

**NOVEMBER 23, 2010**

The Regular Meeting of the Hanover Sewerage Authority, County of Morris and State of New Jersey, was held on Wednesday, NOVEMBER 23, 2010, at 8:32 in the evening, prevailing time, at the Municipal Building, 1000 Route 10, Whippany, New Jersey.

PRESENT: Chairman Schleifer, Members O'Hare, Sheridan, Galacki and O'Brien; Michael C. Wynne, P.E., Executive Director; Silvio Esposito, Treasurer and Christopher Falcon, Esq.

ABSENT: Member Fariello

**STATEMENT OF PRESIDING OFFICER**

Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Act by posting written notice and agenda of the meeting on the Bulletin Board in the Municipal Building, 1000 Route 10, in the Township of Hanover, and by informing the following newspapers:

HANOVER EAGLE/REGIONAL WEEKLY NEWS  
MORRIS COUNTY DAILY RECORD

And by filing same with the Township Clerk.

(Signed) Joseph Schleifer,  
Chairman

Chairman Schleifer opened the meeting to the public at 8:35 pm. A public hearing was held on the adoption of Resolution No. 55-10, Budget Adoption. There were no comments from the public after these were public noticed. The Executive director read the Resolution onto the record. The Executive Director asked for a motion to approve the Resolution. Chairman Schleifer offered the following Resolution and moved its adoption:

**RESOLUTION NO. 55-10**

**A RESOLUTION ADOPTING THE BUDGET OF THE HANOVER SEWERAGE**

*AUTHORITY FOR THE YEAR ENDED NOVEMBER 30, 2011*

WHEREAS, the Annual Budget and Capital Budget of the Hanover Sewerage Authority for the fiscal year period beginning December 1, 2010 and ending November 30, 2011 has been presented for adoption before the Members of the Hanover Sewerage Authority at its meeting of November 23, 2010; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and

approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget for adoption reflects Total Revenues of \$5,418,565.00, Total Appropriations including any Accumulated Deficit, if any, of \$5,418,565.00 and Total Unreserved Retained Earnings utilized of \$-0-; and

WHEREAS, the Capital Budget as introduced as presented for adoption reflects Total Appropriations of \$5,150,000.00 and Total Unreserved Retained Earnings utilized of \$0; and

NOW, THEREFORE, BE IT RESOLVED that the Annual Budget is hereby approved as follows:

REVENUES

Anticipated Revenues	<u>\$ 5,418,565.00</u>
 TOTAL REVENUES	 \$ 5,418,565.00

APPROPRIATIONS

Operating	\$ 670,715.00
Cost of Providing Services	4,247,850.00
Debt Service and Other Reserves	<u>500,000.00</u>
 TOTAL APPROPRIATIONS	 \$ 5,418,565.00

BE IT FURTHER RESOLVED, that the Capital Budget is hereby adopted in the amount of \$5,150,000.00; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

DATED: November 23, 2010

HANOVER SEWERAGE AUTHORITY  
COUNTY OF MORRIS  
STATE OF NEW JERSEY

Member O'Brien seconded. Roll call vote:

Ayes: Members O'Brien, Galacki and Chairman Schleifer

Nay: Member Fariello

This concluded the Open Public Meeting. The meeting was adjourned at 8:37 p.m.

The Executive Director, Michael Wynne, noted that the following correspondence was received:

**COMMUNICATIONS**

**1. MARAZITI FALCON HEALEY**

- a. 11/19/2010 Memo re: Development Fees

**2. HATCH MOTT MACDONALD**

- a. 11/12/2010 Email re: E&S Foods. The Executive Director asked for a motion to approve the site plan. Motion was carried by Member Galacki and seconded by Chairman Schleifer. Roll call vote was unanimous.

