

DATE RECV'D: ____/____/____

ADDRESS _____

CONTROL # _____

CONTRACTOR _____ PERMIT FEE: _____

SCOPE OF WORK: _____

COMMERCIAL PROJECT PERMIT CHECKLIST

NAME: _____

BLOCK: _____ LOT: _____

- THREE SETS OF SIGNED & SEALED PLANS
- TWO SETS OF SIGNED & SEALED SITE PLANS
- BOARD APPROVAL/CONDITIONS
- ENGINEERING DEPARTMENT RELEASE
- STRUCTURAL CALCULATIONS SIGNED & SEALED
- COM-CHECK ENERGY CODE COMPLIANCE CERTIFICATION
- SOIL BORINGS LOGS
- BARRIER FREE COMPLIANCE SITE
- BARRIER FREE COMPLIANCE STRUCTURE
- D.O.T./MORIS CTY./ENGINEERING/ROAD OPENING APPROVAL
- HANOVER SEWER AUTHORITY APPROVAL
- HEALTH DEPT./FOOD/POOL/PLANS (4th SET)
- COAH/DEVELOPER'S FEE – DATE PAID _____
- MORRIS COUNTY SOILS REPORT
- SIGNS
- 2009 IBC & ICC/ANSI (A117.1 – 2003) PLAN REVIEW RECORD
- PERMIT FEES & UPDATES INIDCATED ON PERMIT JACKET
- BUILDING SUBCODE
- ELECTRIC SUBCODE (SEALED IF CONTRACTOR)
- PLUMBING SUBCODE (SEALED IF CONTRACTOR)
- FIRE SUBCODE
- ELEVATOR SUBCODE (3 SETS OF PLANS)
- SPRINKLER PLANS & CALCS (BY ENGINEER)
- MANUFACTURER'S SPECIFICATIONS
- VARIATION FEES
- USE GROUP ____/ NO. OF FLOORS ____
- TYPE OF CONSTRUCTION ____/SQ.FTG. ____/VOL./C.F. ____
- SPEC APPLICATION/DATE SUBMITTED ____ DATE APPROVED ____

NOTES: