

**NOVEMBER 30, 2011**

The Regular Meeting of the Hanover Sewerage Authority, County of Morris and State of New Jersey, was held on Wednesday, November 30, 2011 at 8:38 in the evening, prevailing time, at the Municipal Building, 1000 Route 10, Whippany, New Jersey.

PRESENT: Chairman Schleifer, Members O'Brien, O'Hare, and Fariello; Liaison Sheridan; Michael C. Wynne, P.E., Executive Director; Silvio Esposito, Treasurer and Christopher Falcon, Esq.

ABSENT: Member Galacki

**STATEMENT OF PRESIDING OFFICER**

Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Act by posting written notice and agenda of the meeting on the Bulletin Board in the Municipal Building, 1000 Route 10, in the Township of Hanover, and by informing the following newspapers:

HANOVER EAGLE/REGIONAL WEEKLY NEWS  
MORRIS COUNTY DAILY RECORD

And by filing same with the Township Clerk.

(Signed) Joseph Schleifer,  
Chairman

Chairman Schleifer opened the meeting to the public at 8:30 pm. A public hearing was held on the adoption of Resolution Nos. 64-11, Budget and 65-11, 2012 Connection Fee / Rate Schedule Adoption. There were no comments from the public after these were public noticed. The Executive Director read the Resolutions onto the record. The Executive Director asked for a motion to approve the Resolution. Member O'Brien offered the following Resolution and moved its adoption:

**RESOLUTION NO. 64-11**  
**A RESOLUTION ADOPTING THE BUDGET OF THE HANOVER SEWERAGE**

*AUTHORITY FOR THE YEAR ENDED NOVEMBER 30, 2011*

WHEREAS, the Annual Budget and Capital Budget of the Hanover Sewerage Authority for the fiscal year period beginning December 1, 2010 and ending November 30, 2011 has been presented for adoption before the Members of the Hanover Sewerage Authority at its meeting of November 30, 2011; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget for adoption reflects Total Revenues of \$5,439,665.00, Total Appropriations including any Accumulated Deficit, if any, of \$5,439,665.00 and Total Unreserved Retained Earnings utilized of \$-0-; and

WHEREAS, the Capital Budget as introduced as presented for adoption reflects Total Appropriations of \$6,060,000.00 and Total Unreserved Retained Earnings utilized of \$0; and

NOW, THEREFORE, BE IT RESOLVED that the Annual Budget is hereby approved as follows:

REVENUES

Anticipated Revenues	<u>\$ 5,439,665.00</u>
 TOTAL REVENUES	 \$ 5,439,665.00

APPROPRIATIONS

Operating	\$ 682,565.00
Cost of Providing Services	4,032,100.00
Debt Service and Other Reserves	<u>725,000.00</u>
 TOTAL APPROPRIATIONS	 \$ 5,439,665.00

BE IT FURTHER RESOLVED, that the Capital Budget is hereby adopted in the amount of \$6,060,000.00; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

DATED: November 30, 2011

HANOVER SEWERAGE AUTHORITY  
COUNTY OF MORRIS  
STATE OF NEW JERSEY

ATTEST:

Chairman Schleifer seconded. Roll call vote:

Ayes: Members O'Brien, Fariello, O'Hare, and Chairman Schleifer

Absent: Member Galacki

The Executive Director asked for a motion to approve Resolution No. 65-11. Chairman Schleifer offered the following Resolution and moved its adoption:

**RESOLUTION NO. 65-11**

WHEREAS, the Hanover Sewerage Authority (hereinafter “the Authority”) is authorized by the Sewerage Authorities Law (N.J.S.A. 40A:14-7 (11) to make and enforce rules and regulations for the management and regulation of its business and affairs and or the use, maintenance and operation of the sewerage system and any other of its properties, and to amend the same; and

WHEREAS, the Authority adopted the “Regulations and Specifications and Rate Schedule of the Hanover Sewerage Authority” (hereinafter “the Regulations”) on November 30, 1960 and amended the same from time to time including a comprehensive revision dated January 1, 2004; and

WHEREAS, the Authority has reviewed the current Rate Schedule and desires to implement changes in the following areas for the 2012 fiscal year:

- 1) Adjust the connection fee.

WHEREAS, the Authority has considered certain amendments to the Rate Schedule of the Authority at the meeting of October 26, 2011 as set forth in Resolution No. 61-11; and

WHEREAS, a copy of Resolution 61-11 was published in accordance with N.J.S.A. 40:14A-8 and a hearing was held thereon on November 30, 2011 at 8:30 p.m. at the Municipal Building, 1000 Route 10, Whippany, New Jersey.