ABSENT: Members O'Hare, Sheridan

- b. 11/18/2010 Novartis East Village Expansion
- c. 11/22/2010 Email re: Contract 2009-1

**3. GDS MECHANICAL INC.**

- a. 11/15/2010 Letter re: Work Schedule
- b. 11/15/2010 Letter re: Sparta Steel Lien

**4. HANOVER INSURANCE GROUP**

- a. 11/03/2010 Letter re: Contract 36

**5. JOSEPH MAKOWSKI**

- a. 11/22/2010 Letter re: Retirement

**6. JONATHAN HAKAKIAN**

- a. 11/05/2010 Email re: Lauren Abrams' Assistance

**7. GREG MILLS**

- a. 11/05/2010 Email re: Treatment Plant Visit

**8. WAXMAN & SCHAFFER**

a. 11/04/2010 Transcript re: Hanover Sewerage Authority October 2010 Meeting

**RESOLUTIONS**

Member O'Brien offered the following resolution and moved its adoption.

**RESOLUTION NO. 53-10**

WHEREAS, N.J.A.C. 5:31-2.8 provides that budget transfers shall be approved and adopted by Resolution of the Authority, passed by not less than a majority of the full membership:

NOW, THEREFORE, BE IT RESOLVED that the following budget transfers be made to the 2010 Budget Anticipated Revenues effective October 27, 2010:

FROM:

Cost of Providing Services – Other Expense \$ 75,000.00

\$ 75,000.00

TO:

Administration – Other Expenses \$ 75,000.00

\$ 75,000.00

BE IT FURTHER RESOLVED that a copy of this Resolution be transmitted to the Treasurer for his action.

DATED: October 27, 2010

HANOVER SEWERAGE AUTHORITY  
COUNTY OF MORRIS  
STATE OF NEW JERSEY

Member Fariello seconded; there was unanimous roll call approval.

AYES: Chairman Schleifer, Members O'Brien, Fariello and Galacki

ABSENT: Members O'Hare, Sheridan

Member O'Brien offered the following resolution and moved its adoption.

RESOLUTION NO. 54-10

**BE IT RESOLVED by the Hanover Sewerage Authority in the Township of Hanover, County of Morris and State of New Jersey as follows:**

1. The Chairman is authorized and directed to sign new or revised Service Agreements in the form approved by the Authority with the following as shown on the Tax Map of the Township of Hanover.

**OWNER**

**BLOCK/LOT**

JSD52, LLC

701 / 10

2. **This Resolution shall take effect as provided by law.**

DATED: November 23, 2010

HANOVER SEWERAGE AUTHORITY  
COUNTY OF MORRIS  
STATE OF NEW JERSEY

Member O'Brien seconded; there was unanimous roll call approval.  
AYES: Chairman Schleifer, Members O'Brien, Fariello and Galacki  
ABSENT: Members O'Hare, Sheridan

RESOLUTION NO. 56-10

**WHEREAS, the Hanover Sewerage Authority (hereinafter "the Authority") is authorized to issue new industrial permits, renewed industrial permits or substantial modifications to existing industrial permits under the terms of N.J.A.C. 7:14A-1.1 et. seq. and the Regulations, Specifications and Rate Schedule of the Authority; and**

WHEREAS, the industry listed below has submitted a request for renewal of an Industrial Sewer Discharge Permit:

APPLICANT

LOCATION

EFFECTIVE DATE

Emulsitone Company

Block 6902 Lot 10

January 1, 2011

WHEREAS, the Authority has considered the application and other available data and has complied with the public notice requirements of N.J.A.C. 7:14A-15.10; and

WHEREAS, the Authority has determined that the applicant has met the requirements of the aforesaid discharge permit regulations.

NOW, THEREFORE, BE IT RESOLVED by the Hanover Sewerage Authority in the County of Morris and State of New Jersey as follows:

- 1) The Executive Director is hereby authorized and directed to issue the permit.
- 2) The permit issued pursuant to the foregoing paragraph shall be effective for five years subject to the requirement that it be validated annually.
- 3) This Resolution shall take effect as provided by law.

