

March 28, 2012

The Regular Meeting of the Hanover Sewerage Authority, County of Morris and State of New Jersey, was held on Wednesday, March 28, 2012 at 8:34 in the evening, prevailing time, at the Municipal Building, 1000 Route 10, Whippany, New Jersey.

PRESENT: Chairman Schleifer, Members O'Brien, Galacki and Fariello; Michael C. Wynne, P.E., Executive Director, Liaison Ferramosca and Christopher Falcon, Esq.

ABSENT: Member O'Hare and Silvio Esposito, Treasurer

STATEMENT OF PRESIDING OFFICER

Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Act by posting written notice and agenda of the meeting on the Bulletin Board in the Municipal Building, 1000 Route 10, in the Township of Hanover, and by informing the following newspapers:

HANOVER EAGLE/REGIONAL WEEKLY NEWS
MORRIS COUNTY DAILY RECORD

And by filing same with the Township Clerk.

(Signed) Joseph Schleifer, Chairman

Chairman Schleifer opened the meeting to the public at 8:33 pm. A public hearing was held on the adoption of Resolution Nos. 36-12 and 35-12, modifications to Industrial Permits for GE Aviation and Tiffany & Co., as well as a variance request from Trattoria Toscana from 2010, since they have now brought current all charges. There were no comments from the public after these were public noticed. The Executive Director read the Resolutions onto the record. The Executive Director asked for a motion to approve the Resolutions. Chairman Schleifer offered the following Resolutions and moved its adoption:

RESOLUTION NO. 35-12

WHEREAS, the Hanover Sewerage Authority (hereinafter "the Authority") is authorized to issue new industrial permits, renewed industrial permits or substantial modifications to existing industrial permits under the terms of N.J.A.C. 7:14A-1.1 et. seq. and the Regulations, Specifications and Rate Schedule of the Authority; and

WHEREAS, the industry listed below has submitted an application for a modification of an Industrial Sewer Discharge Permit:

<u>APPLICANT</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
Tiffany and Company	Block 8901 Lots 3 and 11	February 8, 2012

WHEREAS, the Authority has considered the application and other available data and has complied with the public notice requirements of N.J.A.C. 7:14A-15.10; and

WHEREAS, the Authority has determined that the applicant has met the requirements of the aforesaid discharge permit regulations.

NOW, THEREFORE, BE IT RESOLVED by the Hanover Sewerage Authority in the County of Morris and State of New Jersey as follows:

- 1) The Executive Director is hereby authorized and directed to issue the requested modification.
- 2) This Resolution shall take effect as provided by law.

DATE: March 28, 2012

HANOVER SEWERAGE AUTHORITY
COUNTY OF MORRIS
STATE OF NEW JERSEY

Member Fariello seconded. Roll call vote:

Ayes: Members O'Brien, Fariello, Galacki and Chairman Schleifer

Nay: None

Absent: Member O'Hare

The Executive Director asked for a motion to approve Resolution No. 36-12. Chairman Schleifer offered the following Resolution and moved its adoption:

RESOLUTION NO. 36-12

WHEREAS, the Hanover Sewerage Authority (hereinafter "the Authority") is authorized to issue new industrial permits, renewed industrial permits or substantial modifications to existing industrial permits under the terms of N.J.A.C. 7:14A-1.1 et. seq. and the Regulations, Specifications and Rate Schedule of the Authority; and

WHEREAS, the industry listed below has submitted an application for a modification of an Industrial Sewer Discharge Permit:

<u>APPLICANT</u>	<u>LOCATION</u>	<u>EFFECTIVE DATE</u>
GE AVIATION SERVICES, LLC	Block 6601 Lot 11	December 8, 2011

WHEREAS, the Authority has considered the application and other available data and has complied with the public notice requirements of N.J.A.C. 7:14A-15.10; and

WHEREAS, the Authority has determined that the applicant has met the requirements of the aforesaid discharge permit regulations.

NOW, THEREFORE, BE IT RESOLVED by the Hanover Sewerage Authority in the County of Morris and State of New Jersey as follows:

- 1) The Executive Director is hereby authorized and directed to issue the requested modification.
- 2) This Resolution shall take effect as provided by law.

DATE: March 28, 2012

HANOVER SEWERAGE AUTHORITY
COUNTY OF MORRIS
STATE OF NEW JERSEY

ATTEST:

Member Fariello seconded. Roll call vote:

Ayes: Members O'Brien, Fariello, Galacki and Chairman Schleifer

Nay: None

Absent: Member O'Hare

This concluded the Open Public Meeting. The meeting was adjourned at 8:37 to complete the Conference Meeting agenda.

