NOVEMBER 26, 2013

The Regular Meeting of the Hanover Sewerage Authority, County of Morris and State of New Jersey, was held on Wednesday, NOVEMBER 26, 2013 at 8:30 in the evening, prevailing time, at the Treatment Plant, 40 Troy Road, Whippany, New Jersey.

PRESENT: Chairman Schleifer; Members Dittrick, O'Brien and O'Hare; John Ferramosca, Liaison, Silvio Esposito, Treasurer; Michael C. Wynne, P.E., Executive Director; Christopher Falcon, Esq.

ABSENT: Member Galacki

STATEMENT OF PRESIDING OFFICER

Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Act by posting written notice and agenda of the meeting on the Bulletin Board in the Municipal Building, 1000 Route 10, in the Township of Hanover, and by informing the following newspapers:

HANOVER EAGLE/REGIONAL WEEKLY NEWS
MORRIS COUNTY DAILY RECORD

And by filing same with the Township Clerk.

(Signed) Joseph Schleifer, Chairman

Chairman Schleifer opened the meeting to the public at 8:31 pm. A public hearing was held on the adoption of Resolution Nos. 66-13, 2014 HSA Budget and Resolution No. 67-13 Rate Schedule Change. Executive Director read the Resolutions into the record along with the Budget Message and the Capital Projects message. The Executive Director indicated that the budget was approved on November 11, 2013 by DCA. There were no comments made by the public after the Resolutions were public noticed. The Executive Director closed the public comment period at 8:42 pm. The Executive Director asked for a motion to approve Resolution No 66-13. Roll call vote as follows: Chairman Schleifer, Members Dittrick, O'Brien and O'Hare, AYE. Member Galacki, Absent.

RESOLUTION NO. 66-13
A RESOLUTION ADOPTING THE BUDGET OF THE HANOVER SEWERAGE

AUTHORITY FOR THE YEAR ENDED NOVEMER 30, 2013

WHEREAS, the Annual Budget and Capital Budget of the Hanover Sewerage Authority for the fiscal year period beginning December 1, 2013 and ending November 30, 2014 has been presented for adoption before the Members of the Hanover Sewerage Authority at its meeting of November 26, 2013; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget for adoption reflects Total Revenues of $6,372,715.00, Total Appropriations including any Accumulated Deficit, if any, of $7,622,715.00 and Total Unreserved Retained Earnings utilized of $1,250,000.00 and

WHEREAS, the Capital Budget as introduced as presented for adoption reflects Total Appropriations of $7,110,000.00 and Total Unreserved Retained Earnings utilized of $0; and

NOW, THEREFORE, BE IT RESOLVED that the Annual Budget is hereby approved as follows:

REVENUES	
Anticipated Revenues	$6,372,715.00
TOTAL REVENUES	$6,372,715.00

UNRESERVED RETAINED EARNINGS	
Unreserved Retained Earnings	$1,250,000.00

TOTAL UNRESERVED RETAINED EARNINGS $1,250,000.00

APPROPRIATIONS	
Operating	$ 866,615.00
Cost of Providing Services	4,156,100.00
Debt Service and Other Reserves	2,600,000.00
TOTAL APPROPRIATIONS	$7,622,715.00

BE IT FURTHER RESOLVED, that the Capital Budget is hereby adopted in the amount of $7,110,000.00; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth

in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

DATED: November 26, 2013

HANOVER SEWERAGE AUTHORITY
COUNTY OF MORRIS
STATE OF NEW JERSEY

RESOLUTION NO. 67-13

WHEREAS, the Hanover Sewerage Authority (hereinafter "the Authority") is authorized by the Sewerage Authorities Law (N.J.S.A. 40A:14-7 (11) to make and enforce rules and regulations for the management and regulation of its business and affairs and or the use, maintenance and operation of the sewerage system and any other of its properties, and to amend the same; and

WHEREAS, the Authority adopted the "Regulations and Specifications and Rate Schedule of the Hanover Sewerage Authority" (hereinafter "the Regulations") on November 30, 1960 and amended the same from time to time including a comprehensive revision dated January 1, 2004; and

WHEREAS, the Authority has reviewed the current Rate Schedule and desires to implement changes in the following areas for the 2014 fiscal year:

1) Adjust the user charges.

2) Adjust the connection fee

3) Adjust the IPP Point Charge

WHEREAS, the Authority has considered certain amendments to the Rate Schedule of the Authority at the meetings of September 25 and October 23, 2013 as set forth in Resolution No. 60-13; and

WHEREAS, a copy of Resolution 60-13 was published in accordance with N.J.S.A. 40:14A-8 and a hearing was held thereon on November 26, 2013 at 8:30 p.m. at the Treatment Plant, 40 Troy Road, Whippany, New Jersey.