DATE: November 23, 2010

HANOVER SEWERAGE AUTHORITY  
COUNTY OF MORRIS  
STATE OF NEW JERSEY

Member Fariello seconded; there was unanimous roll call approval.

AYES: Chairman Schleifer, Members O'Brien, Fariello and Galacki

ABSENT: Members O'Hare, Sheridan

Member O'Brien offered the following resolution and moved its adoption.

**RESOLUTION NO. 57-10**

WHEREAS, Joseph Makowski advised the Authority of his intent to retire March 22, 2011 by letter dated November 22, 2010; and

WHEREAS, Mr. Makowski had previously filed retirement papers with the State Division of Pensions; and

WHEREAS, Mr. Makowski requested payment of the terminal allowance for unused sick leave and payment for unused vacation in his letter of resignation, currently estimated to be 50 days pay; and

WHEREAS, Mr. Makowski provided the 120 day notice required by the Authority's Employee Handbook; and

NOW, THEREFORE, BE IT RESOLVED by the Hanover Sewerage Authority, County of Morris and State of New Jersey, that:

1. The Authority accepts the resignation of Joseph Makowski effective March 22, 2011
2. Mr. Makowski shall be granted a full non-pro-rated vacation allocation for 2011 (25 days)

3. Mr. Makowski shall receive terminal allowance based upon unused sick leave and 25 years of employment (currently estimated at 50 days' pay)
4. Mr. Makowski will be paid for the balance of unused vacation immediately prior to March 22, 2011
5. The approvals and payments contained in paragraphs 2, 3 and 4 are subject to the execution of a release by Mr. Makowski and Mr. Makowski remaining employed in good standing until March 22, 2011
6. Payment of funds contained in paragraphs three and four are subject to any provisions of State Law in effect as of March 22, 2011
7. A copy of this Resolution shall be forwarded to the Treasurer
8. **This Resolution shall take effect as provided by law**

DATED: November 23, 2010

HANOVER SEWERAGE AUTHORITY  
 COUNTY OF MORRIS  
 STATE OF NEW JERSEY

Member Fariello seconded; there was unanimous roll call approval.

AYES: Chairman Schleifer, Members O'Brien, Fariello and Galacki

ABSENT: Members O'Hare, Sheridan

Chairman Schleifer moved the following reports be accepted and filed as received; Member Fariello seconded; there was unanimous approval.

ABSENT: Members O'Hare and Sheridan

**REPORTS**

- Plant Operations Report – dated October 21 – November 17, 2010
- Plant Operations Weekly Meetings – dated October 22 – November 12, 2010
- Hatch Mott MacDonald Report – dated November 19, 2010
- Collection System Status Report – dated October 21 – November 17, 2010
- Treasurers Report – dated October 31, 2010
- Superintendents Report # 688 – dated October, 2010
- IPP Report – dated October 24 – November 12, 2010

Member Galacki moved the payment of bills be confirmed and authorized as listed; Member Fariello seconded; there was unanimous approval.

ABSENT: Members O'Hare and Sheridan

<b><u>REVENUE FUND 109</u></b>	\$ 5,470.00
<b><u>REVENUE FUND 110</u></b>	\$354,176.95
<b><u>REVENUE FUND 201</u></b>	\$
<b><u>PLANT EXPANSION FUND 301</u></b>	\$ 44,185.68
<b><u>PLAN REVIEW FUND 401</u></b>	\$ 4,422.86

**PAYROLL**

\$173,842.08

**OTHER BUSINESS** – Member O’Brien stated for the record his appreciation on receiving communication from a business owner regarding excellent service from Lauren Abrams. Township Committeeman George Coppola also expressed his appreciation in an email to Michael C. Wynne. Member Fariello expressed his sorrow on receiving Joe Makowski’s announcement of his retirement.

**OPEN TO PUBLIC**

**ADJOURNMENT**

Respectfully submitted,

Michael C. Wynne, P.E.  
Executive Director