NOW, THEREFORE, BE IT RESOLVED by the Hanover Sewerage Authority as follows effective December 1, 2011:

- 1) Appendix I, Charge Systems and Fees, is amended as follows:

Paragraph 9, Fee Schedule

- e) Connection Charges –

Basic Connection Charge	\$6,300.00
Average Sewerage Flow	195 gpd

- 2) The balance of Appendix I shall remain unchanged.
- 3) If any provision of this Resolution or the application thereof to any person or circumstance is held invalid by a court of competent jurisdiction, such validity shall not affect other provisions of the Resolution and to this end the provisions of this Resolution are declared to be severable.
- 4) This Resolution shall take effect as provided by law.

HANOVER SEWERAGE AUTHORITY

DATED: November 30, 2011

COUNTY OF MORRIS  
STATE OF NEW JERSEY

Member O'Brien seconded. Roll call vote:

Ayes: Members O'Brien, Fariello, O'Hare, and Chairman Schleifer

Absent: Member Galacki

This concluded the Open Public Meeting. The meeting was adjourned at 8:47 p.m.

The Executive Director, Michael Wynne, noted that the following correspondence was received:

**1. HATCH MOTT MACDONALD**

- a. 11/04/2011 Letter re: Contract 24 (Pond)
- b. 11/04/2011 Letter re: Contract 24 (Pond)
- c. 11/22/2011 Letter re: Contract 24 (Pond)

**2. NJDEP**

- a. 11/15/2011 Letter re: Contract 24 Authorization to Advertise
- b. 11/17/2011 Letter re: Contract 24
- c. 11/21/2011 Letter re: NJPDES Permit Fees

**3. OMNI ENVIRONMENTAL**

- a. 11/14/2011 Mercury Sampling – Final Results

**4. BIRDSALL SERVICES GROUP**

- a. 09/30/2011 Letter re: EJIF Audit

**5. PROOF OF PUBLICATION**

- a. 11/03/2011 Star Ledger re: Resolution No. 58-11 Rate Schedule / Connection Fee Change
- b. 11/03/2011 Hanover Eagle re: Resolution No. 61-11 Connection Fee
- c. 11/03/2011 Star Ledger re: Resolution No. 61-11 Connection Fee
- d. 11/17/2011 Daily Record re: NTB Contract 24

**6. VERITEX**

- a. 10/26/11 Transcript re: HSA Meeting

Member O'Hare offered the following resolution and moved its adoption.

**RESOLUTION NO. 66-11**

AUTHORIZING EXECUTION OF AN AGREEMENT WITH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL TO RENEW MEMBERSHIP THEREIN FOR THE PERIOD OF OCTOBER 11, 2011 THROUGH SEPTEMBER 30, 2016

WHEREAS, the Morris County Cooperative Pricing Council ("MCCPC") was created in 1974 to conduct a voluntary cooperative pricing system with municipalities, boards of educations and other public bodies located in the County of Morris and adjoining counties; and

WHEREAS, the purpose of the MCCPC is to provide substantial savings on various goods and services to its members through the cooperative public bidding process; and

WHEREAS, Hanover Sewerage Authority desires to enter into an Agreement with the MCCPC, which is administered by Randolph Township as Lead Agency to renew its membership in the MCCPC for the period of October 1, 2011 through September 30, 2016.

BE IT RESOLVED, by the Hanover Sewerage Authority, County of Morris, State of New Jersey as follows:

1. The Hanover Sewerage Authority hereby authorizes the execution of an Agreement with the MORRIS COUNTY COOPERATIVE PRICING COUNCIL by the township of Randolph as Lead Agency dated October 1, 2011 pursuant to N.J.S.A. 40A:11-11(5). Said Agreement is for renewal of membership in the MCCPC for a five (5) year period from October 1, 2011 through September 30, 2016.
2. The Hanover Sewerage Authority Executive director is hereby directed to submit a copy of this adopted Resolution, along with an executed Agreement, to Randolph Township as Lead Agency of the MCCPC.
3. This Resolution shall take effect immediately upon final passage according to law.
4. All appropriate Hanover Sewerage Authority officials are authorized and directed to perform all required acts to affect the purpose of this Resolution.

DATED: November 30, 2011

HANOVER SEWERAGE AUTHORITY  
COUNTY OF MORRIS  
STATE OF NEW JERSEY

Chairman Schleifer seconded; there was unanimous roll call approval.

AYES: Chairman Schleifer, Members O'Brien, Fariello, O'Hare

ABSENT: Galacki

Member O'Hare offered the following resolution and moved its adoption.

RESOLUTION NO. 67-11

RESOLUTION of the Hanover Sewerage Authority (Ratifying the late submission of the Budget of the Hanover Sewerage Authority for the Fiscal Year December 1, 2011 to November 30, 2012).

