

TOWNSHIP OF HANOVER

Construction Department

DEMOLITION REQUIREMENTS

1. Copy of survey indicating structure to be demolished.
2. Letters from all utilities indicating that services have been disconnected:
 - a. Electric company
 - b. Gas company
 - c. Water company
 - d. Sewer utility
 - e. Telephone company
 - f. Cable (TV) company
 - g. Etc.
3. Letter from exterminator indicating structure has been treated for rodent infestation.
4. Copy of letter sent to all contiguous property owners, advising them of the date of proposed demolition.
5. Asbestos abatement: Before a structure can be demolished or removed, the owner or agent shall document that the requirements of USEPA 40 CFR 61 subpart M have been or shall be met. A permit to demolish or remove the structure shall not be issued until the owner or agent notifies the enforcing agency that all friable asbestos or asbestos-containing material that will become friable during demolition or removal has been or will be properly abated prior to demolition.
6. Removal of septic system must be verified by the Board of Health, call (973) 428-2524.
7. Well must be capped by a certified licensed well driller in accordance with NJAC 7:9-9.1 et seq. (list of licensed & certified well drillers can be obtained by contacting the Bureau of Water Allocation at (609) 984-6831.
8. Lead abatement as per NJAC 5:17.
9. Self-luminous exit signs: certification that said signs shall be disposed of in a manner consistent with Federal Regulations 10 CFR 31.5.
10. Engineering Department and Arborist review with required approvals if necessary.
11. Copy of enclosed letter sent to each Bureau of Fire Prevention, advising them of structure to be demolished.
12. Land disturbance greater than 5000 square feet – requires Morris County Soil Conservation District approval.

DEMOLITION CERTIFICATIONS

Re: _____
Address: _____
Block: _____ Lot: _____
Permit #: _____
Date: _____

ASBESTOS HAZARDS:

An investigation of subject structure did not reveal any asbestos containing material. If any material becomes apparent, it will be removed in accordance with USEPA 40 CFR 61 subpart M.

LEAD HAZARDS:

I have received a copy of the EPA fact sheet regarding lead hazards in accordance with NJAC 5:17.

RECYCLING:

I have been advised that a Certificate of Approval is required upon completion of this project in conformance with NJAC 5:23-2.23(j). To obtain requisite Certificate, a release must be obtained by the Township Recycling Coordinator must obtain a release. Materials must be recycled and verification submitted to the recycling coordinator for approval. Please contact MarcoBurra at (973) 428-2495 with any questions on recycling requirements. Failure to obtain the requisite Certificate of Approval may result in the issuance of a Notice and Order to Pay Penalty in accordance with NJAC 5:23 et seq.

SELF-LUMINOUS EXIT SIGNS:

If any self-luminous exist signs are revealed, they will be disposed of in a manner consistent with Federal Regulations 10 CFR 31.5.

ABANDONED WELLS:

Wells will be capped by certified licensed well driller, in accordance with NJAC 7:9-9-1. A list of certified well drillers could be obtained by contacting the Bureau of Water Allocation at (609) 984-6831.

SEPTIC TANK:

Removal of the septic tank must be verified by the Township of Hanover Board of Health. I will coordinate this inspection with the Board of Health at (973) 428-2524.

SEWER CONNECTION:

A permit has been obtained from the Hanover Sewage Authority (973) 428-2477 for the capping. I understand that the sewer capping will be inspected and approved PRIOR to the demolition.

CONTIGUOUS PROPERTY OWNERS:

All contiguous property owners have been notified of the demolition date.

EXTERMINATION:

Subject structure has been treated for rodent infestation by a licensed exterminator.

UTILITIES:

All utilities have been removed and **CALL BEFORE YOU DIG (1-800-272-1000)** has been notified.

BUREAU OF FIRE PREVENTION NOTIFICATION:

Temporarily unoccupied buildings and structures or unsafe structures shall be reported to Hanover Township Fire Districts #2 and #3, Bureau of Fire Prevention. See attached form.

I have read the above and certify under cover of my signature that all items listed above will, or have been, complied with.

Owner/Agent

Date

DEMOLITION CHECK LIST

- Copy of survey indicating structure to be demolished
- Electric Company Disconnect
- Gas Company Disconnect
- Water Company Disconnect
- Sewer Utility Disconnect
- Telephone Company Disconnect
- Cable TV Disconnect
- Exterminator letter treated for rodent infestation
- Copy of letter to contiguous property owners
- Asbestos Abatement verification
- Removal of Septic system verified by board of health
- Well capping certified prior to permit
- Lead abatement per NJAC 5:17
- Self Luminous Exit signs 10 cfr 31.5
- Hanover Township Fire District #2, Bureau of Fire Prevention
Notification letter sent
- Hanover Township Fire District #3, Bureau of Fire Prevention
Notification letter sent
- Engineering Department Approval
- Arborist Approval
- Certification affidavit signed
- Morris County Soil Conservation District Approval
- _____

**DEMOLITION
RECYCLING REQUIREMENT
AFFIDAVIT**

I have been advised by the Construction Official that a Certificate of Approval is to required at the completion of a demolition project, under the Uniform Construction Code section NJAC 5:23-2.23(j).

