

RESIDENTIAL CERTIFICATE OF OCCUPANCY CHECKLIST

PERMIT #: _____
 OWNER: _____
 ADDRESS: _____
 BLOCK: _____
 LOT: _____
 USE GROUP: _____
 CONSTRUCTION TYPE: _____

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- | | | | | |
|--------------------------|--|-------|--------|--------|
| <input type="checkbox"/> | MAIN FILE | | | |
| <input type="checkbox"/> | BUILDING SUBCODE SIGNED OFF DATE | _____ | | |
| <input type="checkbox"/> | ELECTRIC SUBCODE SIGNED OFF DATE | _____ | | |
| <input type="checkbox"/> | PLUMBING SUBCODE SIGNED OFF DATE | _____ | | |
| <input type="checkbox"/> | FIRE SUBCODE SIGNED OFF DATE | _____ | | |
| <input type="checkbox"/> | CO APPLICATION (U.C.C FORM #F270) SIGNED | | YES | No N/A |
| <input type="checkbox"/> | LOCAL FIRE DEPARTMENT LETTER FOR HYDRANTS PLACED & FUNCTIONING | | YES | No N/A |
| <input type="checkbox"/> | LETTER FROM ARCHITECT/OWNER SAYING BUILT TO APPROVED PLANS | | YES | No N/A |
| <input type="checkbox"/> | FOUNDATION LOCATION SURVEY (PRIOR TO FRAMING INSPECTION) | | YES | No N/A |
| <input type="checkbox"/> | FINAL AS-BUILT DRAWINGS/SURVEY (W/ FINAL BUILDING HEIGHT) | | YES | No N/A |
| <input type="checkbox"/> | FINAL GRADING/ENGINEERING APPROVAL (DATE _____) | | YES | No N/A |
| <input type="checkbox"/> | SEWER LINE OPENED/INSPECTED BY HSA | | YES | No N/A |
| <input type="checkbox"/> | FINAL COMPLIANCE/APPROVAL LETTER FROM M.C. SOILS (DATE _____) | | YES | No N/A |
| <input type="checkbox"/> | COAH FEE/MANDATORY DEVELOPER'S FEE PAID (DATE _____) | | YES | No N/A |
| <input type="checkbox"/> | VARIATIONS BY CONSTRUCTION OFFICIAL FEE'S PAID (DATE _____) | | YES | No N/A |
| <input type="checkbox"/> | ZONING/BOA CONDITIONS MET | | YES/No | N/A |
| <input type="checkbox"/> | HOME WARRANTY CERTIFICATE OR SIGNED AFFIDAVIT IF H/O OCCUPIED | | YES/No | N/A |
| <input type="checkbox"/> | RIGHT TO KNOW DISCLOSURE FORMS | | YES/No | N/A |
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DESCRIPTION OF WORK PERFORMED: _____

BEDROOMS: _____ BATHS: _____ FULL BASEMENT: Y/N FINISHED BASEMENT: Y/N

GARAGES: _____ HOUSE SIZE: _____ SF _____ CF STORIES: _____ DECK SIZE: _____ SF

DATE CO IS RELEASED FOR APPROVAL/SIGNATURE: ____/____/____ BY: _____