NOW, THEREFORE, BE IT RESOLVED by the Hanover Sewerage Authority as follows effective December 1, 2013:

1) Appendix I, Charge Systems and Fees, is proposed to be amended as follows:

a) Paragraph 9, Fee Schedule

c) Connection Charges

i Basic Connection Charge	$5,900.00
ii Average Sewerage Flow	190 gpd

e) User Charges –

Facilities Charge per ccf	$2.16
Volume Charge per ccf	$4.24

j) Industrial Sewer Discharge Permit Point Charge $276.02

2) The balance of Appendix I shall remain unchanged.

3) If any provision of this Resolution or the application thereof to any person or circumstance is held invalid by a court of competent jurisdiction, such validity shall not affect other provisions of the Resolution and to this end the provisions of this Resolution are declared to be severable.

4) This Resolution shall take effect as provided by law.

DATED: November 26, 2013

HANOVER SEWERAGE AUTHORITY
COUNTY OF MORRIS
STATE OF NEW JERSEY

The Executive Director, Michael Wynne, noted that the following correspondence was received:

COMMUNICATIONS

1. **HATCH MOTT MACDONALD**

   a. 11/21/2013 Letter re: Contract 2012-4 Final Payment

   b. 11/21/2013 Letter re: Contract 2012-5 Final Payment

2. **PROOF OF PUBLICATION**

   a. 10/28/13 Daily Record Resolution No. 60-13 Introduction of Rate Schedule

   b. 10/28/13 Star Ledger Resolution No. 60-13 Introduction of Rate Schedule

   c. 10/30/13 Daily Record Resolution No. 57-13 Sewer Vacation

   d. 11/08/13 Daily Record Renewal of Industrial Permits

RESOLUTIONS

Member O'Hare offered the following resolution and moved its adoption:

Member O'Hare offered the following resolution and moved its adoption:

RESOLUTION NO. 64-13

BE IT RESOLVED by the Hanover Sewerage Authority in the Township of Hanover, County of Morris and State of New Jersey as follows:

1. The Chairman is authorized and directed to sign new or revised Service Agreement, Easement Agreement and Encroachment Agreement in the form approved by the Authority with the following as shown on the Tax Map of the Township of Hanover.

OWNER	**BLOCK/LOT**
White Birch Associates, LLC	3901 / 23

2. **This Resolution shall take effect as provided by law.**

DATED: November 26, 2013

HANOVER SEWERAGE AUTHORITY
COUNTY OF MORRIS
STATE OF NEW JERSEY

ATTEST:

Member O'Brien seconded; there was unanimous roll call approval.

AYES: Chairman Schleifer, Members Dittrick, O'Hare, O'Brien

ABSENT: Member Galacki

Member O'Hare offered the following resolution and moved its adoption:

RESOLUTION NO. 65-13

RESOLUTION of the Hanover Sewerage Authority (Ratifying the late submission of the Budget of the Hanover Sewerage Authority for the Fiscal Year December 1, 2013 to November 30, 2014).

WHEREAS, the regulatory deadline for introduction of Authority's Budget , October 1, 2013, is 2 months prior to the beginning of the Authority's fiscal year; and

WHEREAS, the Authority Budget was introduced on September 25, 2013; and

WHEREAS, following the administrative process, the Budget was mailed to the Division of Local Government Services on October 3, 2013; and

WHEREAS, the Budget was received by the Division of Local Government Services on or about October 7, 2013; and

WHEREAS, the Division of Local Government Services has advised that a late Budget Resolution is required; and

NOW, THEREFORE, BE IT RESOLVED by the Hanover Sewerage Authority as follows:

1. **The above recitals are incorporated herein.**

2. **The Board confirms the late submission of the Budget for the fiscal year December 1, 2013 to November 30, 2014.**

DATED: November 26, 2013

HANOVER SEWERAGE AUTHORITY
COUNTY OF MORRIS
STATE OF NEW JERSEY

ATTEST:

Resolution No. 66-13 Adopt 2013-2014 Budget

Resolution No. 67-13 Adopt 2013-2014 Rate Schedule

Member O'Brien seconded; there was unanimous roll call approval.

AYES: Chairman Schleifer, Members Dittrick, O'Hare, O'Brien

ABSENT: Member Galacki

Member O'Hare offered the following resolution and moved its adoption:

RESOLUTION NO. 68-13

BE IT RESOLVED by the Hanover Sewerage Authority in the Township of Hanover, County of Morris and State of New Jersey as follows:

1. The Chairman is authorized and directed to sign new or revised Service Agreements in the form approved by the Authority with the following as shown on the Tax Map of the Township of Hanover.

OWNER	**BLOCK/LOT**
PATRIOTS PATH COUNCIL, BSA	701 / 23

2. **This Resolution shall take effect as provided by law.**

DATED: November 26, 2013

HANOVER SEWERAGE AUTHORITY
COUNTY OF MORRIS
STATE OF NEW JERSEY

ATTEST:

Member O'Brien seconded; there was unanimous roll call approval.

