

Hanover Township Landmark Commission

Draft Agenda

January 25, 2022

To be held via Zoom

1. Call to Order / Attendance
 - a. New Commissioner: Mr. Tworischuk
 - b. Status of other members, i.e., need for new members in 2022
2. Reading of Minutes
3. Review of Agenda
4. Election 2022
5. Treasurer's Report Y/E 2021
 - a. HTLC baseball Caps
 - b. Materials for Archive Room
 - c. WiHi Signs
6. Budget (for discussion – our 2022 projection)
 - a. WBY preservation plan/work – 10,000 Total: \$10,000
 - b. Tuttle House
 - i. Consultant Grant help – 4,000
 - ii. Seed Phases & Plan – 25,000 Total: \$29,000
 - c. Landmark
 - i. Events – 3,000
 - ii. Printing – 2,000
 - iii. Website – 1,000
 - iv. Signs – 1,000
 - v. Postage & Supplies 500
 - vi. Archive Room Materials – 500
 - vii. Dues & Subscriptions – 250
 - viii. Miscellaneous – 1,000 Total: \$9,250
7. Initiatives:
 - a. Tuttle / Spada House
 - i. Report: Consultant Report Meeting 12/2/2021 / Report update
 - ii. Financing / Grants
 - iii. Conversion to Museum / Architecture Phases & Plans (Next Consultant Report)
 1. Status of House Winterizing/Security/Repairs
 2. Foundation repairs
 3. Sill Plate Repairs
 4. Floor reinforcements
 5. Paint removal/repainting

- 6. Removal of side, chain link Fence → WBY
 - 7. Removal of Side Hedge
 - 8. Circular Driveway
 - 9. Guard Rail in front of house & WBY
 - iv. Dialogue with Spada Family
 - b. “Whippany Historic (WiHi)”
 - i. Coordinate with Organizations: EDAC, RR Museum, etc.
 - ii. Proclamation, Tuttle House, and HHA need advertising,
 - iii. Signage
 - 1. Routes 287, 80, 46, 24, and 10 signs – F/U with Mr. Giorgio
 - 2. Within Township (10 signs being ordered)
 - iv. Status of the Historic Element of HT Town Plan
 - v. Financing / Grants (monies should be available)
 - c. Burying Yard:
 - i. Status: Repairs to the gate
 - ii. Status: Entrance Lane Construction
 - iii. Plan for new Stone preservation
 - iv. Repair newly-damaged fence
 - v. Repair the hedge
 - vi. Guardrail on Rt. 10
 - d. Archive Room
 - i. Status
 - ii. Mayor(s) Albohn & Iannaccone Materials (Ron F. for Mayor I.’s materials)
 - iii. Policies for acquisition (Provenance?)
 - e. Time Capsule
 - i. On display in Library. Next, display in HT Admin Building Lobby, elsewhere?
 - ii. Burial in WBY – July 4?
 - iii. Materials acquisition meetings
 - f. WiHi Trail
 - i. 1715 Ye Old Whippany Iron Forge Recreation
8. Events
- a. April ?? Picnic / Stone Cleaning
 - b. May 30 Memorial Day Parade
 - c. April 30 or May 1 Pathways through History Tour
 - d. July 4 Tour & Time Capsule Burial (For discussion)
 - e. Oct 30 Costumed Halloween tour of the Whippany Burying Yard
 - f. Nov 23 Memorial Jr. School 8th Graders Whippany History Program
9. Monthly Articles Plan
10. Hanover Heritage Association Status
11. Miscellaneous
12. Open discussion