To obtain said certificate, the project must comply with NJAC 5:23-2.17, Demolition or Removal of Structures. In addition, certification of compliance with Hanover Township Ordinance No. 26-94 (copy attached) is required prior to the issuance of the Certificate of Approval.

Failure to obtain the Certificate of Approval may result in the issuance of a Notice of Violation and/or a Notice to Pay Penalty.

If you have any questions or need additional information, please contact the Hanover Township Construction Office at (973) 428-2462.

Permit No. _____

Owner (Print Name): _____

Owner Signature: _____

Address: _____

Phone: _____

TOWNSHIP OF HANOVER

Date: _____

Name: _____

Address: _____

Permit #: _____

Re: Demolition Address: _____

Block: _____ Lot: _____

To Whom It May Concern:

Please be advised that an investigation of subject structure did not reveal any asbestos containing material. If any materials become apparent, they will be removed in accordance with USEPA 40 CFR 61 prior to demolition.

I have also received the EPA Fact Sheet regarding lead hazards according to NJAC 5:17.

Very truly yours,

Owner/Agent

HANOVER TOWNSHIP FIRE DISTRICTS NOS. 2 & 3

BUREAU of FIRE PREVENTION

DEMOLITION AND VACANT STRUCTURE
NOTIFICATION AND AFFIDAVIT

Please be advised that the New Jersey Uniform Fire Code, 2006 International Fire Code, New Jersey Edition requires compliance with Chapter 3 Section 311 for all Vacant Premises and Chapter 14 Fire Safety During Construction and Demolition.

Temporarily unoccupied buildings, structures, premises or portions thereof, including tenant spaces shall be safeguarded and maintained by the property owner. (NJAC 5:70-3, 311.1)

Any building(s) or structure(s) determined to be unsafe pursuant to the Uniform Construction Code, determined to be an imminent hazard pursuant to the Uniform Fire Code, or for which a demolition permit has been issued pursuant to the Uniform Construction code, shall be marked as required by the Bureau of Fire Prevention. (NJAC 5:70-3, 311.5-311.5.4)

Failure to comply with the above referenced sections shall be deemed a violation of the New Jersey Uniform Fire Code and may cause a maximum penalty of \$5,000.00 per violation per day.

Please complete the following information and return it to the addresses listed below.

Demolition Address: _____
Block: _____ Lot: _____
Date: _____
Owner (Print Name): _____
Owner Signature: _____
Owner Address (Separate from property address): _____
Owner Contact Phone Information: _____

Mail completed form to the following Fire Prevention Bureau's:

Bureau of Fire Prevention
Hanover Twp. Fire District No. 2
440 Route 10 West
Whippany, NJ 07981

Bureau of Fire Prevention
Hanover Twp. Fire District No. 3
P. O. Box 511
Cedar Knolls, NJ 07927

**Morris County
Soil Conservation District
16 Highview Avenue
Cedar Knolls, NJ 07927
973-285-2953**

Morris County Soil Conservation District Approval

With the authority granted under the Soil Erosion and Sediment Control Act, the Morris County Soil Conservation District regulates all construction projects that disturb over 5000 square feet of soil in Morris County (excluding exempt municipalities). In the Act, a "project" is defined as the following:

"Project" means any **disturbance of more than 5,000 square feet** of the surface area of land (1) for the accommodation of construction for which the State Uniform Construction Code would require a construction permit, except that the construction of a single-family dwelling unit shall not be deemed a "project" under this act unless such unit is part of a proposed subdivision, site plan, conditional use, zoning variance, planned development or construction permit application involving two or more such single family dwelling units, (2) for the demolition of one or more structures, (3) for the construction of a parking lot, (4) for the construction of a public facility, (5) for the operation of any mining or quarrying activity, or (6) for the clearing or grading of any land for other than agricultural or horticultural purposes.

Chapter 251, P. L. 1975, 4:24-41-7

Accordingly, any construction of a single family dwelling that involves the demolition of one or more structures, and/or takes place on a lot that was created after 1976 is subject to regulation by this office. Below are materials that may be necessary to obtain Certification for Soil Erosion and Sediment Control:

- Application for SE&SC Plan Certification
- Fee Schedule
- Morris District Notes
- Stabilized Construction Access
- Silt Fence Detail
- Tree Protection Detail
- Drywell Information

To obtain any or all of these forms please go to the link provided by the Morris County Soil Conservation District:

<http://www.thedenvillehub.com/soil/forms.asp>