

**September 26 2012**

The Regular Meeting of the Hanover Sewerage Authority, County of Morris and State of New Jersey, was held on Wednesday, SEPTEMBER 26, 2012, at 8:33 in the evening, prevailing time, at the Municipal Building, 1000 Route 10, Whippany, New Jersey.

PRESENT: Chairman Schleifer, Members Fariello, O'Hare and O'Brien; Liaison, John L. Ferramosca, Michael C. Wynne, P.E., Executive Director; Silvio Esposito, Treasurer, Christopher Falcon, Esq..

ABSENT: Member Galacki

**STATEMENT OF PRESIDING OFFICER**

Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Act by posting written notice and agenda of the meeting on the Bulletin Board in the Municipal Building, 1000 Route 10, in the Township of Hanover, and by informing the following newspapers:

HANOVER EAGLE/REGIONAL WEEKLY NEWS  
MORRIS COUNTY DAILY RECORD

And by filing same with the Township Clerk.

(Signed)        Joseph Schleifer,  
                         Chairman

The Executive Director, Michael Wynne, noted that the following correspondence was received:

**1. MARAZITI FALCON HEALEY**

- a. 09/06/2012 Letter re: Easement Agreement Between Woodmont Realty and Hanover Sewerage Authority

**2. HATCH MOTT MACDONALD**

- a. 08/28/2012 Letter re: Contract 24 Recovery Plan/Revised Schedule
- b. 08/30/2012 Letter re: 2012 Clean Watersheds Needs Survey
- c. 08/31/2012 Letter re: CareOne at Crestwood Phase II, First Review. The Executive Director asked for a motion to require revisions. Member O'Hare moved the motion, Member O'Brien seconded; there was unanimous roll call approval.

- d. 09/06/2012 Letter re: Conceptual Partial Denitrification Options
- e. 09/11/2012 Letter re: White Birch Associates Blk 4001 Lots 2,3 &4 First Review. . The Executive Director asked for a motion to approve subject to conditions. Chairman Schleifer moved the motion, Member O'Brien seconded; there was unanimous roll call approval.
- f. 09/12/2012 Letter re: Contract 24 Response to Recovery Plan/Revised Schedule Letter of 9/4/2012
- g. 09/25/2012 Letter re: Contract 2012-3 Application for Payment No. 2, Contract Modification No. 1

### **3. NJDEP**

- a. 07/23/2012 Letter re: Underground Storage Tank Registration # 012438
- b. 08/30/2012 Letter re: Preliminary Draft Consolidated Renewal Permit Action
- c. 09/05/2012 Letter re: Project No. S340388-04, Interim Report No. 1
- d. 09/18/2012 Letter re: Treatment Works Approval No. 12-0232 Soccer Training Facility

### **4. PROOF OF PUBLICATION**

- a. Daily Record
- b. Hanover Eagle

## **RESOLUTIONS**

Member O'Brien offered the following resolution and moved its adoption.

### RESOLUTION NO. 55-12

**WHEREAS**, the Authority awarded Contract 2012-3 to Jo-Med Contracting, in the amount of \$74,300.00; and

**WHEREAS**, the Authority authorized additional repairs in the amount of \$13,500.00, and

**WHEREAS** , further repair adjacent to those in the original contract were needed and;

**WHEREAS**, the Executive Director recommended that this work be performed and that the work was either necessary to complete the original contract work and was found during the performance of the original contract or was integral to work being performed; and

**WHEREAS**, N.J.A.C. 5:30-11.9 of the New Jersey Administrative Code governing change orders and open-end contracts under the Local Public Contracts Law, require that authorities comply with certain regulatory procedures if the total amount of change orders executed for a particular contract exceed the originally awarded contract price by more than 20%; and

**WHEREAS**, the Executive Director has determined that Change Order No. 1 increases the originally awarded contract by \$22,200.00 or a 30% increase; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-11.9, the Executive Director has submitted memoranda certifying and explaining the circumstances and reasons why the change order request is justified and should be approved; and

**WHEREAS**, the Treasurer has certified that funds are available; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Hanover Sewerage Authority in the County of Morris and State of New Jersey as follows:

1. The Authority approves the recommendation of the Executive Director that Change Order No.1 in the amount of \$22,200.00 be accepted, and that the adjusted dollar contract amount be fixed at \$96,500.00. The written certification of the Executive Director in justifying the supplemental and extra work is incorporated herein and made a part of this resolution as if set forth in full.

2. In accordance with N.J.A.C. 5:30-11-9(c)6., the Executive Director is hereby directed to publish a brief notice in the Hanover Eagle and Regional Weekly News concerning the approval of this Change Order which establishes the final adjusted contract amount in excess of 20%. In addition, pursuant to N.J.A.C. 5:30-11.9(d), the Executive Director shall report the change order which exceeds the 20% limitation to the Director of the Division of Local Government Services on the form prescribed by the Division and report the change order as part of the 2008 audit.

3. That a certified copy of this resolution shall be transmitted to the Treasurer, the Division of Local Government Services and the Authority's Auditor.

4. The time for the completion of the Contract shall remain unchanged.

5. This Resolution shall take effect as provided by law.

DATED: September 26, 2012

HANOVER SEWERAGE AUTHORITY  
COUNTY OF MORRIS

STATE OF NEW JERSEY

Member O'Hare seconded; there was unanimous roll call approval.

AYES: Chairman Schleifer, Members Galacki, O'Brien, O'Hare and Fariello

ABSENT: Member Galacki

Member O'Brien offered the following resolution and moved its adoption.

RESOLUTION NO. 56-12

**A RESOLUTION INTRODUCING THE BUDGET OF THE HANOVER SEWERAGE**

*AUTHORITY FOR THE YEAR ENDED NOVEMBER 30, 2013*

WHEREAS, the Annual Budget and Capital Budget of the Hanover Sewerage Authority for the fiscal year period beginning December 1, 2012 and ending November 30, 2013 has been presented before the Members of the Hanover Sewerage Authority at its meeting of September 26, 2012; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$6,017,215.00, Total Appropriations of \$6,017,215.00 and Total Unrestricted Net Assets utilized of \$-0-; and

WHEREAS, the Capital Budget as introduced reflects Total Appropriations of \$8,460,000.00. and Total Unreserved Retained Earnings utilized of \$ - 0 -; and

WHEREAS, in preparing the Annual Budget and Capital Budget, the Service Rates and Fees as established by Resolution of the Authority have been reviewed to insure the revenues to be received are of sufficient amount to meet anticipated expenditures and all covenants as stipulated in the Authorities outstanding debt obligations, capital lease arrangements, service agreements and other pledged agreements.

NOW, THEREFORE, BE IT RESOLVED that the Annual Budget is hereby approved as follows:

REVENUES

Anticipated Revenues \$ 6,017,215.00

APPROPRIATIONS

Operating \$ 805,015.00  
Cost of Providing Services 4,062,200.00  
Debt Service and Other Reserves 1,150,000.00

TOTAL APPROPRIATIONS \$ 6,017,215.00

BE IT FURTHER RESOLVED, that the Capital Budget is hereby approved in the amount of \$5,150,000.00; and

BE IT FURTHER RESOLVED, that the revenues as reflected in the Annual Budget and Capital Budget are of sufficient amount to meet anticipated appropriations and all covenants as stipulated in the Authority's outstanding debt obligations, capital lease arrangements, service agreements and other pledged agreements; and

BE IT FURTHER RESOLVED that at a meeting to be held on November 28, 2012 at 8:30 p.m. at the Municipal Building, 1000 Route 10, Whippany, the budget will be considered and adopted or held over for future consideration.

DATED: September 26, 2012

HANOVER SEWERAGE AUTHORITY  
COUNTY OF MORRIS  
STATE OF NEW JERSEY

Member O'Hare seconded; there was unanimous roll call approval.

AYES: Chairman Schleifer, Members Galacki, O'Brien, O'Hare and Fariello

ABSENT: Member Galacki

Member O'Brien offered the following resolution and moved its adoption.

