

# ***Hanover Township Landmark Commission***

## ***Meeting Minutes***

March 22, 2022

### **To be held via Zoom**

1. Secretary Kraynak called the meeting to order at 7:05pm according to the Open Publics Meeting Act.
2. Attendance – B. Blumenfeld, M. Czuchnicki, B. Hinck, A. Loughlin, P. Petrillo, M. Saul, N. Tworischuk, Liaison B. Cahill-Absent Secretary-A. Kraynak, Present, Absent R. Conte, G. Coppola, L. Fariello, M. Sieka.
3. Reading of Minutes - Chairman Czuchnicki asked is there a motion to approve the meeting minutes. Member Blumenfeld said that on the treasurer’s report that \$20.00 Pathway to History to remove from the meeting minutes and that it wasn’t mentioned in the treasurer’s report. Member Blumenfeld made a motion to approve the meeting minutes as amended. Member Loughlin seconded the motion. All members were in favor.
4. Call to Order / Attendance
  - a. Status of other members, i.e., need for new members in 2022
5. Review of Agenda
6. Treasurer’s Report – Member Blumenfeld said \$40.00 was paid to the NJ Historical Society.
7. Budget (requested
  - a. WBY preservation plan/work – 10,000                      Total: \$10,000    Approved
  - b. Tuttle House
    - i. Consultant Grant help – 4,000
    - ii. Seed Phases & Plan – 25,000                      Total: \$29,000    Denied\*
      1. \* submitted Grant:                      \$36k/planning support
      2. \* submitted Grant:                      \$12k/burglar and fire alarms
  - c. Landmark
    - i. Events – 3,000
    - ii. Printing – 2,000
    - iii. Website – 1,000
    - iv. Signs – 1,000
    - v. Postage & Supplies 500
    - vi. Archive Room Materials – 500
    - vii. Dues & Subscriptions – 250
    - viii. Miscellaneous – 1,000                      Total: \$9,250    Approved
8. Initiatives:
  - a. Tuttle / Spada House
    - i. Still awaiting final Report: Plans & Costs
    - ii. Financing / Grants

1. HTLC not involved, but who? Grants applied for – see e-mail
- iii. Conversion to Museum / Architecture Phases & Plans (Next Consultant Report)
  1. Status of House Winterizing/Security/Repairs
  2. Foundation repairs
  3. Sill Plate Repairs
  4. Floor reinforcements
  5. Paint removal/repainting
  6. Removal of side, chain link Fence → WBY
  7. Removal of Side Hedge
  8. Circular Driveway
  9. Guard Rail in front of house & WBY
- iv. Dialogue with Spada Family Underway – Chairman Czuchnicki said that Theresa is in contact with Mrs. Perry and Theresa has the list of questions. Chairman Czuchnicki said if any one has more questions to submit them to Theresa.
- b. “Whippany Historic (WiHi)”
  - i. Coordinate with Organizations: EDAC, RR Museum, etc.
  - ii. Proclamation, Tuttle House, and HHA need advertising,
  - iii. Signage
    1. Routes 287, 80, 46, 24, and 10 signs – F/U with Mr. Giorgio
    2. Within Township (10 signs/where) – Chairman Czuchnicki said we need approval list of signs and the DPW will be able to help.
  - iv. Status of the Historic Element of HT Town Plan
- c. Burying Yard:
  - i. Status: Repairs to the gate – Chairman Czuchnicki said there is a \$500.00 bill for repair to the gate.
  - ii. Status: Entrance Lane Construction
  - iii. Plan for new Stone preservation
  - iv. Repair to fence and hedge
  - v. Guardrail on Rt. 10?
- d. Archive Room
  - i. Status – Secretary Kraynak asked if the Landmark Commission would like to attend a meeting to see the photographs from the archive room and provide information about the photographs. Secretary Kraynak also said she would like to open it up to the public to also be invited. Landmark Commission members were okay with the meeting to see the photographs
  - ii. Policies for acquisition (Provenance?)
- e. Time Capsule
  - i. Display – where next?
  - ii. Advertisement / Community Input
  - iii. Burial in WBY – September 24?
  - iv. Materials acquisition meetings
- f. WiHi Trail

- i. 1715 Ye Old Whippany Iron Forge Re-creation
  - ii. Status of first mill sign
- 9. HTLC & HHA Events
  - a. April 23 – Picnic / Stone Cleaning – Chairman Czuchnicki said we will need buckets, water bottles and brushes.
  - b. May 30 – Memorial Day Parade
  - c. April 30 or May 1 – Pathways through History Tour – Member Czuchnicki said he submitted \$25.00 to Pathways.
  - d. July 4 – annual holiday tour
  - e. Sept 10 – HT Day
  - f. Sept 24 – Bury Time Capsule?
  - g. Oct 30 – Costumed Halloween tour of the Whippany Burying Yard
  - h. Nov 23 – Memorial Jr. School 8<sup>th</sup> Graders Whippany History Program
- 10. Monthly Articles
- 11. Hanover Heritage Association Status – Member Tworischuk said that the documents have to be signed. Member Tworischuk said HHA pay incorporation of \$75.00 and everything in.
- 12. Miscellaneous
- 13. Open discussion

Chairman Czuchnicki adjourned the meeting at 7:45pm. All members agreed.

**The next Landmark Commission meeting is Tuesday, April 26, at 7:00 pm in Conference Room B at the municipal building.**