

**TOWNSHIP OF HANOVER
NOTICE TO BIDDERS
AND
REQUEST FOR PROPOSAL
BEE MEADOW POOL CONCESSION STAND**

NOTICE IS HEREBY GIVEN that sealed quotations will be received by the Bid Committee of the Township of Hanover in the County of Morris and State of New Jersey, at a meeting to be held on **Tuesday, February 27, 2018, at 11:00 a.m.**, prevailing time, in the Main Meeting Room of the Municipal Building located at 1000 Route 10 (at the intersection of Route 10 westbound and North Jefferson Road in Whippany, for the following project:

**OPERATION OF THE TOWNSHIP'S BEE MEADOW POOL CONCESSION STAND
DURING THE PERIOD COMMENCING MEMORIAL DAY WEEKEND STARTING
FRIDAY, MAY 25, 2018 AND ENDING ON LABOR DAY,
MONDAY, SEPTEMBER 3, 2018**

**Quotations hand delivered or received by mail or courier service will be
ACCEPTED on or before the hour of 11:00 a.m. on Tuesday, February 27, 2018. No
quotations will be received after the hour stated above.**

“The Request For Proposal Specification” for the operation of the Township's Bee Meadow Pool Concession Stand, prepared by the Township's Business Administrator, may be obtained in the office of the Township Engineer located at the Municipal Building, 1000 Route 10 in Whippany - Mondays to Fridays between 10:00 a.m. to 4:00 p.m.

A minimum bid of \$5,000.00 is required. Quotations less than the minimum required shall be rejected.

A competitive quotation shall be submitted on the standard proposal form provided by the Township accompanied by (1) a Non-Collusion Affidavit also provided by the Township in the Request for Proposal Specification, and (2) a copy of the vendor's Business Registration Certificate issued by the New Jersey Division of Taxation (see below). These documents must be submitted in a sealed envelope and bear the name and address of the bidder, and the name of the project on the outside of the envelope. The quotation envelope must be addressed as follows:

**The Bid Committee
Township of Hanover
P.O. Box 250
Whippany, New Jersey 07981-0250**

The Business Registration of Public Contractors Act (P.L. 2004,c.57) went into effect on September 1, 2004. The Act requires that all business organizations doing business with a local contracting unit must register with the State of New Jersey and provide the contracting unit with proof of such registration. Bidders are required to submit a copy of their New Jersey Business Registration Certificate with their written competitive quotations.

In order to register and apply for a Business Registration Certificate, vendors can contact the New Jersey Division of Taxation, Regulatory Services Branch directly at 1-609-292-1730 or on the Internet at www.nj.gov/njbgs. In addition, the Certificate and Registration Form can be downloaded at:

www.nj.gov/treasury/revenue/pdf/forms/regca.pdf

FAILURE TO SUBMIT PROOF OF REGISTRATION WITH YOUR QUOTATION IS CONSIDERED A MANDATORY REJECTION OF THE QUOTATION (IN OTHER WORDS, A NON-WAIVABLE DEFECT)

In accordance with the Local Public Contracts Law, the Township of Hanover, as the contracting unit, shall award a contract or reject all competitive quotations within sixty (60) days following the receipt of the quotations.

Optional Contract Extension: In addition, pursuant to the Local Public Contracts Law at N.J.S.A. 40A:11-15, the Township of Hanover reserves the right to extend the contract of the highest responsible and responsive bidder for one (1) additional pool season, that is, the 2019 Bee Meadow Pool season. The terms and conditions of the contract shall remain the same except that the Township will require that payment to the Township shall be increased by 2% above the amount paid to the Township for the 2018 pool season. The extended contract shall be awarded by resolution of the Township Committee upon a recommendation to the governing body by the Superintendent of the Recreation and Park Administration Department that the services that were performed during the 2018 pool season were performed in accordance with the Township's Specification and in an effective and efficient manner.

Furthermore, the Township Committee reserves the right to reject any and all quotations and to award the contract to any bidder whose proposal, in their judgment, best serves the needs and interests of the Township.

Bidders are required to comply with the requirements of the Mandatory Equal Employment Opportunity Language at N.J.S.A. 10:5-31 et seq. and the Affirmative Action Regulations at N.J.A.C. 17:27.

By order of the Township Committee of the Township of Hanover, County of Morris, State of New Jersey.

Joseph A. Giorgio, R.M.C.
Business Administrator/
Township Clerk

Dated: February 2, 2018