#### RESOLUTION NO. 57-12

WHEREAS, the Hanover Sewerage Authority (hereinafter "the Authority") is authorized by the Sewerage Authorities Law (N.J.S.A. 40A:14-7 (11) to make and enforce rules and regulations for the management and regulation of its business and affairs and or the use, maintenance and operation of the sewerage system and any other of its properties, and to amend the same; and

WHEREAS, the Authority adopted the "Regulations and Specifications and Rate Schedule of the Hanover Sewerage Authority" (hereinafter "the Regulations") on November 30, 1960 and amended the same from time to time including a comprehensive revision dated January 1, 2004; and

WHEREAS, the Authority has reviewed the current Rate Schedule and desires to implement changes in the following areas for the 2013 fiscal year:

- 1) Adjust the user charges.
- 2) Adjust the connection fee

NOW, THEREFORE, BE IT RESOLVED by the Hanover Sewerage Authority as follows effective December 1, 2012:

1) Appendix I, Charge Systems and Fees, is proposed to be amended as follows:

a) Paragraph 9, Fee Schedule

c) Connection Charges

i Basic Connection Charge	\$5,600.00
ii Average Sewerage Flow	190 gpd

e) User Charges –

Facilities Charge per ccf	1.92
Volume Charge per ccf	4.36

5) The balance of Appendix I shall remain unchanged.

6) A copy of this Resolution shall be published in accordance with N.J.S.A. 40:14A-8 and a hearing held thereon on October 24, 2012 at 8:30 p.m. at the Municipal Building, 1000 Route 10, Whippany, New Jersey.

7) If any provision of this Resolution or the application thereof to any person or circumstance is held invalid by a court of competent jurisdiction, such validity shall not affect other provisions of the Resolution and to this end the provisions of this Resolution are declared to be severable.

8) This Resolution shall take effect as provided by law.

DATED: September 26, 2012

HANOVER SEWERAGE AUTHORITY  
COUNTY OF MORRIS  
STATE OF NEW JERSEY

Member O'Hare seconded; there was unanimous roll call approval.

AYES: Chairman Schleifer, Members Galacki, O'Brien, O'Hare and Fariello

ABSENT: Member Galacki

Member O'Brien offered the following resolution and moved its adoption.

#### RESOLUTION NO. 58-12

BE IT RESOLVED, by the Hanover Sewerage Authority, County of Morris and State of New Jersey.

1) The employment of the following individual, in accordance with Resolutions No. 38-12 and 36-08 at the classification and rate of pay listed below be confirmed:

NAME                      CLASSIFICATION                      DATE    HOURLY RATE

Kelli Schanz                      Part-Time Clerical                      09/04/2012    \$28.64

2) A copy of this Resolution shall be transmitted to the Treasurer for his records and necessary action.

DATED: September 26, 2012

HANOVER SEWERAGE AUTHORITY  
COUNTY OF MORRIS  
STATE OF NEW JERSEY

Chairman Schleifer moved the following reports be accepted and filed as received; Member O'Brien seconded; there was unanimous approval.

ABSENT: Members Fariello and O'Hare

**REPORTS**

- Plant Operations Report – dated August 9 – September 19, 2012
- Hatch Mott MacDonald Report – dated September 21, 2012
- Collection System Status Report – dated August 9 – September 19, 2012
- Treasurers Report – dated August 31, 2012
- Superintendents Report # 709, dated July 2012 and #710, dated August 2012
- IPP Report - dated August 11 – September 20, 2012

**September**

Bills will be confirmed at next months' meeting, per the Executive Director.

<b><u>REVENUE FUND 111</u></b>	\$
<b><u>REVENUE FUND 112</u></b>	\$
<b><u>REVENUE FUND 201</u></b>	\$
<b><u>PLANT EXPANSION FUND 301</u></b>	\$
<b><u>PLAN REVIEW FUND 401</u></b>	\$
<b><u>PAYROLL</u></b>	\$
<b><u>OTHER BUSINESS</u></b>	

Bills list is maintained in a separate file.

**ADJOURNMENT** - The Chairman accepted a motion to adjourn at 8:34 pm.

Respectfully submitted,

Michael C. Wynne, P.E.  
Executive Director