start thinking about what the Commission is going to do. Going to take place at Hanover Township Day.

What is the status of the Afghan Plaque, when we are there on the 14th, we will find out.

**Guest:**

Ms. Wang represents the Township Attorney's office. Questions on the first meeting at the Library and correspondence from our Legal Department.

Chair Czuchnicki called Bayer regarding a presentation in the Library which resulted in a special meeting and the Protocol and Procedure Guidelines Memo. The procedure explains that it is the Liaison, who is appointed by the Township Committee, who will communicate the desires of the board/commission and await direction on how to proceed from the Mayor and Township Committee. This tells us we can't call Bayer directly.

The document says that if we need the Township Committee, then we must ask the Committee to take charge in the initial contact. Currently we need to talk to 30 or 40 organizations, but we cannot make the initial call. There are various times that the Commission has gone to the town with things that are relatively easily taken care of; asking to make it happen. (Example: Trying to get to see the Board of Education regarding in school mini seminars about the Landmark Commission)

There are also various organizations that want to give us money. We cannot take the money given and do what is necessary. We must turn over the funds to the Township CFO. We have asked several times on how to work with this and are waiting to get answers for almost two years.

**Inventory:**

Chair Czuchnicki gave 20 brochures to the Rotary Club.

**NEW BUSINESS:**

None

**NEXT MEETING:**

June 19th will be the next meeting date to be held at 6 PM, at Member Cohen's house.

**ADJOURNMENT:**

The meeting was adjourned by Chairman Czuchnicki at 8:35 PM.

Respectfully submitted,

Teresa K. Esposito