The Regular Meeting was reconvened at 10:10 pm.

The Executive Director, Michael Wynne, noted that the following correspondence was received:

COMMUNICATIONS

1. MARAZITI FALCON HEALEY

- a. 03/08/2012 Letter re: 2012 Loan from NJEIT
- b. 03/27/2012 Letter re: 2011 Audit

2. HATCH MOTT MACDONALD

- a. 03/08/2012 Letter re: Contract 24
- b. 03/12/2012 Memo Re: Tiffany and GE Aviation Variances
- c. 03/26/2012 Letter re: Contract 37 – Payment Request No. 17
- d. 03/27/2012 Letter re: 67 Whippany Rd LLC – 1st HMM Review – The Executive Director asked for a motion to approve revised plans. Chairman Schleifer made the motion, Member O'Brien seconded. There was unanimous roll call approval.

Absent: Member O'Hare

3. STATE OF NEW JERSEY

- a. 03/06/2012 Letter re: TWA Approval – Saddle Brook Court

4. DIVISION OF COMMUNITY AFFAIRS

- a. 02/29/2012 – Budget Approval 2012

5. NJUAJIF

- a. 03/27/2012 Memo re: Loss Control Report

6. LINDABURY

- a. 03/14/2012 Letter re: Contract 36 Lien from ATC

7. PROOF OF PUBLICATION

- a. 02/02/2012 Hanover Eagle – AeroFlex / KDI Permit termination
- b. 02/09/2012 Hanover Eagle – 2012 Meeting Schedule
- c. 02/09/2012 Hanover Eagle – Resolution No. 4-12 Professional Services
- d. 02/09/2012 Hanover Eagle – Resolution 5-12 Professional Services
- e. 02/27/2012 Affidavit of Publication – Tiffany and GE Aviation Variances

RESOLUTIONS

Member Fariello offered the following resolution and moved its adoption.

Member Galacki seconded; there was unanimous roll call approval.

AYES: Chairman Schleifer, Members O'Brien, Fariello and Galacki

ABSENT: Member O'Hare

RESOLUTION NO. 33-12

BE IT RESOLVED by the Hanover Sewerage Authority in the Township of Hanover, County of Morris and State of New Jersey as follows:

1. The Chairman is authorized and directed to sign new or revised Service Agreements in the form approved by the Authority with the following as shown on the Tax Map of the Township of Hanover.

OWNER

BLOCK/LOT

E&S FOOD INC.

2602 / 6 & 12

2. **This Resolution shall take effect as provided by law.**

DATED: March 28, 2012

HANOVER SEWERAGE AUTHORITY
COUNTY OF MORRIS
STATE OF NEW JERSEY

ATTEST:

Member Galacki seconded; there was unanimous roll call approval.

AYES: Chairman Schleifer, Members O'Brien, Fariello and Galacki

ABSENT: Member O'Hare

Member Fariello offered the following resolution and moved its adoption.

RESOLUTION 34-12

WHEREAS, Waterview at Hanover , LLC ("Waterview") has acquired rights to Planning Board approvals from the Township of Hanover and the Borough of Morris Plains; and

WHEREAS, Waterview desires to enter into an Agreement with the Township of Hanover, the Borough of Morris Plains, and the Hanover Sewerage Authority ("HSA") in the form attached hereto; and

WHEREAS, the HSA is agreeable to the same based upon the terms and conditions thereof related to the provision of sanitary sewerage to the American project and compliance with the Regulations, Specifications, and Rate Schedule of the HSA.

NOW, THEREFORE, BE IT RESOLVED by the Hanover Sewerage Authority in the County of Morris and the State of New Jersey as follows:

1. The Chairman is authorized to sign the aforesaid Agreement on behalf of the Authority subject to the following:
 - a. Execution and delivery of the Agreement by the other parties thereto; and

- b. The issuance of permits and approvals by HSA pursuant to the Agreement shall, by its terms, require compliance with the Regulations of HSA including, but not limited to, payment of any and all outstanding Authority charges which are now or may hereafter become due.
- 2. A copy of the executed agreement shall be filed with the Division of Local Government Services.
- 3. This Resolution shall take effect as provided by law.

DATED: March 28, 2012

HANOVER SEWERAGE AUTHORITY
 COUNTY OF MORRIS
 STATE OF NEW JERSEY

ATTEST:

Member Galacki seconded; there was unanimous roll call approval.

AYES: Chairman Schleifer, Members O'Brien, Fariello and Galacki

ABSENT: Member O'Hare

Member Fariello offered the following resolution and moved its adoption.