AYES: Chairman Schleifer, Members Dittrick, O'Hare, O'Brien

ABSENT: Member Galacki

Member O'Hare offered the following resolution and moved its adoption:

RESOLUTION NO. 69-13

WHEREAS, the Hanover Sewerage Authority (hereinafter the "Authority") has entered into Contract 2012-5, Sanitary Sewer Repairs, with New England Pipe Cleaning company; and

WHEREAS, the initial contract amount was $41,570.00; and

WHEREAS, the Authority has reviewed the Request for Change Order filed with the Authority by the Executive Director in support of Change Order No. 1 on Contract 2012-5; and

WHEREAS, the Authority is satisfied that the proposed Change Order is justified and meets the requirements of N.J.A.C. 5:30-11.8 et seq; and

WHEREAS, the Treasurer has certified that funds are available,

NOW, THEREFORE, BE IT RESOLVED by the Hanover Sewerage Authority in the County of Morris and State of New Jersey on this 26th day of November, 2013 as follows:

1. The Chairman is authorized to execute an amendment to the Contract in the amount of $8,166.50 (Change Order No. 1) for the work described in the aforesaid Request for

Change Order in the form submitted to the Authority.

2. The time for completion of the contract shall remain unchanged.

3. The adjusted contract amount shall be $49,736.50.00.

4. This Resolution shall take effect as provided by law.

HANOVER SEWERAGE AUTHORITY
COUNTY OF MORRIS
STATE OF NEW JERSEY

DATED: November 26, 2013

ATTEST:

Member O'Brien seconded; there was unanimous roll call approval.

AYES: Chairman Schleifer, Members Dittrick, O'Hare, O'Brien

ABSENT: Member Galacki

Member O'Hare offered the following resolution and moved its adoption:

RESOLUTION NO. 70-13

WHEREAS, the Hanover Sewerage Authority (hereinafter the "Authority") has entered into Contract 24, with RML Construction; and

WHEREAS, the initial contract amount was $3,930,838.00; and

WHEREAS, the Authority has reviewed the Request for Change Order filed with the Authority by the Engineer in support of Change Order No. 3 on Contract 24; and

WHEREAS, Change Order No. 2 has not been processed; and

WHEREAS, Change Order No. 3 includes modifications to pavement on the Treatment Plant site totaling $149,030.33; and

WHEREAS, the contract allowance item of $100,000 will be utilized to pay part of this cost resulting in a Change Order amount of $49,030.33; and

WHEREAS, the Authority is satisfied that the proposed Change Order is justified and meets the requirements of N.J.A.C. 5:30-11.8 et seq; and

WHEREAS, the Treasurer has certified that funds are available;

NOW, THEREFORE, BE IT RESOLVED by the Hanover Sewerage Authority in the County of Morris and State of New Jersey on this 26th day of November, 2013 as follows:

1. The Executive Director is authorized to execute an amendment to the Contract in the amount of $49,030.33 (Change Order No. 3) for the work described in the aforesaid Request for Change Order in the form submitted to the Authority.

2. The time for completion of the contract shall be increased by 30 calendar days.

3. The adjusted contract amount, including Change Orders No 1 and No. 3, shall be $4,023,915.45.

4. This Resolution shall take effect as provided by law.

HANOVER SEWERAGE AUTHORITY
COUNTY OF MORRIS
STATE OF NEW JERSEY

DATED: November 26, 2013

ATTEST:

Member O'Brien seconded; there was unanimous roll call approval.

AYES: Chairman Schleifer, Members Dittrick, O'Hare, O'Brien

ABSENT: Member Galacki

Chairman Schleifer moved the following reports be accepted and filed as received; Member O'Hare seconded; there was unanimous approval.

REPORTS

Plant Operations Report – dated October 17 – November 19, 2013
Hatch Mott MacDonald Report – dated November 22, 2013
Collection System Status Report – dated October 17 – November 19, 2013
Treasurers Report – dated October 31, 2013
Superintendents Report # 723, dated October, 2013
IPP Report - dated – October 18 – November 19, 2013

Member O'Brien moved the payment of bills be confirmed and authorized as listed; Chairman Schleifer seconded; there was unanimous approval.

NOVEMBER

REVENUE FUND 112	$ 85,879.68
REVENUE FUND 113	$302,727.22
REVENUE FUND 201	$ 165.21

PLANT EXPANSION FUND 301	$ 85,879.68
PLAN REVIEW FUND 401	$ 8,773.22
PAYROLL	$184,257.24

Bills list is kept separately.

OTHER BUSINESS

OPEN TO PUBLIC

ADJOURNMENT The Chairman accepted a motion to adjourn the meeting at 8:44 pm.

Respectfully submitted,

Michael C. Wynne, P.E.
Executive Director