

**JUNE 23, 2010**

The Regular Meeting of the Hanover Sewerage Authority, County of Morris and State of New Jersey, was held on Wednesday, June 23, 2010, at 8:29 in the evening, prevailing time, at the Municipal Building, 1000 Route 10, Whippany, New Jersey.

PRESENT: Chairman Schleifer, Members O'Hare, Galacki and O'Brien; Michael C. Wynne, P.E., Executive Director; Silvio Esposito, Treasurer and Christopher Falcon, Esq.

ABSENT: Members Fariello and Sheridan

**STATEMENT OF PRESIDING OFFICER**

Adequate notice of this meeting has been provided in accordance with the Open Public Meeting Act by posting written notice and agenda of the meeting on the Bulletin Board in the Municipal Building, 1000 Route 10, in the Township of Hanover, and by informing the following newspapers:

HANOVER EAGLE/REGIONAL WEEKLY NEWS  
MORRIS COUNTY DAILY RECORD

And by filing same with the Township Clerk.

(Signed) Joseph Schleifer,  
Chairman

The Executive Director, Michael Wynne, noted that the following correspondence was received:

**1. MARAZITI, FALCON & HEALEY**

- a. 06/21/2010 Letter re: 2009 Audit

**2. HATCH MOTT MACDONALD**

- a. 06/18/2010 Letter re: Contract 37 – Digester Improvements; Payment No. 4

**3. PROOF of PUBLICATION**

- a. 03/11/2010 Hanover Eagle – Professional Services (Resolution No. 5-10)

**RESOLUTIONS**

Member Galacki offered the following resolution and moved its adoption.

Member O'Brien seconded; there was unanimous roll call approval.

RESOLUTION NO. 35-10

**BE IT RESOLVED by the Hanover Sewerage Authority in the Township of Hanover, County of Morris and State of New Jersey as follows:**

1. The Chairman is authorized and directed to sign new or revised Service Agreements in the form approved by the Authority with the following as shown on the Tax Map of the Township of Hanover.

**OWNER**

**BLOCK/LOT**

45 Jefferson Corporation  
Pat DeBiasse & Associates

3901 / 11  
5901 / 9 & 10

2. **This Resolution shall take effect as provided by law.**

DATED: June 23, 2010

HANOVER SEWERAGE AUTHORITY  
COUNTY OF MORRIS  
STATE OF NEW JERSEY

ATTEST:

AYES: Chairman Schleifer, Members Fariello, and O'Brien

ABSENT: Members Fariello and Sheridan

Member Galacki offered the following resolution and moved its adoption.

Member O'Brien seconded; there was unanimous roll call approval.

RESOLUTION NO. 36-10

WHEREAS, Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) provides for the designation of a Contracting Agent and Purchasing Agent; and

WHEREAS, the Authority desires to designate the Michael C. Wynne, Executive Director of the Authority, as both Contracting Agent and Purchasing Agent; and

WHEREAS, Mr. Wynne is a Qualified Purchasing Agent,

NOW, THEREFORE, BE IT RESOLVED by the Hanover Sewerage Authority in the County of Morris and State of New Jersey on this 23<sup>rd</sup> day of June 2010 as follows:

1. Michael C. Wynne is hereby designated as the Contracting Agent and Purchasing Agent for the Authority.
2. Mr. Wynne is authorized and directed to perform all functions of the Contracting Agent and Purchasing Agent pursuant to N.J.S.A. 40A:11-1 et. seq.
3. Mr. Wynne is authorized to award contracts up to the bid threshold of \$36,000. 00 (effective July 1, 2010).
4. Contracts of values greater than the bid threshold shall be awarded by Resolution.
5. This Resolution shall take effect as provided by law.

DATED: June 23, 2010

HANOVER SEWERAGE AUTHORITY  
COUNTY OF MORRIS  
STATE OF NEW JERSEY

ATTEST:

AYES: Chairman Schleifer, Members Fariello, and O'Brien

ABSENT: Members Fariello and Sheridan

Member Galacki offered the following resolution and moved its adoption.

Member O'Brien seconded; there was unanimous roll call approval.