RESOLUTION NO. 37-12

WHEREAS, the Authority desires to implement merit based pay increases for calendar year 2012.

NOW, THEREFORE, BE IT RESOLVED by the Hanover Sewerage Authority, in the County of Morris and State of New Jersey, on this 28TH day of March, 2012 as follows:

- 1) Salaries and wages for the various employees of the Hanover Sewerage Authority shall be adjusted based upon the ratings received on 2011 end of year evaluations.
- 2) Percent increases shall be as follows:

Evaluation Score	Percent Increase
120 or greater	3.5
115 to less than 120	3

110 to less than 115	2.5
105 to less than 110	2
100 to less than 105	1.5
95 to less than 100	1
90 to less than 95	0.5
less than 90	0

- 3) Any employee not receiving an increase shall be subject to a mid-year review at which time they may be eligible for an increase for the balance of the year.
- 4) Only those employees currently on the payroll of the Authority at the time of adoption of this Resolution shall receive retroactive salary adjustments, except those employees who have retired from service on or after January 1, 2012, but prior to the adoption of this Resolution shall receive retroactive salary adjustments effective January 1, 2012 through the date of retirement. No other exceptions shall be made.
- 5) A copy of this Resolution shall be distributed to all current employees and the Authority Treasurer.

DATED: March 28, 2012

HANOVER SEWERAGE AUTHORITY
COUNTY OF MORRIS
STATE OF NEW JERSEY

ATTEST:

Member Galacki seconded; there was unanimous roll call approval.

AYES: Chairman Schleifer, Members O'Brien, Fariello and Galacki

ABSENT: Member O'Hare

Member Fariello offered the following resolution and moved its adoption.

RESOLUTION NO. 38-12

WHEREAS, the Authority desires to update its Salary Guide for calendar year 2012.

NOW, THEREFORE, BE IT RESOLVED by the Hanover Sewerage Authority, in the County of Morris and State of New Jersey, on this 28th day of March, 2012 as follows:

- 1) Salaries and wages for the various positions of employment within the Hanover Sewerage Authority shall fall within the range of the minimum and maximum amounts delineated on Salary Guides A and A-1.
- 2) Salary Guides for 2012 shall be as follows:

PART-TIME SALARY GUIDE 2012

Part-Time Clerical – \$13.79 to \$29.71

Seasonal/Summer – \$ 8.25 to \$10.00

(Individuals rehired shall receive an incremental increase of \$.25/hr. for each previous year of service.)

Seasonal/Part Time- Guide A-1, Group III or IV

- 3) The 2012 Salary Guides shall take effect January 1, 2012 and remain in effect until modified.
- 4) Only those employees currently on the payroll of the Authority at the time of adoption of this Resolution shall receive retroactive salary adjustments, except those employees who have retired from service on or after January 1, 2012, but prior to the adoption of this Resolution shall received retroactive salary adjustments effective January 1, 2012 through the date of retirement. No other exceptions shall be made.
- 5) A copy of this Resolution shall be distributed to all current employees and the Authority Treasurer.

DATED: March 28, 2012

HANOVER SEWERAGE AUTHORITY
COUNTY OF MORRIS
STATE OF NEW JERSEY

ATTEST:

Member Galacki seconded; there was unanimous roll call approval.

AYES: Chairman Schleifer, Members O'Brien, Fariello and Galacki

ABSENT: Member O'Hare

Member Fariello offered the following resolution and moved its adoption.

RESOLUTION NO. 39-12

BE IT RESOLVED, by the Hanover Sewerage Authority, County of Morris and State of New Jersey, in accordance with Resolution No. 36-08, Resolution No. 37-12, Resolution 38-12 and Resolution No. 49-05, that the rates of compensation for employees, effective January 1, 2012 shall be as follows:

NAME	GROUP	GUIDE	2012 BASE HOURLY RATE	WITH INCENTIVES		
				Incentive	2012 HRLY RATE	2012 SALARY
Michael Wynne	14	A	N/A	\$ -	N/A	\$ 131,390.79
Peter Tyrrell	12	A	N/A	\$ -	N/A	\$ 110,325.41
Thomas Camasta	10	A	\$ 47.41	\$ -	\$ 47.41	\$ 98,619.77
Christine Gasparine	8	A-1	\$ 39.20	\$ -	\$ 39.20	\$ 81,533.09
Michele Melendez	9	A-1	\$ 43.75	\$ 0.60	\$ 44.35	\$ 92,246.86
George Pozsonyi	7	A-1	\$ 35.67	\$ 1.50	\$ 37.17	\$ 77,307.57
Frank Sanchelli	7	A-1	\$ 35.13	\$ -	\$ 35.13	\$ 73,068.63
John Korn	7	A-1	\$ 35.82	\$ -	\$ 35.82	\$ 74,510.59
Michael Meduni	7	A-1	\$ 34.46	\$ 1.10	\$ 35.56	\$ 73,963.24
John Adamsky	7	A-1	\$ 37.11	\$ -	\$ 37.11	\$ 77,183.81
Dena Philips	7	A-1	\$ 37.98	\$ -	\$ 37.98	\$ 78,990.29
Devon Tomlinson	7	A-1	\$ 35.13	\$ -	\$ 35.13	\$ 73,068.63
German Garcia	8	A-1	\$ 37.18	\$ 1.50	\$ 38.68	\$ 80,453.26
Vincent Imbimbo	8	A-1	\$ 33.82	\$ 1.00	\$ 34.82	\$ 72,425.18
Joseph Natale	7	A-1	\$ 28.01	\$ 1.00	\$ 29.01	\$ 60,347.56
Stanley Moskal	7	A-1	\$ 27.67	\$ 0.60	\$ 28.27	\$

						58,796.71
Mark Salgado	5	A-1	\$ 24.65	\$ -	\$ 24.65	\$ 51,281.05
John Quinn	3	A-1	\$ 24.91	\$ -	\$ 24.91	\$ 51,821.02
Mark Stokes	4	A-1	\$ 21.44	\$ -	\$ 21.44	\$ 44,596.03
Maria D'Amore	3	A-1	\$ 28.64	\$ -	\$ 28.64	\$ 59,578.06
Lauren Abrams	6	A	\$ 34.19	\$ -	\$ 34.19	\$ 62,223.07

NOTE: Employees in Group 10 and lower are paid on an hourly basis. References to annual salary are based on scheduled weekly work hours for fifty-two (52) weeks.

Employees in Group 12 and higher are paid an annual salary on a calendar year basis

BE IT FURTHER RESOLVED that a copy of this Resolution be transmitted to the Treasurer for his records and necessary action.

DATED: March 28, 2012

HANOVER SEWERAGE AUTHORITY
COUNTY OF MORRIS
STATE OF NEW JERSEY

ATTEST:

Member Galacki seconded; there was unanimous roll call approval.

AYES: Chairman Schleifer, Members O'Brien, Fariello and Galacki

ABSENT: Member O'Hare

Member Galacki moved the following reports be accepted and filed as received; Chairman Schleifer seconded; there was unanimous approval.

REPORTS

Plant Operations Report – dated February 15 – March 21, 2012

Plant Operations Weekly Meetings Report – dated February 15 – March 21, 2012

Hatch Mott MacDonald Report – dated March 23, 2012

Collection System Status Report – dated February 15 – March 21, 2012

Treasurers Report – dated February 29, 2012

Superintendents Report # 704 – dated February 2012

IPP Report - dated February 15 – March 9, 2012

Member O'Brien moved the payment of bills be confirmed and authorized as listed; Member Galacki seconded; there was unanimous approval.

FEBRUARY

<u>REVENUE FUND 111</u>	\$ 33,410.62
<u>REVENUE FUND 112</u>	\$ 74,871.92
<u>REVENUE FUND 201</u>	\$ 0.00
<u>PLANT EXPANSION FUND 301</u>	\$ 38,358.22
<u>PLAN REVIEW FUND 401</u>	\$ 1,566.07
<u>PAYROLL</u>	\$172,935.13

MARCH

<u>REVENUE FUND 111</u>	\$ 4,363.32
<u>REVENUE FUND 112</u>	\$406,357.48
<u>REVENUE FUND 201</u>	\$ 0.00
<u>PLANT EXPANSION FUND 301</u>	\$ 91,925.47
<u>PLAN REVIEW FUND 401</u>	\$ 2,121.19
<u>PAYROLL</u>	\$172,438.61
<u>OTHER BUSINESS</u>	

Bills list is maintained in a separate file.

OPEN TO PUBLIC - Member O'Brien noted for the record that a series of communications with Novartis in February and early March compliment the collaborative effort of and appreciation from Novartis of the Executive Director and HMM during the construction, keeping it on schedule. Further, Member O'Brien indicated an article in the media about badly managed cities. He stated that we take for granted how smoothly our operation runs, but it is due to our supervisors and our staff, who put their fingers in many dikes to prevent any issues. It is appreciated.

ADJOURNMENT – Motion to adjourn the meeting was made by Member Galacki, seconded by Member Fariello. The meeting was adjourned at 10:12 pm.

Respectfully submitted,

Michael C. Wynne, P.E.
Executive Director