

Hanover Township Landmark Commission

Meeting Minutes

January 29, 2019

1. Member Loughlin called the meeting to order at 7:10 pm according to the Open Publics Meeting Act. Members Present: Chairman M. Czuchnicki, B. Blumenfeld, L. Fariello, A. Loughlin, P. Petrillo, M. Saul, M. Sieka, Liaison B. Cahill Present, Secretary A. Kraynak Present. Members Absent: G. Coppola, R. Conte, R. Hinck, M. Knauss.
2. Chairman Czuchnicki asked if there are approval of the November meeting minutes. Member Sieka made a motion to approve the meeting minutes. Member Blumenfeld seconded the motion. All members were in favor.
3. Treasurer's Report
 - a. Budget Request – Chairman Czuchnicki said we put in a budget request of \$2,500.00. Member Blumenfeld said there was a second check of \$221.75 to be paid to the caterer. Member Loughlin was reimbursed for the caterer for "The Gathering" in October 2018. Chairman Czuchnicki said we should put in for \$22,850.00 for another burying yard grant. Chairman Czuchnicki said it would be an increase of \$19,500.00. Chairman Czuchnicki said that \$3,000.00 for the Tricentennial in 2020 there may be some expenses this year, \$100.00 postage, \$1,000.00 for printing of brochures, \$1,000.00 to build website. Liaison Cahill said the township's new website is set to launch on February 11, 2019. Chairman Czuchnicki said that he also added \$500.00 for office supplies mostly to be used for the archive room.
 - b. Outstanding 2018 bills & any new Bills - Chairman Czuchnicki suggested that if members bring their bills to the meeting we could sign them at the meeting and it may help the process to move quicker. Member Blumenfeld said that we need the yellow form from accounting that both of us sign. Member Blumenfeld suggested without the yellow form it won't get done any faster and accounting prints out the yellow form.
4. Review of Agenda
5. Election – Michael Czuchnicki, Chairman, Manfred Saul, Official Photographer, Barbara Blumenfeld, Treasurer. Member Fariello made a motion to approve the slate of officers. Member Sieka seconded the motion. All members were in favor.
6. Commissioners' Education (copies of history in Archive Room; classes, etc.) Chairman Czuchnicki said that Theresa Swala made copies of 1956 Commissioners' Education version copies are available in the archive room. Chairman Czuchnicki said that classes are available and there is an online class Basics of Archiving from 2/4/19 – 3/4/19 and suggested that maybe Rachel should attend the class.
7. Advertising:
 - a. March issue of League of Municipalities Magazine has 1,200 words about HTLC!

- b. Monthly Articles / where? Member Czuchnicki suggested that an article should be written once a month approximately 600 – 1,000 words. Chairman Czuchnicki suggested it could be submitted to the Greater Hanover News, Rutgers and any other places that the commission thinks the articles could be submitted. Member Saul said he has an article he wrote about the railroad that wasn't used in E-Blast could be submitted as an article.
 - c. Roadside History Outreach – Chairman Czuchnicki said that Channel 12 has a program titled Roadside History and that Chairman Czuchnicki is going to reach out to them if they would be interested in filming about the Whippany Burying Yard.
8. 501c-3 discussion
- a. Supplementary organization with a purpose
 - b. Not "History," but "Neighborhood"? – Chairman Czuchnicki said it was suggested to him to not call it a Historic District but a Historic Neighborhood.
 - c. Committee to outline aspects
 - i. Goals (Educate, Preserve, Enhance, Monuments, Economic)
 - ii. Links to: HT, Olde Families, DAR, MoCo History, MoCo Heritage, etc.
 - iii. Fundraising (membership, events, donations, Grants)
 - iv. Education (schools, articles, book)
 - v. Projects:
 - 1. Purchase the Tuttle House for the HT Museum
 - 2. WiHi Trail
 - 3. Reconstruct 1715 Forge
 - 4. Monuments: GWHQ, TV, Waterwheel, Mills, etc.
 - vi. Administration – Chairman Czuchnicki asked Liaison Cahill if we can use the town attorney for how to put the 501(C)3 together? Member Fariello said he thinks we don't need an attorney for this.
 - d. Creation
9. Upcoming Events
- a. January 16th – MoCo Museum: WBY Program
 - b. February 5th – MAGS @ MoCo Library/7:00
 - c. February 9th – Jim Lewis program @ Presbyterian Church/9:00am
 - d. March 30th – Library Craft Show – Member Blumenfeld said that the form for the Landmark Commission to participate in the Craft Fair was not submitted and the Craft Show is sold out.
 - e. May 7-9 – Memorial Jr. School's 8th Graders: WBY Program
 - f. June 13th – Memorial Jr. School's 8th graders: WBY Tours
 - g. July 4th WBY Tour
 - h. To be scheduled
 - i. Spring Picnic – Chairman Czuchnicki asked if we should open this up to the Boy Scouts to help at the Whippany Burying Yard Spring Clean Up.
 - ii. September 7 or 14 – HT Day
 - iii. Boy Scout program

- iv. NJ History Conference
- v. Freeholders about WBY
- vi. “Whatever-holiday” Party

10. Projects for 2019

- a. Another Dashboard? Members okay with another dashboard as long as items are removed from the dashboard once there completed.
 - b. Archive Room
 - i. Get Russ Polo’s (4) Ford Family Pictures & Fordville Model
 - ii. Load Carrying Cases
 - iii. “Treasure Hunts,” e.g. postcards, Whippany Song
 - iv. Member Saul suggested the Archive Room should be digital.
 - c. Grant applications – Member Fariello said that we need help to put together the grant. Chairman Czuchnicki asked the commission if anyone would like to be on the committee to help with the grant. Members Loughlin and Saul volunteered to help with the grant.
 - d. 501c-3?
 - e. 2020 Tricentennial? (Site, MoCo Tourism, etc.)
 - f. “Lenny” installation & original Plaque
 - g. Burying Yard:
 - i. 2019 Preservation work
 - ii. Stone protection: pea gravel / myrtle / no weed-whacking / fresh broken stones
 - iii. John Price → MoCo Museum/loan?
 - iv. Updated Route 10 sign
 - v. Compare 1894 inventory vs. today’s stones
 - 1. Hunt for fallen stones, including those in river
 - vi. Telephone access to gravesite stories – “Clio” App?
 - vii. Barrier / Route 10
 - viii. Sign on Route 287
 - ix. New Bench
 - x. Stain Picnic Table
 - xi. Lt. Cooper-Ward Plaque
 - xii. Fix sign (#183 = 1805, NOT 1905)
 - xiii. Gate Repair
 - h. Sound Barrier / Route 24 & Whippany Road
 - i. Photo Tour
 - j. Others
11. Website for HTLC – Liaison Cahill suggested that once the new website is up and running we may be able to have Shelby at a meeting and ask what can be put on the website. Member Fariello said if we are a 501(C)3 he doesn’t thin we can ask for donations on the township website.
12. Newly discovered (or remembered) Tasks
13. Open discussion – Member Fariello suggested that we give out the Tricentennial pins this year.
14. Adjourn- Chairman Czuchnicki adjourned the meeting at 8:15pm.