RESOLUTION NO. 37-10

WHEREAS, Local Public Contracts Law (N.J.S.A. 40:11-1 et. seq.) provides for the award of contracts; and

WHEREAS, N.J.S.A. 40A:11-6.1c provides for awarding of contracts in amounts less than fifteen (15%) percent of the bid threshold without obtaining two (2) or more quotations, if authorized by the governing body.

NOW, THEREFORE, BE IT RESOLVED by the Hanover Sewerage Authority in the County of Morris and State of New Jersey on this 23<sup>rd</sup> day of June 2010 as follows:

- 1) In accordance with the provisions of N.J.S.A. 40A:11-6.1c the Authority authorizes award of contracts less than fifteen (15%) percent of the bid threshold (\$5,400) without competitive quotations.

- 2) Contracts greater than fifteen (15%) percent of the bid threshold (\$5,400) but less than the bid threshold (\$36,000) shall be awarded based upon competitive quotations.
- 3) This Resolution shall take effect on July 1, 2010 and as provided by law.

DATED: June 23, 2010

HANOVER SEWERAGE AUTHORITY  
COUNTY OF MORRIS  
STATE OF NEW JERSEY

ATTEST:

AYES: Chairman Schleifer, Members Fariello, and O'Brien

ABSENT: Members Fariello and Sheridan

Member Galacki offered the following resolution and moved its adoption.

Member O'Brien seconded; there was unanimous roll call approval.

RESOLUTION NO. 38-10

WHEREAS, the Local Public Contracts Law gives local contracting units the ability to increase their bid threshold up to \$36,000; and

WHEREAS, N.J.S.A. 40A:11-3a permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Michael C. Wynne possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, Hanover Sewerage Authority desires to take advantage of the increased bid threshold;

NOW, THEREFORE, BE IT RESOLVED by the Hanover Sewerage Authority in the County of Morris and State of New Jersey on this 23<sup>rd</sup> day of June 2010 as follows:

- 4) The bid threshold is increased to \$36,000.00;
- 5) Michael C. Wynne is appointed as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-2(30), with specific relevance to the authority, responsibility and accountability of the purchasing activity of the contracting unit;

- 6) In accordance with N.J.A.C. 5:34-5.2 the Executive Director is hereby authorized and directed to forward a certified copy of this resolution and a copy of Michael C. Wynne's certification to the Director of the Division of Local Government Services.
- 7) This Resolution shall take effect as provided by law.

DATED: June 23, 2010

HANOVER SEWERAGE AUTHORITY  
 COUNTY OF MORRIS  
 STATE OF NEW JERSEY

ATTEST:

Member O'Brien moved the following reports be accepted and filed as received; Member O'Hare seconded; there was unanimous approval.

ABSENT: Members Fariello and Sheridan

Chairman Schleifer moved the following reports be accepted and filed as received; Member O'Hare seconded; there was unanimous approval.

ABSENT: Members Fariello and Sheridan

**REPORTS**

- Plant Operations Report – dated May 21 – June 15, 2010
- Plant Operations Weekly Meetings – dated April 21 – June 11, 2010
- Hatch Mott MacDonald Report – dated June 18, 2010
- Collection System Status Report – dated May 20 – June 15, 2010
- Treasurers Report – dated May 31, 2010
- IPP Report – dated May 17 – June 18, 2010

Chairman Schleifer moved the payment of bills be confirmed and authorized as listed; Member O'Hare seconded; there was unanimous approval.

ABSENT: Members Fariello and Sheridan

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|--|---------------|
| <b><u>REVENUE FUND 109</u></b>         | \$ 0.00       |
| <b><u>REVENUE FUND 110</u></b>         | \$ 346,297.38 |
| <b><u>REVENUE FUND 201</u></b>         | \$ 0.00       |
| <b><u>PLANT EXPANSION FUND 301</u></b> | \$ 455,794.66 |
| <b><u>PLAN REVIEW FUND 401</u></b>     | \$            |
| <b><u>PAYROLL</u></b>                  | \$ 251,796.33 |
| <b><u>OTHER BUSINESS</u></b>           |               |

**OPEN TO PUBLIC**

**ADJOURNMENT** The meeting adjourned at 8:38 pm

Respectfully submitted,

Michael C. Wynne, P.E.  
Executive Director