

**TOWNSHIP OF HANOVER**  
**NOTICE TO BIDDERS**

NOTICE IS HEREBY GIVEN that sealed bids will be received by the Bid Committee of the Township of Hanover, County of Morris, State of New Jersey, at a meeting to be held on **TUESDAY, JUNE 13, 2017, AT 11:00 A.M.** prevailing time at the Township of Hanover's Municipal Campus, Main Public Meeting Room, 1000 Route 10, Whippany (at the intersection of North Jefferson Road and Route 10 westbound) in said Township. **BIDS DELIVERED BY MAIL WILL BE ACCEPTED. NO BIDS WILL BE RECEIVED AFTER THE HOUR STATED ABOVE.**

**LOADING, REMOVAL AND RECYCLING OF UNCOMPOSTED LEAVES**  
**2017 LEAF COLLECTION SEASON**

Sealed bids will be received for services, which are to be supplied during the contract period beginning October 5, 2017 and ending January 1, 2018, or until all leaves collected and temporarily stored at the Hanover Township Recycling Center (located at the Public Works Complex on Stoney Brook Road, Whippany, New Jersey), during the 2017 Leaf Collection Season, have been removed and recycled by the Contractor/Vendor.

It is estimated that there will be a total of approximately 14,000 cubic yards of leaves collected during the 2017 Leaf Collection Season.

**Scope of Services:**

The successful contractor shall remove and recycle leaves at a composting facility approved by and registered with the State of New Jersey Department of Environmental Protection or the environmental protection agency of the State where the facility is located. During the temporary storage period for the leaves, the Department of Public Works (DPW) will create windrow piles not higher than 6 feet or wider than 10 feet, or they will place the leaves in storage containers. All leaves brought to the Hanover Township Recycling Center must be removed within three (3) calendar days of arrival. If weather conditions prohibit the removal within three (3) days, the leaves will be removed as soon as possible thereafter. **Under no circumstances will leaves have a detention time greater than 7 days at the Recycling Center. Should the vendor awarded the agreement fail to meet this requirement, the Township may, at its sole discretion, declare the contract null and void, and enter into a contract for the unexpired term of the agreement with the second lowest responsive and responsible vendor that submitted a proposal.**

**It may be necessary for the vendor to submit temporary storage containers for leaves if noticeable odors persist in the area.**

Bid Forms for the proposed services are on file in the office of the Township Engineer (Telephone No. 973-428-2488; Facsimile: 973-515-6669) at the Municipal Building Complex, located at 1000 Route 10, in said Township, and may be inspected by prospective bidders during business hours (8:30 a.m. to 4:30 p.m.).

Each bid must be made on standard proposal forms; furnished by the Township of Hanover, in the manner designated thereon, and **must be enclosed in sealed envelopes, bearing the name and address of the bidder, the bid number and title and shall be addressed to:**

**TOWNSHIP CLERK  
TOWNSHIP OF HANOVER  
1000 ROUTE 10  
P.O. BOX 250  
WHIPPANY, NEW JERSEY 07981-0250**

The successful bidder or bidders will be required to execute the contract within ten (10) days after the awarding of the contract.

Bids must be accompanied by a Certified Check or Bid Bond in the amount specified in the Bid Proposal and payable to the order of the Township of Hanover to insure the execution of the contract; otherwise the deposit will be forfeited. Upon the execution of the contract, the bid check of the successful bidder will be returned. All checks of the unsuccessful bidders will be returned upon the award of the Bid.

**Bidders and the lowest responsible bidder awarded a contract for the services described in this notice are required to comply with the following State Statutes:**

- 1. Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq.**
- 2. Prevailing Wage Rates, Chapter 150, L. 1963 (N.J.S.A. 34:11-56 et. seq.).**
- 3. Mandatory Equal Employment Opportunity and Affirmative Action Language pursuant to N.J.S.A. 10:5-31 et. seq. and N.J.A.C. 17:27.**
- 4. “State of New Jersey Business Registration Certificate” P.L. 2004 c. 57, issued by the State of New Jersey, Department of Treasury, Division of Revenue.**
- 5. The New Jersey Election Law Enforcement Commission – “Pay-to-Play” Disclosure Legislation (N.J.A.C. 19:25-26).**
- 6. “The Public Works Contractor Registration Act” (P.L. 1999, c. 238).**

The Township reserves the right to hold the bids for a period of sixty (60) days prior to making award.

By order of the Township Committee of the Township of Hanover, County of Morris, State of New Jersey.

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Joseph A. Giorgio, Township Clerk