WHEREAS, the regulatory deadline for introduction of Authority's Budget , October 1, 2011, is 2 months prior to the beginning of the Authority's fiscal year; and

WHEREAS, the Authority Budget was introduced on September 30, 2011; and

WHEREAS, following the administrative process, the Budget was mailed to the Division of Local Government Services on October 6, 2011; and

WHEREAS, the Budget was received by the Division of Local Government Services on or about October 11, 2011; and

WHEREAS, the Division of Local Government Services has advised that a late Budget Resolution is required; and

**NOW, THEREFORE, BE IT RESOLVED by the Hanover Sewerage Authority as follows:**

- 1. The above recitals are incorporated herein.**
- 2. The Board confirms the late submission of the Budget for the fiscal year December 1, 2011 to November 30, 2012.**

DATED: November 30, 2011

HANOVER SEWERAGE AUTHORITY  
COUNTY OF MORRIS  
STATE OF NEW JERSEY

ATTEST:

Chairman Schleifer seconded; there was unanimous roll call approval.

AYES: Chairman Schleifer, Members O'Brien, Fariello, O'Hare

ABSENT: Galacki

Member O'Hare offered the following resolution and moved its adoption

RESOLUTION NO. 68-11

BE IT RESOLVED by the Hanover Sewerage Authority, County of Morris and State of New Jersey as follows:

- 1) **John Adamsky's** has successfully completed a 6 month probationary period performing job duties including the Safety Officer Responsibilities described in the Superintendent's memo of March 21, 2011.
- 2) In accordance with Resolutions No. 34-11, 35-11, 36-08 and 49-05 Mr. Adamsky's rate of compensation shall be adjusted 0.50¢ as follows:

<i><b>EFFECTIVE DATE</b></i>	<i><b>GROUP</b></i>	<i><b>GUIDE</b></i>	<i><b>HOURLY RATE</b></i>
December 1, 2011	7	A-1	\$36.38

BE IT FURTHER RESOLVED that a copy of this Resolution be transmitted to the Treasurer for his records and necessary action.

DATED: November 30, 2011

HANOVER SEWERAGE AUTHORITY  
STATE OF NEW JERSEY

ATTEST:

Chairman Schleifer seconded; there was unanimous roll call approval.

AYES: Chairman Schleifer, Members O'Brien, Fariello, O'Hare

ABSENT: Galacki

Member O'Hare offered the following resolution and moved its adoption

RESOLUTION NO. 69-11

BE IT RESOLVED by the Hanover Sewerage Authority, County of Morris and State of New Jersey as follows:

- 3) **German Garcia's** has successfully completed a 6 month probationary period as Operations Foreman.
- 4) In accordance with Resolutions No. 34-11, 35-11, 36-08 and 49-05 Mr. Garcia's rate of compensation shall be adjusted \$1.00 as follows:

<b><i>EFFECTIVE DATE</i></b>	<b><i>GROUP</i></b>	<b><i>GUIDE</i></b>	<b><i>HOURLY RATE*</i></b>
December 1, 2011	9	A-1	\$38.13

\* Includes license incentive pay for C3 and S4 licenses.  
C3 0.60/hr. S4 0.90/hr.

BE IT FURTHER RESOLVED that a copy of this Resolution be transmitted to the Treasurer for his records and necessary action.

DATED: November 30, 2011

HANOVER SEWERAGE AUTHORITY  
STATE OF NEW JERSEY

ATTEST:

Chairman Schleifer seconded; there was unanimous roll call approval.

AYES: Chairman Schleifer, Members O'Brien, Fariello, O'Hare

ABSENT: Galacki

Member O'Brien moved the following reports be accepted and filed as received; Member Fariello seconded; there was unanimous approval.

**REPORTS**

Plant Operations Report – dated October 20 – November 16, 2011  
 Plant Operations Weekly Meetings Report – dated October 20 – November 16, 2011  
 Hatch Mott MacDonald Report – dated November 23, 2011  
 Collection System Status Report – dated October 20 – November 16, 2011  
 Treasurers Report – dated October 31, 2011  
 Superintendents Report # 700 – dated October, 2011  
 IPP Report - dated October 20 – November 18, 2011

Member O'Hare moved the payment of bills be confirmed and authorized as listed; Member Fariello seconded; there was unanimous approval

<b><u>REVENUE FUND 110</u></b>	\$ 0.00
<b><u>REVENUE FUND 111</u></b>	\$311,885.37
<b><u>REVENUE FUND 201</u></b>	\$ 149.40
<b><u>PLANT EXPANSION FUND 301</u></b>	\$ 94,829.60
<b><u>PLAN REVIEW FUND 401</u></b>	\$ 1,030.86
<b><u>PAYROLL</u></b>	\$175,748.71

**OTHER BUSINESS**

**OPEN TO PUBLIC** The Chairman opened the meeting to the public. There being no public present, the meeting was closed at 8:49 pm.

**ADJOURNMENT** – The Chairman accepted a motion to adjourn the meeting. Member O’Hare moved the meeting be adjourned; Member O’Brien seconded. There was unanimous roll call vote. Absent: Member Galacki.

Respectfully submitted,

Michael C. Wynne, P.E.  
Executive Director